

**BEAR VALLEY COMMUNITY HEALTHCARE DISTRICT  
BOARD OF DIRECTORS  
SPECIAL FINANCE COMMITTEE MEETING MINUTES  
41870 Garstin Drive, Big Bear Lake, Ca. 92315  
June 05, 2017**

**MEMBERS** Barbara Willey, Treasurer  
**PRESENT:** Rob Robbins, 1<sup>st</sup> Vice President  
John Friel, CEO

Garth Hamblin, CFO  
Shelly Egerer, Admin. Asst.

**STAFF:** Kerri Jex  
Mary Norman

**COMMUNITY  
MEMBERS:** None

**ABSENT:** None

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**OPEN SESSION**

**1. CALL TO ORDER:**

Board Member Willey called the meeting to order at 1:00 p.m.

**2. ROLL CALL:**

Barbara Willey and Rob Robbins were present. Also present were John Friel, CEO, Garth Hamblin, CFO and Shelly Egerer, Administrative Assistant.

**3. ADOPTION OF AGENDA:**

**Board Member Robbins motioned to adopt the May 30, 2017 agenda as presented. Second by Board Member Willey to adopt the May 30, 2017 agenda as presented. Board Member Willey called for a vote. A vote in favor of the motion was unanimously approved.**

- Board Member Willey- yes
- Board Member Robbins- yes

**4. PUBLIC FORUM FOR OPEN SESSION**

Board Member Willey opened the Hearing Section for Public Comment on Open Session items at 1:00 p.m. Hearing no request to address the Finance Committee, Board Member Willey closed the Hearing Section at 1:00 p.m.

**5. DIRECTORS COMMENTS:**

- None

**6. APPROVAL OF MINUTES:**

- A. May 01, 2017
- B. May 30, 2017

**Board Member Willey called for a motion to approve the May 01 and May 30, 2017 Finance Committee Meeting Minutes as presented. Motion by Board Member Robbins to approve the May 01 and May 30, 2017 Finance Committee Meeting Minutes as presented. Second by Board Member Willey to approve the May 01 and May 30, 2017 Finance Committee Meeting Minutes as presented. Board Member Willey called for a vote. A vote in favor of the motion was unanimously approved.**

- Board Member Willey- yes
- Board Member Robbins- yes

**7. OLD BUSINESS:**

- None

**8. NEW BUSINESS\***

**A. Presentation and Potential Recommendation to the Board of Directors of the Following:**

**(1) Fiscal Year 2017/2018 District Budget:**

- Mr. Hamblin reported that there were a few minor edits completed on the budget, there was addition of footer and page numbers.
  - HR Director is requesting additional staff and additional information was provided to the committee.
  - ER is showing increases.
  - Budget is performed in positive net income and a positive year.
  - Recommending putting \$1 million aside for the hospital renovations.
  - Physical Therapy is growing due to the new laser unit and the PRIME Project.
- Board Member Robbins stated that a budget is a guess and there are so many unknowns, the budget was created off trends from previous years and is very pleased with what is being presented to the Finance Committee.
- Further discussion took place on the health care changes and how the laws and rules continue to change and how these changes affect staff and the finances for the District. Mr. Friel would like to know if there were any concerns that the other Board Members might have about the 2017/2018 budget. The committee stated that they were supportive of the budget.

**Board Member Willey motioned to recommend to the full Board the Fiscal Year 2017/2018 District Budget. Second by Board Member Robbins to recommend to the full Board the Fiscal Year 2017/2018 District Budget. Board Member Willey called for a vote. A vote in favor of the motion was unanimously approved.**

- Board Member Willey- yes
- Board Member Robbins- yes

**(2) Fiscal Year 2016/2019 District Capital Budget:**

- Board Member Willey reported this item was presented and discussed at the May 30 Special Finance Committee Meeting.

**Board Member Willey motioned to recommend to the full Board the Fiscal Year 2016/2019 District Capital Budget. Second by Board Member Robbins to recommend to the full Board the Fiscal Year 2016/2019 District Capital Budget. Board Member Willey called for a vote. A vote in favor of the motion was unanimously approved.**

- Board Member Willey- yes
- Board Member Robbins- yes

## 9. Presentation and Review of Financial Statements:

### A. April 2017 Finances:

- Mr. Hamblin reported the following:
  - Loss of \$120,000 for the month.
  - YTD surplus of \$2.7 million.
  - Slow & steady growth on Acute.
  - SNF continues to be strong.
  - ER is on an upward trend.
  - FHC, RHC & Dental continue to grow.
  - Expenses continue to run under budget except for April.
  - Statistics show that the District is trending up.
  - \$10 million in cash, which includes the USDA Loan.

**Board Member Willey called for a motion to approve the April 2017 Finance Report. Motion by Board Member Robbins to approve the April 2017 Finance Report. Second by Board Member Willey to approve the April 2017 Finance Report. Board Member Willey called for a vote. A vote in favor of the motion was unanimously approved.**

- Board Member Willey- yes
- Board Member Robbins- yes

### B. CFO Report:

- Mr. Hamblin reported the following information:
  - Affordable Care Act is now becoming American Health Care Act and is still unknown. Consideration of AHCA has passed to the United States Senate. Recent reports are saying that the Senate intends to start from scratch on healthcare reform.
  - Ballot Measure F and compliance with requirement has been reviewed. Verbiage on the ballot that is questionable from the public. There is an annual audit on the money and the “no money for administrators” wording is not very common but has been used more often recently to placate voters’ concerns that the tax will go to admin salary increases.
  - WannaCry ransom attack began in Europe; US was not severely impacted; we did monitor our systems and tracked our system during this time.
  - Would like to schedule the July Finance Meeting for July 6 since the regular Finance Committee is July 3 and is a holiday weekend. The committee agreed that they would be comfortable with rescheduling the Finance Committee Meeting to July 6 at 1:00 pm.

**Board Member Robbins motioned to approve the CFO Report as presented. Second by Board Member Willey to approve the CFO Report as presented. Board Member Willey called for a vote. A vote in favor of the motion was unanimously approved.**

- Board Member Willey- yes
- Board Member Robbins- yes

**10. ADJOURNMENT\***

**Board Member Robbins motioned to adjourn the meeting at 1:36 p.m. Second by Board Member Willey to adjourn the meeting. Board Member Willey called for a vote. A vote in favor of the motion was unanimously approved.**

- Board Member Willey- yes
- Board Member Robbins- yes