



*MISSION*

*It is our mission to deliver quality healthcare to the residents of and visitors to Big Bear Valley through the most effective use of available resources.*

*VISION*

*To be the premier provider of emergency medical and healthcare services in our Big Bear Valley.*

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**BOARD OF DIRECTORS  
POLICY & PROCEDURE & BYLAW COMMITTEE MEETING AGENDA  
THURSDAY, MARCH 23, 2017  
3:00 PM –OPEN SESSION @ HOSPITAL CONFERENCE ROOM  
41870 GARSTIN DRIVE, BIG BEAR LAKE, CA. 92315**

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Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Chief Executive Officer's Office and are available for public inspection or purchase at 10 cents per page with advance written notice. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a District meeting or other services offered by the District, please contact Administration (909) 878-8214. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. **DOCUMENTS RELATED TO OPEN SESSION AGENDAS (SB 343)** Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the public counter located in the Administration Office, located at 41870 Garstin Drive, Big Bear Lake, CA 92315. For questions regarding any agenda item, contact Administration at (909) 878-8214.

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**OPEN SESSION**

1. **CALL TO ORDER** **Donna Nicely, President**
2. **ROLL CALL** **Shelly Egerer, Administrative Assistant**
3. **ADOPTION OF AGENDA\***
4. **PUBLIC FORUM FOR OPEN SESSION**  
*This is the opportunity for persons to speak on items of interest to the public within subject matter jurisdiction of the District, but which are not on the agenda. Any person may, in addition to this public forum, address the Committee regarding any item listed on the Committee agenda at the time the item is being considered by the Committee. (Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)*
5. **APPROVAL OF MINUTES\***  
A. February 02, 2017
6. **DIRECTORS COMMENTS**
7. **OLD BUSINESS\***  
A. Discussion and Potential Approval of the Policy & Procedure & Bylaw Committee Meeting Calendar
8. **NEW BUSINESS\***
  - None
9. **PRESENTATION, REVIEW, REVISION AND POTENTIAL RECOMMENDATION TO THE BOARD OF DIRECTOR'S OF THE FOLLOWING POLICIES AND PROCEDURES\***
  - (1) Board Policy on Receipt of Correspondence Regarding Personnel Matters
  - (2) Board / CEO Operating Governance Protocols
  - (3) Public Participation at Board of Directors Meetings
10. **PRESENTATION, REVIEW AND REVISION OF BVCHD BYLAWS\***
  - (1) August 2015 BVCHD Bylaws - Article #1 through #5
11. **ADJOURNMENT\*** **\* Denotes Actions Items**