



It is our mission to deliver quality healthcare to the residents of and visitors to Big Bear Valley through the most effective use of available resources.

VISION

To be the premier provider of emergency medical and healthcare services in our Big Bear Valley.

BOARD OF DIRECTORS BUSINESS MEETING AGENDA

**Wednesday, April 12th, 2017@ 1:00 p.m. –Hospital Conference Room
41870 Garstin Drive, Big Bear Lake, CA 92315**

(Closed Session will be held upon adjournment of Open Session as noted below. Open Session will reconvene @ approximately 3:00 p.m. – Hospital Conference Room 41870 Garstin Drive, Big Bear Lake, CA 92315)

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Chief Executive Officer's Office and are available for public inspection or purchase at 10 cents per page with advance written notice. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a District meeting or other services offered by the District, please contact Administration (909) 878-8214. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. **DOCUMENTS RELATED TO OPEN SESSION AGENDAS (SB 343)**
-- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the public counter located in the Administration Office, located at 41870 Garstin Drive, Big Bear Lake, CA 92315. For questions regarding any agenda item, contact Administration at (909) 878-8214.

OPEN SESSION

1. CALL TO ORDER

Donna Nicely, President

2. PUBLIC FORUM FOR CLOSED SESSION

This is the opportunity for members of the public to address the Board on Closed Session items.

(Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)

3. ADJOURN TO CLOSED SESSION*

CLOSED SESSION

1. CHIEF OF STAFF REPORT/QUALITY IMPROVEMENT: *Pursuant to Health & Safety Code Section 32155

(1) Chief of Staff Report

2. HOSPITAL QUALITY/RISK/COMPLIANCE REPORTS: *Pursuant to Health & Safety Code Section 32155

(1) Risk / Compliance Management Report

(2) QI Management Report

(3) RHC Compliance Review and Coding Audit

3. TRADE SECRETS: Pursuant to Health and Safety Code Section 32106, and Civil Code Section 3426.1

(1) ROKOS Group Inc. Contract (Recruitment for ER Director: Estimated Disclosure Date 4/12/17)

4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION *Pursuant to Government Section Code: 54957

(1) Chief Executive Officer

OPEN SESSION

1. **CALL TO ORDER** **Donna Nicely, President**
2. **ROLL CALL** **Shelly Egerer, Administrative Assistant**
3. **FLAG SALUTE**
4. **ADOPTION OF AGENDA***

5. **RESULTS OF CLOSED SESSION** **Donna Nicely, President**

6. **PUBLIC FORUM FOR OPEN SESSION**

This is the opportunity for persons to speak on items of interest to the public within subject matter jurisdiction of the District, but which are not on the agenda. Any person may, in addition to this public forum, address the Board regarding any item listed on the Board agenda at the time the item is being considered by the Board of Directors. (*Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.*)

***PUBLIC RESPONSE IS ENCOURAGED AFTER MOTION, SECOND AND
PRIOR TO VOTE ON ANY ACTION ITEM***

7. **DIRECTORS' COMMENTS**

8. **INFORMATION REPORTS**

A. Foundation Report

Helen Walsh, Foundation President

B. Auxiliary Report

Gail Dick, Auxiliary President

9. **CONSENT AGENDA***

Notice to the Public:

Background information has been provided to the Board on all matters listed under the Consent Agenda, and the items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one (1) motion. If discussion is requested by any Board Member on any item; that item will be removed from the Consent Agenda if separate action other than that as stated is required.

A. March 08, 2017 Board of Directors Meeting Minutes: Shelly Egerer, Admin. Assistant

B. February / March 2017 Planning & Facilities Report: Michael Mursick, Plant Manager

C. 1st Quarter Fire / Life Safety Report: Michael Mursick, Plant Manager

D. March 2017 Human Resource Report: Erin Wilson, Human Resource Director

E. March 2017 Infection Control Report: Heather Loose, Infection Preventionist

F. Board of Directors; Committee Meeting Minutes:

(1) January 17, 2017 Planning & Facilities Committee Meeting Minutes

(2) February 21, 2017 Special Planning & Facilities Committee Meeting Minutes

(3) January 03, 2017 Special Finance Committee Meeting Minutes

(4) February 01, 2017 Special Finance Committee Meeting Minutes

(5) March 06, 2017 Finance Committee Meeting Minutes

(6) January 30, 2017 Human Resource Committee Meeting Minutes

(7) February 02, 2017 Policy & Procedure & District Bylaw Committee Meeting Minutes

G. Policies & Procedures: (Summary Attached)

(1) Skilled Nursing Facility

(2) Swing Beds

- (3) Nursing Administration
- (4) Pharmacy
- (5) Family Health Center
- (6) Emergency Department
- (7) Respiratory Therapy
- (8) Emergency Preparedness
- (9) Actions to Take in Case of Airship Crash/Fire
- (10) Changing HVAC Filters
- (11) Holiday Door Decorations
- (12) Complaint and Grievance
- (13) Important Message from Medicare

10. OLD BUSINESS*

- None

11. NEW BUSINESS*

- A.** Discussion and Presentation on BETA Just Culture and BETA Heart
- B.** Discussion and Presentation for BVCHD Board of Directors: Annual Compliance Training (Presented by Tomi Hagan w/ QHR)
- C.** Discussion, Review and Potential Approval of the BVCHD Board of Directors Board Self-Assessment and Action Plan
- D.** Discussion and Potential Approval of Tractor Purchase / Equipment Upgrade: Skid Steer
- E.** Discussion and Potential Approval of the ROKOS Group Inc. Contract (Recruitment for ER Director)
- F.** Discussion and Potential Approval of Medical Staff Bylaw Amendment: Article VIII Officers: 8.3 Director of Services

12. ACTION ITEMS*

- A. Acceptance of QHR Report**
Ron Vigus, QHR Vice President
(1) April 2017 QHR Report
- B. Acceptance of CNO Report**
Kerri Jex, Chief Nursing Officer
(1) March 2017 CNO Report
- C. Acceptance of the CEO Report**
John Friel, Chief Executive Officer
(1) March 2017 CEO Report
(2) Quarterly Update of the BVCHD Strategic Action Plan 2016/2019
- D. Acceptance of the Finance Report & CFO Report**
Garth Hamblin, Chief Financial Officer
(1) February 2017 Financials
(2) April 2017 CFO Report

13. ADJOURNMENT*

*** Denotes Possible Action Items**