

**BEAR VALLEY COMMUNITY HEALTHCARE DISTRICT
BOARD OF DIRECTORS
FINANCE COMMITTEE MEETING MINUTES
41870 Garstin Drive, Big Bear Lake, Ca. 92315
May 01, 2017**

MEMBERS Barbara Willey, Treasurer
PRESENT: Rob Robbins, 1st Vice President
John Friel, CEO

Garth Hamblin, CFO
Shelly Egerer, Admin. Asst.

STAFF: Kerri Jex
Mary Norman

**COMMUNITY
MEMBERS:** None

ABSENT: None

OPEN SESSION

1. CALL TO ORDER:

Board Member Willey called the meeting to order at 1:00 p.m.

2. ROLL CALL:

Barbara Willey and Rob Robbins were present. Also, present were John Friel, CEO, Garth Hamblin, CFO and Shelly Egerer, Administrative Assistant.

3. ADOPTION OF AGENDA:

Board Member Robbins motioned to adopt the May 01, 2017 agenda as presented. Second by Board Member Willey to adopt the May 01, 2017 agenda as presented. Board Member Willey called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Willey- yes
- Board Member Robbins- yes

CLOSED SESSION

4. PUBLIC FORM FOR CLOSED SESSION:

Board Member Willey opened the Hearing Section for Public Comment on Closed Session items at 1:00 p.m. Hearing no request to address the Finance Committee, Board Member Willey closed the Hearing Section at 1:00 p.m.

5. ADJOURN TO CLOSED SESSION:

Board Member Robbins motioned to adjourn to Closed Session. Second by Board Member Willey to adjourn to Closed Session. Board Member Willey called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Willey- yes
- Board Member Robbins- yes

OPEN SESSION

1. CALL TO ORDER:

Board Member Willey called the meeting to order at 1:50 p.m.

2. RESULTS OF CLOSED SESSION:

Board Member Willey stated that Administration is to prepare additional information regarding the RHC property and is required to go to the full Board at the May 2017 Board Meeting.

3. PUBLIC FORUM FOR OPEN SESSION

Board Member Willey opened the Hearing Section for Public Comment on Open Session items at 1:50 p.m. Hearing no request to address the Finance Committee, Board Member Willey closed the Hearing Section at 1:50 p.m.

4. DIRECTORS COMMENTS:

- None

5. APPROVAL OF MINUTES:

A. April 03, 2017

Board Member Robbins motioned to approve the April 03, 2017 minutes as presented. Second by Board Member Willey to approve the April 03, 2017 minutes as presented. Board Member Willey called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Willey- yes
- Board Member Robbins- yes

6. OLD BUSINESS:

- None

7. NEW BUSINESS*

A. Discussion Potential Recommendation to the Board of Directors: Resolution # 17-450 Determining, Certifying and Directing 2017/2018 Special Tax Levies Within the District:

- Mr. Hamblin stated that annually the Board approves a Resolution for the Parcel Tax. Mr. Hamblin informed the committee that \$805.88 will decrease this year and total of \$1.18 million is the amount the District receives.

Board Member Willey motioned to recommend to the Board of Directors the Resolution # 17-450 as presented. Second by Board Member Robbins to recommend to the Board of Directors the Resolution # 17-450 as presented. Board Member Willey called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Willey- yes
- Board Member Robbins- yes

B. Presentation and Discussion on the Fiscal Year 2017/2018 Budget Development:

- Mr. Hamblin reported the following information:
 - Provided a draft of the beginning stage of the 2017/18 Budget.
 - No, budgeted increase in charges; consider increasing a few percent.
 - Increase in FTE's. Additional 8.6 increase in FTE.
 - Professional fees – Hospital coverage and Prime Project.
 - Purchased services will increase.
 - Interest for CT & Mammo equipment.
 - Not projecting large increases in volume.
 - FHC staff decreases due to staff being moved to the RHC.
- Board Member Roberts stated that this is not an ongoing budget for a business when there is a loss of \$2 million; so many increases that it turns the District upside down.
- The committee members requested details on what cost are in Professional Fees and why are their additional FTE's. The committee will review a 4th draft of the budget at a future Finance Meeting.
- Mr. Hamblin stated that with the Parcel Tax it would allow for \$1.2 million funds and the District will only have a loss of approximately \$1 million.
- The committee stated that they are not happy with the information provided in the budget document; such as the increase in FTE's, the committee did not feel that the report provided to the committee was clear. The report needs to be simplified, needs to make sense and the managers did not pay attention to what they were requesting or the typo's on their justification of requesting additional staff. The committee also expressed their concerns in the large increases in various categories. At this time the Finance Committee is not in support of the document provided.

Board Member Willey reported no action required

8. Presentation and Review of Financial Statements:

A. March 2017 Finances:

- Mr. Hamblin reported the following:
 - Cash was strong - 220 days cash on hand.
 - Exceeded budgeted surplus.
 - Total revenue over budget.
 - Total expenses under budget.
 - Acute increase.
 - Swing Bed days increase.
 - ER visits; slow and steady increase in statistics.
 - RHC clinic visits continue to grow.
 - Dental visits will continue to grow.
 - Strong results for March and for the year.
 - All inpatient services have increased.
 - Inpatient days lowered for the month
- Board Member Roberts stated that we have been doing well for the last year and would like to see it continue this way.

B. CFO Report:

- Mr. Hamblin reported the following information:
 - Affordable Care Act is now becoming American Health Care Act and is still unknown.
 - Payor agreements – information has been provided, summary format, there are a few negotiations on some of the contracts.
- The committee would like clarification on what Andy Working does for the District; the committee feels this is still unknown. The committee requested a trend report provided at the June Finance Committee Meeting.

Board Member Robbins motioned to approve the February 2017 Finance Report and the CFO Report as presented. Second by Board Member Willey to approve the February 2017 Finance Report and the CFO Report as presented. Board Member Willey called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Willey- yes
- Board Member Robbins- yes

9. ADJOURNMENT*

Board Member Robbins motioned to adjourn the meeting at 2:27 p.m. Second by Board Member Willey to adjourn the meeting. Board Member Willey adjourned the meeting.

- Board Member Willey- yes
- Board Member Robbins- yes