



MISSION

It is our mission to deliver quality healthcare to the residents of and visitors to BigBearValley through the most effective use of available resources.

VISION

To be the premier provider of emergency medical and healthcare services in our BigBearValley.

**BOARD OF DIRECTORS BUSINESS MEETING AGENDA
WEDNESDAY, SEPTEMBER 13, 2023 @ 1:00 PM
CLOSED SESSION 1:00 PM MAIN CONFERENCE ROOM
OPEN SESSION @ APPROXIMATELY 2:15 PM MAIN CONFERENCE ROOM
41870 GARSTIN DRIVE, BIG BEAR LAKE, CA 92315**

(Closed Session will be held upon adjournment of Open Session as noted below. Open Session will reconvene @ approximately 2:15 p.m. – Main Conference Room 41870 Garstin Drive, Big Bear Lake, CA 92315)

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Chief Executive Officer's Office and are available for public inspection or purchase at 10 cents per page with advance written notice. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a District meeting or other services offered by the District, please contact Administration (909) 878-8214. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. DOCUMENTS RELATED TO OPEN SESSION AGENDAS (SB 343) -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the public counter located in the Administration Office, located at 41870 Garstin Drive, Big Bear Lake, CA 92315. For questions regarding any agenda item, contact Administration at (909) 878-8214.

OPEN SESSION

1. CALL TO ORDER

Peter Boss, M.D., President

2. PUBLIC FORUM FOR CLOSED SESSION

This is the opportunity for members of the public to address the Board on Closed Session items.

(Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)

3. ADJOURN TO CLOSED SESSION*

CLOSED SESSION

1. CHIEF OF STAFF REPORT/QUALITY IMPROVEMENT: *Pursuant to Health & Safety Code Section 32155

- (1) Chief of Staff Report

2. HOSPITAL QUALITY/RISK/COMPLIANCE REPORTS: *Pursuant to Health & Safety Code Section 32155

- (1) Risk / Compliance Management Report
- (2) QI Management Report

3. TRADE SECRETS: *Pursuant to Health and Safety Code Section 32106, and Civil Code Section 3426.1

- (1) Jeffrey Orr, MD Clinic Agreement (Anticipated Disclosure 9/13/23)
- (2) Roshan Melvani, MD Clinic Agreement (Anticipated Disclosure 9/13/23)
- (3) James Skoien, Lac, Clinic Acupuncturist Agreement (Anticipated Disclosure 9/13/23)
- (4) Steven Knapik, DO Clinic Medical Director Agreement (Anticipated Disclosure 9/13/23)
- (5) Coachwork Clinic Mobile Unit (Anticipated Disclosure 9/13/23)
- (6) WIPFLI Cost Report Engagement Letter (Anticipated Disclosure 9/13/23)
- (7) Paul Stemmer, MD General Surgeon (Anticipated Disclosure 9/13/23)
- (8) John Zamarra, MD Cardiologist (Anticipated Disclosure 9/13/23)

4. REAL PROPERTY NEGOTIATIONS: *Government Code Section 54956.8 *Pursuant to Health and Safety Code Section 32106 and Civil Code Section 34266.1

(1) Property Acquisition/Lease/Tentative Improvement (Anticipated Disclosure 9/13/23)

OPEN SESSION

- 1. CALL TO ORDER** **Peter Boss, M.D., President**
- 2. ROLL CALL** **Shelly Egerer, Executive Assistant**
- 3. FLAG SALUTE**
- 4. ADOPTION OF AGENDA***
- 5. RESULTS OF CLOSED SESSION** **Peter Boss, M.D., President**

6. PUBLIC FORUM FOR OPEN SESSION

This is the opportunity for persons to speak on items of interest to the public within subject matter jurisdiction of the District, but which are not on the agenda. Any person may, in addition to this public forum, address the Board regarding any item listed on the Board agenda at the time the item is being considered by the Board of Directors. (*Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.*)

PUBLIC RESPONSE IS ENCOURAGED AFTER MOTION, SECOND AND PRIOR TO VOTE ON ANY ACTION ITEM

- 7. DIRECTORS' COMMENTS/RECOGNITIONS/ACKNOWLEDGEMENTS**
- 8. INFORMATION REPORTS**
 - A. Foundation Report** **Holly Elmer, Foundation President**
 - B. Auxiliary Report** **Janet Stevens, Auxiliary President**

9. CONSENT AGENDA*

Notice to the Public:

Background information has been provided to the Board on all matters listed under the Consent Agenda, and the items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one (1) motion. If discussion is requested by any Board Member on any item; that item will be removed from the Consent Agenda if separate action other than that as stated is required.

- A.** August 03, 2023 Special Business Board Meeting Minutes: Shelly Egerer, Executive Assistant
- B.** August 09, 2023 Business Board Meeting Minutes: Shelly Egerer, Executive Assistant
- C.** August 2023 Human Resource Report: Erin Wilson, Human Resource Director
- D.** August 2023 Plant and Maintenance Report: Michael Mursick, Plant & Maint. Manager
- E.** August 2023 Infection Control Report: Heather Loose, Infection Preventionist
- F.** Policy & Procedures: Summary Attached
 - (1) Acute Nursing
 - (2) Acute Nursing – Medical Stabilization
 - (3) Environmental Services
 - (4) Facilities Department
 - (5) Facilities Department – Security
 - (6) Human Resources
 - (7) Laboratory – Lab Administration

- (8) Laboratory – Microbiology
- (9) Patient Financial Services
- (10) Pharmacy
- (11) Skilled Nursing Facility
- (12) Urgent Care

G. Committee Meeting Minutes

- (1) June 07, 2023 Planning & Facilities Committee Meeting Minutes
- (2) August 01, 2023 Finance Committee Meeting Minutes

10. OLD BUSINESS*

- None

11. NEW BUSINESS*

A. Discussion and Potential Approval of the Following Service Agreements:

- (1) Jeffrey Orr, MD Clinic Agreement
- (2) Roshan Melvani, MD Clinic Agreement
- (3) James Skoien, Lac, Clinic Acupuncturist Agreement
- (4) Steven Knapik, DO Clinic Medical Director Agreement
- (5) Coachwork Clinic Mobile Unit
- (6) WIPFLI Cost Report Engagement Letter

B. Discussion, Review and Update on Ovation Health Purchasing Group; Sue Dorsey

C. Discussion and Potential Approval of Ovation Travel Expenses Not to Exceed \$2,000 Per Person to Complete an Operating Department Assessment

D. Discussion and Potential Approval of Amendment of BVCHD District Bylaws

E. Discussion and Potential Approval of Architectural Selection Adhoc Committee Members

12. ACTION ITEMS*

A. Acceptance of Ovation Report

Woody White, Ovation

- (1) Ovation Report

B. Acceptance of the CEO Report

Evan Rayner, Chief Executive Officer

- (1) CEO Report

C. Acceptance of the Finance Report & CFO Report

Garth Hamblin, Chief Financial Officer

- (1) July 2023
- (2) CFO Report

D. Acceptance of CNO Report

Kerri Jex, Chief Nursing Officer

- (1) CNO Report

13. ADJOURNMENT*

*** Denotes Possible Action Items**