

MISSION

It is our mission to deliver quality healthcare to the residents of and visitors to Big Bear Valley through the most effective use of available resources.

VISION

To be the premier provider of emergency medical and healthcare services in our Big Bear Valley.

NOTICE AND CALL OF A BOARD OF DIRECTORS SPECIAL FINANCE COMMITTEE MEETING

Monday, August 13, 2018 1:00 p.m. Open Session @ Hospital Conference Room 41870 Garstin Drive, Big Bear Lake, Ca. 92315

NOTICE IS HEREBY GIVEN that a special meeting of the Board of Directors, Finance Committee of the Bear Valley Community Healthcare District will be held Monday, August 13, 2018, Open Session beginning at 1:00 p.m. A copy of the agenda is attached hereto.

Dated: August 09, 2018

Shelly Egerer

Executive Assistant



BOARD OF DIRECTORS SPECIAL FINANCE COMMITTEE MEETING AGENDA MONDAY, AUGUST 13, 2018 1:00 PM -OPEN SESSION @ MAIN CONFERENCE ROOM

00 PM -OPEN SESSION @ MAIN CONFERENCE ROOM 41870 GARSTIN DRIVE, BIG BEAR LAKE, CA. 92315

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Chief Executive Officer's Office and are available for public inspection or purchase at 10 cents per page with advance written notice. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a District meeting or other services offered by the District, please contact Administration (909) 878-8214. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. **DOCUMENTS RELATED TO OPEN SESSION AGENDAS (SB 343)** Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the public counter located in the Administration Office, located at 41870 Garstin Drive, Big Bear Lake, CA 92315. For questions regarding any agenda item, contact Administration at (909) 878-8214.

OPEN SESSION

1. CALL TO ORDER

Donna Nicely, Treasurer

2. ROLL CALL

Shelly Egerer, Executive Assistant

- 3. ADOPTION OF AGENDA*
- 4. PUBLIC FORUM FOR OPEN SESSION

This is the opportunity for persons to speak on items of interest to the public within subject matter jurisdiction of the District, but which are not on the agenda. Any person may, in addition to this public forum, address the Committee regarding any item listed on the Committee agenda at the time the item is being considered by the Committee. (Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)

- 5. DIRECTORS COMMENTS
- 6. APPROVAL OF MINUTES*

A. July 03, 2018

- 7. OLD BUSINESS*
 - None
- 8. NEW BUSINESS*
 - A. Discussion and Potential Recommendation to the Board of Directors QHR Travel Expenses for QHR Compliance Program Assessment Not to Exceed \$2,000.000
 - B. Discussion and Potential Recommendation to the Board of Directors the Cash Handling Policy and Procedure
 - C. Discussion and Update on Policies & Procedures Under the CFO Supervision (Admitting, General Accounting, Materials Management, Patient Financial Services, Information Technology, and Health Information Management)

- 9. PRESENTATION AND REVIEW OF FINANCIAL STATEMENTS*
 - A. June 2018 Finances
 - B. CFO Report
- 10. ADJOURNMENT*

* Denotes Actions Items

BEAR VALLEY COMMUNITY HEALTHCARE DISTRICT BOARD OF DIRECTORS

FINANCE COMMITTEE MEETING MINUTES 41870 Garstin Drive, Big Bear Lake, Ca. 92315 July 03, 2018

MEMBERS Donna Nicely, Treasurer **PRESENT:** Peter Boss, MD, Secretary

Garth Hamblin, CFO Shelly Egerer, Exec. Asst.

John Friel, CEO

STAFF: Kerri Jex Sheri Mursick

COMMUNITY MEMBERS: None

ABSENT: None

OPEN SESSION

1. CALL TO ORDER:

Board Member Nicely called the meeting to order at 1:00 p.m.

2. ROLL CALL:

Donna Nicely and Peter Boss, MD were present. Also present were John Friel, CEO, Garth Hamblin, CFO and Shelly Egerer, Executive Assistant.

3. ADOPTION OF AGENDA:

Board Member Nicely motioned to adopt the July 03, 2018 Finance Committee Agenda as presented. Second by Board Member Boss to adopt the July 03, 2018 Finance Committee Agenda as presented. Board Member Nicely called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Nicely- yes
- Board Member Boss- yes

CLOSED SESSION

1. PUBLIC FORUM FOR CLOSED SESSION:

Board Member Nicely opened the Hearing Section for Public Comment on Board Member Nicely items at 1:00 p.m. Hearing no request to address the Finance Committee, Board Member Nicely closed the Hearing Section at 1:00 p.m.

2. ADJOURN TO CLOSED SESSION:

Board Member Nicely motioned to adjourn to Closed Session at 1:00 p.m. Second by Board Member Boss to adjourn to Closed Session at 1:00 p.m. Board Member Nicely called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Nicely- yes
- Board Member Boss- yes

OPEN SESSION

1. CALL TO ORDER:

Board Member Nicely called the meeting to order at 1:30 p.m.

2. RESULTS OF CLOSED SESSION:

Board Member Nicely stated there was no reportable action.

3. PUBLIC FORUM FOR OPEN SESSION:

Board Member Nicely opened the Hearing Section for Public Comment on Open Session items at 1:30 p.m. Hearing no request to address the Finance Committee, Board Member Nicely closed the Hearing Section at 1:31 p.m.

4. DIRECTOR'S COMMENTS:

• None

5. APPROVAL OF MINUTES:

- **A.** June 01, 2018
- **B.** June 05, 2018

Board Member Nicely motioned to approve the June 01 and June 05, 2018 Finance Committee Meeting Minutes as presented. Second by Board Member Boss to approve the June 01 and June 05, 2018 Finance Committee Meeting Minutes as presented. Board Member Nicely called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Nicely yes
- Board Member Boss- yes

6. OLD BUSINESS:

- A. Discussion and Potential Recommendation to the Board for Quorum Health Resources to Complete the Productivity Benchmarking Assessment and Approve Travel Expenses Not To Exceed \$5,000.00:
 - Mr. Hamblin stated that he is recommending QHR to complete the Productivity Assessment and that he provided information on WIPFLI cost and additional details
 - QHR will request one-year data, no additional fee except for travel expense.
 Will find out about the time frame and provide that information to the full Board.
 - o Feels QHR would be on site within 4-6 weeks and then present the findings to the managers, Finance Committee and the Board of Directors.

Board Member Nicely motioned to recommend to the Board of Directors the Quorum Health Resources to complete the Productivity Benchmarking Assessment with Travel Expenses Not To Exceed \$5,000.00. Second by Board Member Boss to recommend to the Board of Directors the Quorum Health Resources to complete the Productivity Benchmarking Assessment with Travel Expenses Not To Exceed \$5,000.00. Board Member Nicely called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Nicely yes
- Board Member Boss- yes

7. NEW BUSINESS*

A. Discussion and Potential Recommendation to the Board of Directors the Extension of the TruBridge Agreement to April 2019:

- Mr. Hamblin recommends that we extend the current TruBridge Agreement to April 2019. This will allow the district to determine if we need to go with another vendor and/or allow additional time for TruBridge to prove that they should have the agreement renewed.
 - o We have been successful to get AR days to 65 days.
 - Average day revenue has decreased which would allow TruBridge to work on the AR.
 - Would like to allow TruBridge until the end of the year and evaluate the agreement at that time.
 - o Tracking un-coded and unchecked days.

Board Member Nicely motioned to recommend to the Board of Directors the Extension of the TruBridge Agreement to April 2019. Second by Board Member Boss to recommend to the Board of Directors the Extension of the TruBridge Agreement to April 2019. Board Member Nicely called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Nicely yes
- Board Member Boss- yes

B. Discussion of Out Patient Services:

- Board Member Boss provided a slide show that provided new construction on hospital/ER; the slides showed the facility being completed:
 - Had a state reference laboratory
 - o Urgent care with full service lab is possible with little cost
 - o Free standing emergency room
 - o Received pharmacy license pharmacist on staff
 - Dedicated ambulance entrance
- Board Member Boss stated that he has viewed our website and that we list the services we offer, but would like to have the patient order form on site in order for the local physicians to download for Lab, X-ray and Physical Therapy. This would also allow the public and physician to know what services we offer; this could potentially grow our services. Insurance that is accepted at the hospital and clinic needs to be on the website also.
- Mr. Friel will touch basis with Megan Meadors to get our document on the website and all the insurance information that the district does accept, to include the clinic.

Board Member Nicely reported no action required.

8. Presentation and Review of Financial Statements:

- **A.** May 2018 Finances:
 - Mr. Hamblin reported the following:
 - o 286 days cash on hand.
 - Medi-Cal did some calculations and reimbursement \$1.7 million for FY 14, 16 & 17.
 - o Contractuals are low.
 - o \$1.56 million was surplus.
 - o AR days and AR dollars are trending down which is good.
 - o Expenses are higher than budget.

B. CFO Report:

- Mr. Hamblin reported the following:
 - o Healthcare Reform / Healthcare Legislation:
 - O Assembly Bill 3087 did not pass out of appropriation. This is good news.

C. QHR Financial Operations Review Report (FOR):

- Mr. Hamblin reported that this item is to be completed yearly and presented/approved by the Board of Directors.
 - o Stark Law track non-monetary.
 - o Credit balance accounts.
 - o 340B Pharmacy set up account with Cardinal Pharmacy Director has been tracking cost. CPSI has been asking to be part of the 340B but connectivity is an issue.

Board Member Nicely motioned to approve the May 2018 Finance Report, CFO Report and the Financial Operation Review Report as presented. Second by Board Member Boss to approve the May 2018 Finance Report, CFO Report and the Financial Operation Review Report as presented. Board Member Nicely called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Nicely- yes
- Board Member Boss- yes

9. ADJOURNMENT*

Board Member Nicely motioned to adjourn at 2:08 p.m. Second by Board Member Boss to adjourn. President Robbins called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Nicely- yes
- Board Member Boss- yes



MEMO

Date:

July 25, 2018

To:

Board of Directors

From:

Mary Norman, Risk/Compliance

CC:

John Friel, CEO

Re:

Travel Reimbursement for Tomi Hagan, QHR Compliance

RECOMMENDATION:

Approval of travel expenses for Tomi Hagan, QHR Compliance, not to exceed \$2000.00.

BACKGROUND:

Tomi Hagan, QHR Compliance, would like to conduct a comprehensive onsite Compliance Program Assessment on September 5-7, 2018. We have obtained a signed agreement so that the findings of this work project can be presented under attorney-client privilege.



DEPARTMENT: General Accounting	CATEGORY: Policies, Procedures
SUBJECT: Cash Handling	

POLICY:

The manager of each department will be ultimately responsible for securing and maintaining the cash box for their department. This will include ensuring all money is accounted for within the cash box.

PROCEDURE:

- 1. Each manager will ensure that the cash box is secured in a safe area within the department.
- 2. Each manager will provide employees requiring access to the cash box either the key to the cash box or the combination to the cash box.
- 3. If a discrepancy with the amount of money in the cash box is identified, the department manager will file a variance and notify the Chief Financial Officer of the discrepancy.
- 4. Random cash box audits will be conducted by the accounting department per the Cash Drawer Reconciliation policy.
 - 4.1. The audits will be conducted quarterly on a random basis.

Prepared By: Breuer, Kathy	Reference:
Reviewed By: Admin Team, Policy & Procedure Committee	Revised Date: Not Approved Yet
Approved By: Board Directors	Date Approved: Not Approved Yet



Finance Report June 2018 Results

Summary for Fiscal Year Ended June 30, 2018 (Pre-Audit)

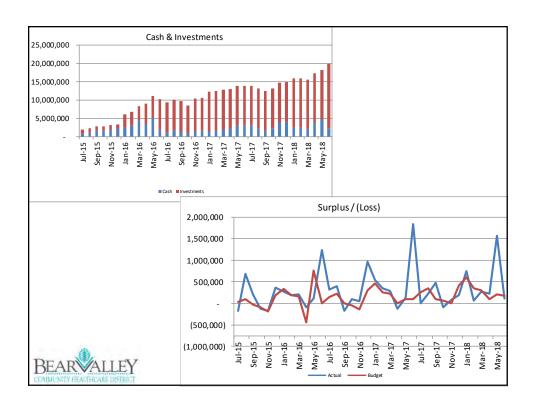
- Cash on Hand \$2,312,422 Investments - \$17,562,903
- Days Cash on hand, including investments with LAIF – 312
- Surplus of \$3,840,948 for the year is \$901,076 more than budgeted surplus of \$2,939,872
- Total Patient Revenue over Budget by 3.8% for the year
- Net Patient Revenue was 6.3% over budget.
- Total Expenses 2.6% more than budget

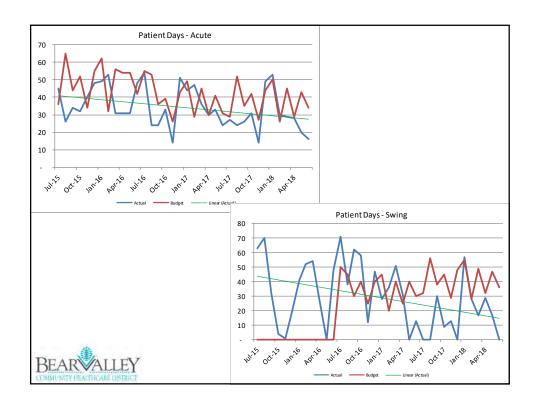


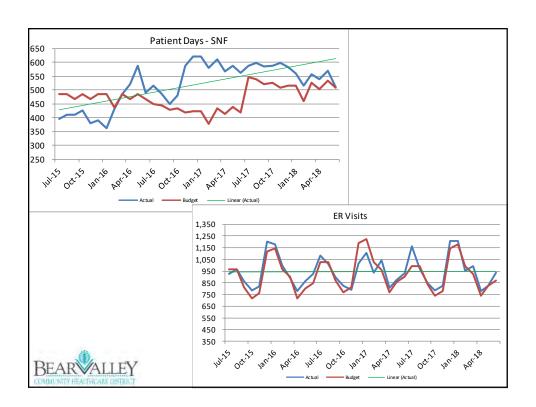
Summary for May 2018

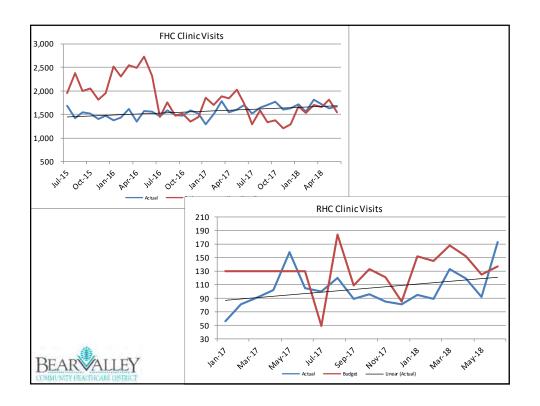
- Surplus of \$105,063 for the month compared to budgeted surplus of \$182,257
- Total Patient Revenue over Budget by 2.6% for the month
- Net Patient Revenue was 4.0% under budget.
- Total Expenses 8.1% more than budget

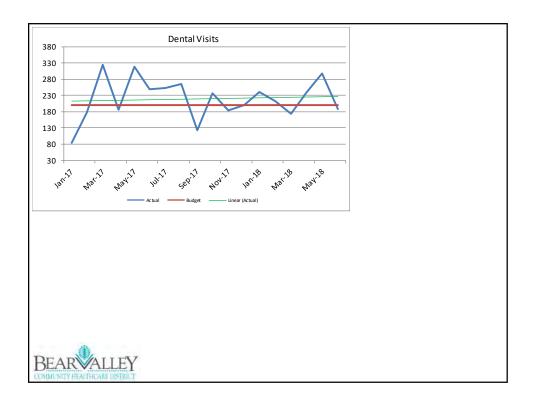


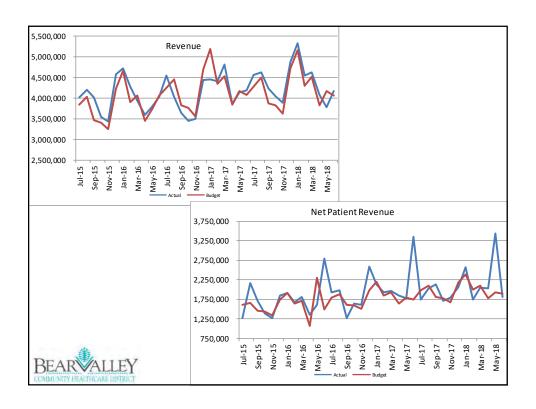


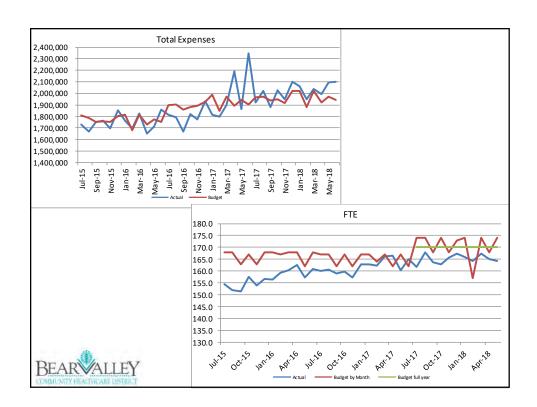


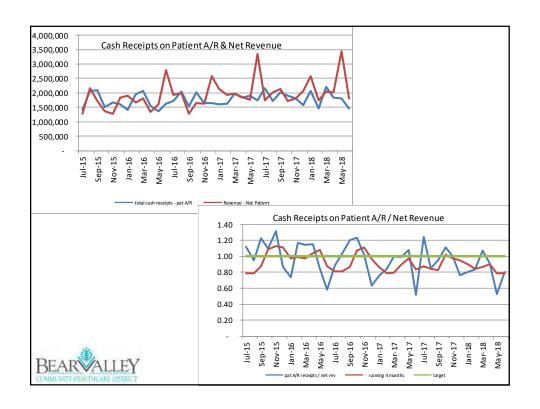














Bear Valley Community Healthcare District Financial Statements June 30, 2018 PRE AUDIT

Financial Highlights—Hospital STATEMENT OF OPERATIONS

		Α	В	С	D	E	F	G	н	1	J
			Curr	ent Month				Ye	ear-to-Date		
		FY 16/17	FY 17	/18	VARIA	NCE	FY 16/17	FY 17	/18	VARIAN	ICE
		Actual	Actual Budget		Amount	%	Actual	Actual	Budget	Amount	%
1	Total patient revenue	4,179,292	4,165,374	4,060,093	105,281	2.6%	49,439,446	52,737,960	50,823,696	1,914,264	3.8%
2	Total revenue deductions	1,075,182	2,354,755	2,173,686	181,069	8.3%	25,668,691	27,625,939	27,209,371	416,568	1.5%
3	% Deductions	26%	57%	54%			52%	52%	54%		
4	Net Patient Revenue	3,104,111	1,810,619	1,886,407	(75,788)	-4.0%	23,770,756	25,112,021	23,614,325	1,497,696	6.3%
5	% Net to Gross	74%	43%	46%			48%	48%	46%		
6	Other Revenue	610,732	39,664	51,586	(11,922)	-23.1%	909,802	377,956	620,992	(243,036)	-39.1%
				·							
7	Total Operating Revenue	3,714,843	1,850,283	1,937,993	(87,710)	-4.5%	24,680,557	25,489,977	24,235,317	1,254,660	5.2%
					, i						
8	Total Expenses	2,348,022	2,098,962	1,941,488	157,474	8.1%	22,625,388	24,140,171	23,524,414	615,757	2.6%
9	% Expenses	56%	50%	48%			46%	46%	46%		
10	Surplus (Loss) from Operations	1,366,821	(248,679)	(3,495)	(245,184)	-7015.3%	2,055,170	1,349,806	710,903	638,903	-89.9%
11	% Operating margin	33%	-6%	0%			4%	3%	1%		
12	Total Non-operating	210,746	353,742	185,752	167,990	90.4%	2,357,686	2,491,142	2,228,969	262,173	11.8%
	. •		,	,	,			, ,	. ,		
13	Surplus/(Loss)	1,577,567	105,063	182,257	(77,194)	42.4%	4,412,856	3,840,948	2,939,872	901,076	-30.7%
14	% Total margin	38%	3%	4%			9%	7%	6%		

BALANCE SHEET

		Α	В	С	D	E
		June	June	May		
		FY 16/17	FY 17/18	FY 17/18	VARIA	NCE
					Amount	%
15	Gross Accounts Receivables	10,741,560	10,598,182	9,608,828	989,354	10.3%
16	Net Accounts Receivables	4,178,904	4,184,582	3,641,472	543,110	14.9%
17	% Net AR to Gross AR	39%	39%	38%		
18	Days Gross AR	80.3	80.2	70.8	9.4	13.3%
19	Cash Collections	1,744,521	1,453,312	1,713,631	(260,319)	-15.2%
20	Settlements/IGT Transactions	734,556	2,489,686	1,254,360	1,235,325	98.5%
21	Investments	10,870,876	17,562,903	13,497,614	4,065,289	30.1%
22	Cash on hand	2,886,705	2,312,422	4,630,363	(2,317,941)	-50.1%
23	Total Cash & Invest	13,757,581	19,875,325	18,127,977	1,747,348	9.6%
24	Days Cash & Invest	230	312	286	26	9.1%
	Total Cash and Investments	13,757,581	19,875,325			
	Increase Current Year vs. Prior Year		6,117,744			

Statement of Operations

		Α	В	С	D	Е	F	G	н	ı	J
			Curr	ent Month				Y	ear-to-Date		
		FY 15/16	FY 16	/17	VARIA	NCE	FY 15/16	FY 16	6/17	VARIA	ICE
		Actual	Actual	Budget	Amount	%	Actual	Actual	Budget	Amount	%
	Gross Patient Revenue										
1	Inpatient	124,271	65,891	218,415	(152,524)	-69.8%	2,636,882	1,860,154	2,890,289	(1,030,135)	-35.6%
2	Outpatient	925,880	937,882	883,147	54,735	6.2%	10,708,930	11,813,959	10,933,603	880,356	8.1%
3	Clinic Revenue	360,215	356,461	238,545	117,916	49.4%	2,844,258	4,324,973	2,800,358	1,524,615	54.4%
4	Emergency Room	2,517,298	2,574,393	2,478,056	96,337	3.9%	30,261,927	31,706,458	31,254,882	451,576	1.4%
5	Skilled Nursing Facility	251,629	230,748	241,930	(11,182)	-4.6%	2,987,450	3,032,416	2,944,564	87,852	3.0%
6	Total patient revenue	4,179,292	4,165,374	4,060,093	105,281	2.6%	49,439,446	52,737,960	50,823,696	1,914,264	3.8%
	Revenue Deductions										
7	Contractual Allow	1,431,935	1,919,385	1,989,741	(70,356)	-3.5%	22,005,074	25,524,433	24,906,930	617,503	2.5%
8	Contractual Allow PY	(1,245,840)	(7,292)	-	(7,292)	#DIV/0!	(1,270,633)	(2,049,411)	-	(2,049,411)	#DIV/0!
9	Charity Care	19,562	16,028	8,696	7,332	84.3%	109,125	100,789	108,844	(8,055)	-7.4%
10	Administrative	3,768	519	7,620	(7,101)	-93.2%	79,497	323,093	95,374	227,719	238.8%
11	Policy Discount	20,687	10,102	6,207	3,895	62.8%	98,401	132,221	77,685	54,536	70.2%
12	Employee Discount	3,018	2,370	3,378	(1,008)	-29.8%	43,792	68,758	42,268	26,490	62.7%
13	Bad Debts	365,390	197,316	158,044	39,272	24.8%	1,929,649	1,958,381	1,978,270	(19,889)	-1.0%
14	Denials	266,959	216,327		216,327	#DIV/0!	2,673,786	1,567,676	-	1,567,676	#DIV/0!
15	Total revenue deductions	1,075,182	2,354,755	2,173,686	181,069	8.3%	25,668,691	27,625,939	27,209,371	416,568	1.5%
16	Net Patient Revenue	3,104,111	1,810,619	1,886,407	(75,788)	-4.0%	23,770,756	25,112,021	23,614,325	1,497,696	6.3%
	gross revenue including Prior Year	40.2%	40.2%		40.2%		40.2%	447.4%	447.4%	0.0%	
	Contractual Allowances as a percent to	39.2%	39.2%		39.2%		39.2%	437.2%	437.2%	0.0%	
	gross revenue WO PY and Other CA	39.2%	39.2%		39.2%		39.2%	437.2%	437.2%	0.0%	
17	Other Revenue	610,732	39,664	51,586	(11,922)	-23.1%	909,802	377,956	620,992	(243,036)	-39.1%
18	Total Operating Revenue	3,714,843	1,850,283	1,937,993	(87,710)	-4.5%	24,680,557	25,489,977	24,235,317	1,254,660	5.2%
	Expenses										
19	Salaries	744,108	812,848	798,929	13,919	1.7%	9,168,859	9,777,302	9,721,266	56,036	0.6%
20	Employee Benefits	428,726	359,202	340,068	19,134	5.6%	3,568,108	3,683,115	3,914,294	(231,179)	-5.9%
21	Registry	14,585	-	-	-	#DIV/0!	50,825	16,028	-	16,028	#DIV/0!
22		1,187,419	1,172,050	1,138,997	33,053	2.9%	12,787,791	13,476,444	13,635,560	(159,116)	-1.2%
23	Professional fees	146,736	160,456	154,000	6,456	4.2%	1,781,433	2,010,903	1,908,003	102,900	5.4%
24	Supplies	148,899 43,412	114,896 46,106	120,619 38,073	(5,723)	-4.7% 21.1%	1,469,773 533,430	1,542,791 501,340	1,499,164 527,794	43,627	2.9% -5.0%
25 26	Utilities Repairs and Maintenance	31.780	32,653	22.567	8,033 10.086	44.7%	314,833	338.019	271,297	(26,454) 66,722	24.6%
	Purchased Services	343,541	372,603	292,610	79,993	27.3%	3,531,966	4,226,354	3,583,590	642,764	17.9%
28	Insurance	25,013	25,912	25,913	(1)	0.0%	300,353	311,702	311,000	702	0.2%
29	Depreciation	86,209	95,064	75,000	20,064	26.8%	619,591	891,810	900,000	(8,190)	-0.9%
30	Rental and Leases	40,474	22,715	16,257	6,458	39.7%	277,463	270,709	195,524	75,185	38.5%
32	Dues and Subscriptions	7,220	5,536	5,040	496	9.8%	60,739	67,736	60,544	7,192	11.9%
33	Other Expense.	287,318	50,971	52,412	(1,441)	-2.7%	948,016	502,362	631,938	(129,576)	-20.5%
34	Total Expenses	2,348,022	2,098,962	1,941,488	157,474	8.1%	22,625,388	24,140,171	23,524,414	615,757	2.6%
35	Surplus (Loss) from Operations	1,366,821	(248,679)	(3,495)	(245,184)	-7015.3%	2,055,170	1,349,806	710,903	638,903	-89.9%
36	Non-Operating Income		Г					Ţ			
37	Tax Revenue	212,103	282,075	186,052	96,023	51.6%	2,301,190	2,328,592	2,232,569	96,023	4.3%
38	Other non-operating	(37,548)	13,545	3,287	10,258	312.1%	64,440	73,878	39,400	34,478	87.5%
	Interest Income	44,275	65,611	4,163	61,448	1476.1%	88,399	181,785	50,000	131,785	263.6%
	Interest Expense	(8,084)	(7,489)	(7,750)	261	-3.4%	(96,343)	(93,113)	(93,000)	(113)	0.1%
39	Total Non-operating	210,746	353,742	185,752	167,990	90.4%	2,357,686	2,491,142	2,228,969	262,173	11.8%
40	Surplus/(Loss)	1,577,567	105,063	182,257	(77,194)	42.4%	4,412,856	3,840,948	2,939,872	901,076	-30.7%
	. , ,			· · · · · ·							

Bear Valley Community Healthcare District Financial Statements

Current Year Trending Statement of Operations

	A Statement of Operations—	-CURRENT Y				-	•	-		•	40	44	40	
	r	July	2 Aug	3 Sept	4 Oct	5 Nov	6 Dec	7 Jan	8 Feb	9 Mar	10 Apr	11 May	12 June	YTD
	Gross Patient Revenue	July	Aug	Зері	OCI	NOV	Dec	Jan	ren	IVIAI	Арі	Iviay	Julie	IID
1	Inpatient	95.787	98.514	150.843	142,719	77,702	202.529	368.022	205.698	153.559	151.595	147.294	65.891	1.860.154
2	Outpatient	868,939	1,205,964	1,063,953	1,047,978	997,359	857,747	1,077,117	960,070	973,262	967,226	856,463	937,882	11,813,959
3	Clinic	347.893	369.602	339.870	391,164	329.577	339.330	370.318	332.540	387.011	381.601	379,607	356.461	4.324.973
4	Emergency Room	2,985,253	2,686,283	2,407,574	2,203,306	2,221,976	3,207,446	3,260,191	2,822,859	2,856,980	2,338,042	2,142,156	2,574,393	31,706,458
5	Skilled Nursing Facility	261,793	265,487	262,653	261,572	265,920	259,078	248,635	228,695	248,065	243,147	256,622	230,748	3,032,416
6	Total patient revenue	4,559,665	4,625,850	4,224,893	4,046,739	3,892,534	4,866,130	5,324,283	4,549,861	4,618,877	4,081,611	3,782,142	4,165,374	52,737,960
	_													
	Revenue Deductions C/A	0.56	0.47	0.47	0.47	0.44	0.53	0.46	0.58	0.48	0.42	0.45	0.46	0.48
7	Contractual Allow	2,548,409	2,192,333	1,994,911	1,909,156	1,696,412	2,569,127	2,429,042	2,617,795	2,213,838	1,718,143	1,715,880	1,919,385	25,524,433
8 9	Contractual Allow PY	7.075	463	1,249	(1,739)	- 0.000	4.040	(3)	(132,608)	(81,875)	(37,694)	(1,789,912)	(7,292)	(2,049,411)
10	Charity Care Administrative	7,675 (746)	12,842 114,668	169,442	10,431	9,999 2,860	1,812 989	7,644 1,974	7,866 10,254	20,144 5,551	9,031 7,151	7,748	16,028 519	100,789 323,093
11	Policy Discount	11.532	11,940	7,202	10,431	10,915	9,781	13,595	12,725	13,413	11,150	9,186	10,102	132,221
12	Employee Discount	4,711	9,099	3,938	4,084	4,131	4,202	6,231	10,571	10,324	5,739	3,358	2,370	68,758
13	Bad Debts	(59.348)	69,295	45,428	236,304	205,433	130,228	201,297	96,436	262,428	274,537	299,027	197,316	1.958.381
14	Denials	307,852	190,797	(129,516)	169,768	162,874	89,070	93,291	177,257	122,427	67,892	99,637	216,327	1,567,676
•	Total revenue	001,002	100,101	(120,010)	100,100	102,011	00,010	00,201	111,201	122,121	01,002	55,551	210,021	1,001,010
15	deductions	2,820,085	2,601,437	2,092,654	2,338,683	2,092,624	2,805,209	2,753,071	2,800,296	2,566,251	2,055,950	344,925	2,354,755	27,625,939
		0.62	0.56	0.50	0.58	0.54	0.58	0.52	0.62	0.56	0.50	0.09	0.57	
16	Net Patient Revenue	1,739,580	2,024,413	2,132,239	1,708,056	1,799,911	2,060,921	2,571,212	1,749,565	2,052,626	2,025,661	3,437,217	1,810,619	25,112,021
	net / tot pat rev	38.2%	43.8%	50.5%	42.2%	46.2%	42.4%	48.3%	38.5%	44.4%	49.6%	90.9%	43.5%	47.6%
17	Other Revenue	7,162	35,245	20,043	45,312	35,896	16,992	35,338	72,429	25,710	8,758	35,409	39,664	377,956
40	Total Occupation Decompos	4 = 40 = 40		0.450.000	4 === 000	4 00 - 00 -	0.077.040	0.000 = 40	4 004 004		0.004.440	=	4 050 000	07.400.077
18	Total Operating Revenue	1,746,742	2,059,658	2,152,282	1,753,369	1,835,807	2,077,912	2,606,549	1,821,994	2,078,337	2,034,419	3,472,626	1,850,283	25,489,977
	Expenses													
19	Salaries	800,028	842,003	802,366	798,066	721,536	884,119	849,855	786,053	837,872	795,713	846,844	812,848	9,777,302
20	Employee Benefits	286,721	318,469	300,954	292,526	296,309	316,321	315,442	285,480	319,765	296,588	295,338	359,202	3,683,115
21	Registry	12,718	-	-	-	-	3,310	-	-	-	-	-	-	16,028
	Salaries and Benefits	1,099,467	1,160,472	1,103,320	1,090,592	1,017,845	1,203,749	1,165,297	1,071,533	1,157,637	1,092,301	1,142,182	1,172,050	13,476,444
	Professional fees	163,392	159,614	149,941	191,107	168,319	157,808	173,264	169,956	179,324	169,338	168,382	160,456	2,010,903
	Supplies Utilities	130,715 42,342	136,046 42,209	101,350 43,009	139,091 40,689	134,939 40,990	107,112 39,869	172,497 41,326	150,603 42,100	130,192 39,834	88,343 40,945	137,008 41,922	114,896 46,106	1,542,791 501,340
	Repairs and Maintenance	22,461	19,239	35,825	30,007	38,216	28,409	32,513	27,659	23,136	23,136	24,764	32,653	338,019
	Purchased Services	302,014	346,148	281,012	373,876	381,162	395,485	308,903	329,029	342,334	406,858	386,930	372,603	4,226,354
	Insurance	25,762	25,762	25,762	25,835	25,762	27,345	25,912	25,912	25,912	25,912	25,912	25,912	311,702
	Depreciation	48,568	49,162	58,815	61,486	82,456	82,710	82,710	82,710	82,710	82,710	82,710	95,064	891,810
	Rental and Leases	46,445	39,979	35,360	23,454	15,317	16,214	14,242	14,670	10,495	16,197	15,621	22,715	270,709
	Dues and Subscriptions	5,518	5,427	5,725	5,181	4,523	5,207	2,710	1,944	12,026	7,941	5,999	5,536	67,736
33	Other Expense.	36,147	35,255	43,441	47,022	39,491	38,655	39,225	33,265	36,519	42,000	60,371	50,971	502,362
34	Total Expenses	1,922,831	2,019,314	1,883,559	2,028,341	1,949,020	2,102,562	2,058,598	1,949,382	2,040,119	1,995,680	2,091,802	2,098,962	24,140,171
	Surplus (Loss) from		Т			1	Г	Т	Т	1	1	Г	T	1
35	Operations	(176,089)	40,344	268,723	(274,973)	(113,213)	(24,650)	547,951	(127,388)	38,218	38,738	1,380,824	(248,679)	1,349,806
36	Non-Operating Income													
37	Tax Revenue	186,047	186,047	186,047	186,047	186,047	186,047	186,047	186,047	186,047	186,047	186,047	282,075	2,328,592
38	Other non-operating		10,247	(130)	130	20,000		12,000	10,000	334	-	7,753	13,545	73,878
	Interest Income	1,906	626	30,375	693	965	31,840	1,071	591	46,706	884	516	65,611	181,785
	Interest Expense	(7,717)	(7,902)	(8,002)	(7,752)	(7,763)	(8,047)	(7,830)	(7,737)	(7,681)	(7,658)	(7,536)	(7,489)	(93,113)
39	Total Non-operating	180,236	189,018	208,290	179,118	199,249	209,840	191,288	188,902	225,405	179,273	186,780	353,742	2,491,142
	f													
40	Surplus/(Loss)	4,147	229,362	477,013	(95,854)	86,036	185,190	739,240	61,513	263,623	218,011	1,567,604	105,063	3,840,948

2017-18 Actual BS

BALANCE SHEET	-												PY BS
(PRE AUDIT)	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	June
ASSETS:													
Current Assets	0.000.000		4 400 007	0.407.004	. 700 000	0.004.047	0.400.700	0.050.707	0.044.000	0 == 4 0 4 =	4 000 000	0.040.400	0.050.405
Cash and Cash Equivalents (Includes CD's)	2,926,360	2,290,992	1,483,027	2,187,881	3,733,239	3,884,817	2,490,708	2,353,707	2,044,038	3,771,817	4,630,363	2,312,422	2,858,405
Gross Patient Accounts Receivable Less: Reserves for Allowances & Bad Debt	10,084,033 6,481,129	10,529,969 6,632,089	9,819,853 5,818,066	9,516,577 5,954,203	8,883,930 5,590,675	9,771,838 6,111,008	10,764,545 6.570,468	11,059,822 6,769,875	10,231,024 6,318,873	10,281,906 6.341,615	9,607,258 5,965,786	10,597,934 6,413,352	10,749,524 6,824,943
Net Patient Accounts Receivable	3,602,904	3.897.880	4,001,787	3,562,374	3,293,255	3,660,830	4,194,077	4,289,947	3,912,152	3,940,291	3,641,472	4,184,582	3,924,581
Tax Revenue Receivable	2,232,569	2,232,569	2,232,569	2,232,569	1,944,288	970,958	827,168	800,445	768,696	32,882	-57,703	36,861	56,787
Other Receivables	88,537	55,474	750,144	324,224	-1,218,923	-1,160,647	-1,793,802	-1,735,250	-1,036,263	-973,905	-310,265	-1,872,958	107,830
Inventories	217,948	220,580	221,025	226,011	222,712	222,388	229,341	236,269	234,002	234,041	230,426	233,454	212,805
Prepaid Expenses	330,877	339,259	336,340	352,943	342,699	313,470	295,570	279,301	250,181	260,592	233,374	199,838	192,216
Due From Third Party Payers	0												
Due From Affiliates/Related Organizations	0												
Other Current Assets	0												
Total Current A	sets 9,399,195	9,036,754	9,024,893	8,886,002	8,317,270	7,891,816	6,243,062	6,224,418	6,172,806	7,265,719	8,367,666	5,094,199	7,352,624
Assets Whose Use is Limited													
Investments	10.894.184	10.894.184	10.921.640	10.921.640	10.921.640	10.952.520	13.452.520	13.452.520	13,497,614	13.497.614	13.497.614	17.562.903	10.894.184
Other Limited Use Assets	144,375	144,375	144,375	144,375	144,375	144,375	144,375	144,375	144,375	144,375	144,375	144,375	144,375
Total Limited Use A	sets 11,038,559	11,038,559	11,066,015	11,066,015	11,066,015	11,096,895	13,596,895	13,596,895	13,641,989	13,641,989	13,641,989	17,707,278	11,038,559
D													
Property, Plant, and Equipment	547.472	F70 C4F	E70 C4E	F70 C4F	F70 C4F	F70 C4F	F70 C4F	F70 C4F	F70 C4F	F70 04F	F70 C4F	F70 C4F	E 47 470
Land and Land Improvements Building and Building Improvements	9.657.088	570,615 9.659.388	570,615 9.686.383	570,615 9.696,603	570,615 9.699,157	570,615 9.699.804	570,615 9.737.717	570,615 9.752,367	570,615 9.752,367	570,615 9.752,367	570,615 9.757.277	570,615 9.758.672	547,472 9.657.088
Equipment	9,625,066	9,694,652	10.189.492	10.232.207	11.486.278	11.504.275	11.516.840	11.661.203	11.704.839	11.704.839	11.711.469	11.761.910	9,614,476
Construction In Progress	1,058,659	1,101,848	753,103	1,356,225	146,485	146,485	146.485	16,365	16,365	19,206	35.594	32,516	532,158
Capitalized Interest	0	.,,		.,,	,	,	,	,	,	,	,	,	552,155
Gross Property, Plant, and Equipment	20,888,285	21,026,502	21,199,592	21,855,650	21,902,534	21,921,179	21,971,657	22,000,549	22,044,186	22,047,027	22,074,955	22,123,712	20,351,194
Less: Accumulated Depreciation	12,764,979	12,814,141	12,872,956	12,934,442	13,016,899	13,099,608	13,182,318	13,265,028	13,347,737	13,430,447	13,513,156	13,608,221	12,716,411
Net Property, Plant, and Equip	nent 8,123,306	8,212,362	8,326,636	8,921,208	8,885,636	8,821,571	8,789,339	8,735,522	8,696,449	8,616,580	8,561,798	8,515,491	7,634,783
TOTAL LINESCATED AND	TTO 00 F04 000	00 007 67 4	00 447 5	00 070 00 1	00 000 000	07.040.000	00 000 00=	00 550 000	00.544.040	00 504 005	00 574 450	04 040 000	00 005 000
TOTAL UNRESTRICTED ASS	ETS 28,561,060	28,287,674	28,417,544	28,873,224	28,268,920	27,810,282	28,629,297	28,556,836	28,511,243	29,524,287	30,571,453	31,316,969	26,025,966
Restricted Assets	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL ASS	ETS 28,561,060	28,287,674	28,417,544	28,873,224	28,268,920	27,810,282	28,629,297	28,556,836	28,511,243	29,524,287	30,571,453	31,316,969	26,025,966

2017-18 Actual BS

BALANCE SHEET	_													PY BS
(PRE AUDIT)	J	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	June
LIABILITIES:	·													
0 444 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1														
Current Liabilities Accounts Pavable	4	,382,046	985.885	702 FE0	1 424 604	076 176	056 100	042 576	072 762	711 100	833.399	046 007	075 504	1.055.031
Notes and Loans Payable	1,	,382,046	985,885	792,559	1,431,694	876,176	956,102	943,576	973,763	711,190	833,399	816,207	875,521	1,055,031
Accrued Payroll		775,117	846,351	884,291	975,116	996,448	697,894	802,910	817,096	891,764	940,378	992,846	708,877	684,799
Patient Refunds Payable		770,117	010,001	001,201	070,110	000,110	001,004	002,010	017,000	001,704	040,010	002,010	100,011	004,700
Due to Third Party Payers (Settlements)		709,007	709,470	695,980	695,980	718,109	552,505	718,109	718,109	775,164	1,577,778	1,200,581	2,290,023	649,537
Advances From Third Party Payers														
Current Portion of Def Rev - Txs,	2,	,046,518	1,860,471	1,674,424	1,488,377	1,302,330	1,151,283	965,236	779,189	593,142	407,095	221,048	35,000	-4
Current Portion - LT Debt		35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	34,996	35,000
Current Portion of AB915	,	45040		00.705	00.40=	40.400		45.050	00.040		00.070	4= 000		7.004
Other Current Liabilities (Accrued Interest & Accrued Other)		15,243	23,005	30,785	38,407	46,169	7,621	15,350	23,049	30,731	38,373	45,903	7,621	7,621
Total Current Liabilities	1	,962,931	4,460,183	4,113,039	4,664,574	3,974,233	3,400,405	3,480,181	3,346,206	3,036,991	3,832,023	3,311,585	3,952,039	2,431,984
Total Current Liabilities	4,	,902,931	4,400,103	4,113,039	4,004,574	3,914,233	3,400,403	3,400,101	3,340,200	3,030,991	3,632,023	3,311,363	3,932,039	2,431,904
Long Term Debt														
USDA Loan	2.	.930.000	2.930.000	2.930.000	2.930.000	2.930.000	2.895.000	2.895.000	2.895.000	2.895.000	2.895.000	2.895.000	2.895.000	2,965,000
Leases Payable	•	0	0	0	0	0	0	0	0	0	0	0	0	0
Less: Current Portion Of Long Term Debt		35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Total Long Term Debt (Ne	t of Current) 2,	,930,000	2,930,000	2,930,000	2,930,000	2,930,000	2,860,000	2,860,000	2,860,000	2,860,000	2,860,000	2,860,000	2,860,000	2,930,000
Other Laws Tawa Linkillia														
Other Long Term Liabilities Deferred Revenue		0	0	0	0	0	0	0	0	0	0	0	0	0
Other		0	0	0	0	0	U	U	U	U	U	U	U	U
Other		· ·	· ·	· ·	· ·	O .								
Total Other Long Te	rm Liabilities	0	0	0	0	0	0	0	0	0	0	0	0	0
•														
TOTAL	LIABILITIES 7,	,892,931	7,390,183	7,043,039	7,594,574	6,904,233	6,260,405	6,340,181	6,206,206	5,896,991	6,692,023	6,171,585	6,812,039	5,361,984
Fund Balance														
Unrestricted Fund Balance	20,	,663,982	20,663,983	20,663,982	20,663,982	20,663,982	20,663,982	20,663,982	20,663,982	20,663,982	20,663,982	20,663,982	20,663,982	16,251,126
Temporarily Restricted Fund Balance		0	0				0							
Equity Transfer from FRHG Net Revenue/(Expenses)		0 4,147	233,510	710,523	614,668	700,705	885,895	1,625,134	1.686.648	1,950,271	2,168,282	3.735.886	3,840,948	4,412,856
Net Neverlue/(Expenses)		4, 147	200,010	7 10,525	0 14,000	700,703	000,090	1,023,134	1,000,040	1,930,271	2,100,202	3,733,000	3,040,940	4,412,000
TOTAL FUN	D BALANCE 20.	.668.129	20.897.491	21.374.505	21.278.650	21,364,687	21,549,877	22,289,116	22,350,630	22,614,253	22.832.264	24.399.868	24.504.930	20.663.982
1017.21011	20,	, . ,	-,,	, , . 30	, ,	.,,-0.	.,,	_,,	-,,-50	-,,_50	-,,	.,,	.,,-30	-,,
TOTAL LIABILITIES & FUND BALANCE		,561,060	28,287,674	28,417,544	28,873,224	28,268,920	27,810,282	28,629,297	28,556,836	28,511,243	29,524,287	30,571,453	31,316,969	26,025,966

Units of Service

For the period ending: June 30, 2018

30 365

30												
		Curr	ent Month			Bear Valley Community Hospital			Year-	Го-Date		
	n-18	Jun-17	Actual -E	•	ActAct.		Jun		Jun-17	Actual -E	_	ActAct.
Actual	Budget	Actual	Variance	Var %	Var %		Actual	Budget	Actual	Variance	Var %	Var %
16	34	24	(18)	-52.3%	-33.3%	Med Surg Patient Days	347	456	414	(109)	-23.9%	-16.2%
-	36	13	(36)	0.0%	-100.0%	Swing Patient Days	200	495	447	(295)	-59.6%	-55.3%
512	509	563	3	0.6%	-9.1%	SNF Patient Days	6,797	6,205	6,667	592	9.5%	1.9%
528	579	600	(51)	-8.8%	-12.0%	Total Patient Days	7,344	7,156	7,528	188	2.6%	-2.4%
7	15	12	(8)	-53.3%	-41.7%	Acute Admissions	143	180	160	(37)	-20.6%	-10.6%
7	15	9	(8)	-53.3%	-22.2%	Acute Discharges	146	180	164	(34)	-18.9%	-11.0%
2.3	-	2.7	2.3	#DIV/0!	-14.3%	Acute Average Length of Stay	2.4	-	2.5	2.4	#DIV/0!	-5.9%
0.5	1.1	0.8	(0.6)	-52.3%	-33.3%	Acute Average Daily Census	1.0	1	1.1	(0.3)	-23.9%	-16.2%
17.1	18.2	19.2	(1.1)	-6.1%	-11.1%	SNF/Swing Avg Daily Census	19.2	18	19.5	0.8	4.4%	-1.6%
17.6	19.3	20.0	(1.7)	-8.8%	-12.0%	Total Avg. Daily Census	20.1	20	20.6	0.5	2.6%	-2.4%
39%	43%	44%	-4%	-8.8%	-12.0%	% Occupancy	45%	44%	46%	1%	2.6%	-2.4%
7	15	11	(8)	-53.3%	-36.4%	Emergency Room Admitted	130	180	142	(50)	-27.8%	-8.5%
931	1,000	917	(69)	-6.9%	1.5%	Emergency Room Discharged	11,355	12,000	11,181	(645)	-5.4%	1.6%
938	869	928	69	7.9%	1.1%	Emergency Room Total	11,485	11,000	11,323	485	4.4%	1.4%
31	29	31	2	7.9%	1.1%	ER visits per calendar day	31	30	31	1	4.4%	1.4%
100%	100%	92%	100%	100.0%	9.1%	% Admits from ER	91%	100%	89%	74%	74.0%	2.4%
-	-	-	-	0.0%	#DIV/0!	Surgical Procedures I/P	2	-	-	2	0.0%	#DIV/0!
14	19	15	(5)	-26.3%	-6.7%	Surgical Procedures O/P	137	240	100	(103)	-42.9%	37.0%
14	19	15	(5)	-26.3%	-6.7%	TOTAL Procedures	139	240	100	(101)	-42.1%	39.0%
576	285	1,151	291	102.1%	-50.0%	Surgical Minutes Total	9,289	3,475	6,705	5,814	167.3%	38.5%
						-						

Units of Service

For the period ending: June 30, 2018

		Curre	ent Month			Bear Valley Community Hospital						
Jun	ı-18	Jun-17	Actual -	Budget	ActAct.		Jun	-18	Jun-17	Actual -	Budget	ActAct.
Actual	Budget	Actual	Variance	Var %	Var %		Actual	Budget	Actual	Variance	Var %	Var %
6,800	5,884	5,636	916	15.6%	20.7%	Lab Procedures	74,732	70,041	71,870	4,691	6.7%	4.0%
817	669	776	148	22.1%	5.3%	X-Ray Procedures	9,641	9,000	9,959	641	7.1%	-3.2%
229	234	237	(5)	-2.1%	-3.4%	C.T. Scan Procedures	3,137	3,076	3,081	61	2.0%	1.8%
231	195	218	36	18.5%	6.0%	Ultrasound Procedures	2,823	2,409	2,488	414	17.2%	13.5%
46	50	-	(4)	0.0%	#DIV/0!	Mammography Procedures	743	600	414	143	23.8%	79.5%
264	283	296	(19)	-6.7%	-10.8%	EKG Procedures	3,654	3,097	3,344	557	18.0%	9.3%
97	84	90	13	15.5%	7.8%	Respiratory Procedures	1,645	1,244	1,501	401	32.2%	9.6%
1,267	1,727	1,170	(460)	-26.6%	8.3%	Physical Therapy Procedures	16,487	19,200	18,914	(2,713)	-14.1%	-12.8%
1,845	1,685	1,801	160	9.5%	2.4%	Primary Care Clinic Visits	21,209	19,560	19,111	1,649	8.4%	11.0%
188	200	249	(12)	-6.0%	-24.5%	Specialty Clinic Visits	2,611	2,400	1,339	211	8.8%	95.0%
2,033	1,885	2,050	148	7.9%	-0.8%	Clinic	23,820	21,960	20,450	1,860	8.5%	16.5%
78	73	79	6	7.9%	-0.8%	Clinic visits per work day	131	121	112	10	8.5%	16.5%
20.6%	20.00%	19.80%	0.60%	3.00%	4.04%	% Medicare Revenue	19.43%	20.00%	20.15%	-0.57%	-2.87%	-3.60%
37.20%	37.00%	42.00%	0.20%	0.54%	-11.43%	% Medi-Cal Revenue	39.32%	37.00%	39.21%	2.32%	6.26%	0.28%
37.20%	38.00%	33.90%	-0.80%	-2.11%	9.73%	% Insurance Revenue	36.46%	38.00%	36.17%	-1.54%	-4.06%	0.81%
5.00%	5.00%	4.30%	0.00%	0.00%	16.28%	% Self-Pay Revenue	4.80%	5.00%	4.48%	-0.20%	-4.00%	7.26%
141.9	151.00	143.9	(9.1)	-6.1%	-1.4%	Productive FTE's	144.74	152.17	143.7	(7.4)	-4.9%	0.8%
160.6	168.00	110.0	(7.4)	-4.4%	46.1%	Total FTE's	164.75	170.50	157.3	(5.7)	-3.4%	4.8%



CFO REPORT for

August 2018 Finance and Board meetings

340B - Pharmacy Program

We are continuing to work on 340B program. We have had calls with two companies – CompleteRx and Comprehensive Pharmacy Services – we have talked to them about options moving forward including working with them on evaluating opportunities and impacts of a 340B program in today's environment. We will review each companies approach.

We have a call scheduled for the week of August 6th with Wellpartner, a CVS Health Company; to learn more about them and what they can offer. We are back in touch with CPSI / Evident and Walgreens about new information about interfacing their two systems.

QHR Productivity Benchmarking Assessment

QHR consultant is preparing data request for us to provide FY 2018 (July 1, 2017 through June 30, 2018) payroll and statistical data for their review. We will also have departments provide information about their individual Departments in preparation for individual meetings with consultants. We are still looking to on-site work toward then end of August.

Clinic RVU (Relative Value Unit) work with QHR

Staff has had a couple of calls with QHR consultants to consider workload / productivity measurement for Clinic providers. They have provided RVU benchmark data for the West and we are looking at benchmarks bases on visits per hour.