



MISSION

It is our mission to deliver quality healthcare to the residents of and visitors to Big Bear Valley through the most effective use of available resources.

VISION

To be the premier provider of emergency medical and healthcare services in our Big Bear Valley.

BOARD OF DIRECTORS

PLANNING & FACILITIES COMMITTEE MEETING AGENDA

WEDNESDAY, JUNE 02, 2021

12:00 PM –CLOSED SESSION @ HOSPITAL CONFERENCE ROOM

1:00 PM – OPEN SESSION @ HOSPITAL CONFERENCE ROOM

41870 GARSTIN DRIVE, BIG BEAR LAKE, CA. 92315

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Chief Executive Officer's Office and are available for public inspection or purchase at 10 cents per page with advance written notice. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a District meeting or other services offered by the District, please contact Administration (909) 878-8214. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. **DOCUMENTS RELATED TO OPEN SESSION AGENDAS (SB 343)** Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the public counter located in the Administration Office, located at 41870 Garstin Drive, Big Bear Lake, CA 92315. For questions regarding any agenda item, contact Administration at (909) 878-8214.

OPEN SESSION

1. **CALL TO ORDER** **Peter Boss, President**
2. **ROLL CALL** **Shelly Egerer, Executive Assistant**
3. **ADOPTION OF AGENDA***
4. **PUBLIC FORUM FOR CLOSED SESSION**
Opportunity for members of the public to address the Committee on Closed Session items.
(Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)
5. **ADJOURN TO CLOSED SESSION***

CLOSED SESSION

1. **REAL PROPERTY NEGOTIATIONS: *Government Code Section 54956.8 / TRADE SECRETS: Pursuant to Health and Safety Code Section 32106, and Civil Code Section 3426.1**
(1) Property Acquisition/Lease/Tentative Improvement (Anticipated Disclosure 06/02/21)

OPEN SESSION

1. **CALL TO ORDER** **Peter Boss, President**
2. **RESULTS OF CLOSED SESSION*** **Peter Boss, President**

3. PUBLIC FORUM FOR OPEN SESSION

Opportunity for members of the public to address the Committee on Open Session items.

(Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)

4. DIRECTORS COMMENTS

5. APPROVAL OF MINUTES*

A. December 03, 2020

6. OLD BUSINESS*

- None

7. NEW BUSINESS*

A. Discussion and Potential Recommendation to the Board of Directors of the Following:

- (1) Fiscal Year 2022 Operating Budget
- (2) Fiscal Year 2022 Capital Budget

8. PLANNING & FACILITIES*

A. Construction:

- Urgent Care
- Pyxis Replacement

B. Equipment Requirements:

- Forklift
- Toolbox
- Tool set

C. Repairs:

- Main Conference Room
- COVID Partition Removal
- FHC Lighting

D. Centrica Business Solution

9. ADJOURNMENT

*** Denotes Actions Items**

**BEAR VALLEY COMMUNITY HEALTHCARE DISTRICT
PLANNING & FACILITIES COMMITTEE
MEETING MINUTES
DECEMBER 03, 2020**

MEMBERS	Peter Boss, President	Shelly Egerer, Exec. Assistant
PRESENT:	Steven Baker, 1 st Vice President John Friel, CEO	Michael Mursick, Plant Manager
STAFF:	Garth Hamblin	Kerri Jex
ABSENT:	None	
COMMUNITY MEMBERS:	None	

OPEN SESSION

1. CALL TO ORDER

President Boss called the meeting to order at 12:00 p.m.

2. ROLL CALL

Peter Boss, MD and Steven Baker were present. Also present were John Friel, CEO, Michael Mursick, Plant Manager and Shelly Egerer, Executive Assistant.

3. ADOPTION OF AGENDA*

Board Member Baker motioned to adopt the December 03, 2020 Planning & Facilities Committee Meeting Agenda as presented. Second by President Boss to adopt the December 03, 2020 Planning & Facilities Committee Meeting Agenda as presented. President Boss called for the vote. A vote in favor of the motion was unanimously approved.

- Board Member Baker- yes
- President Boss - yes

CLOSED SESSION

1. PUBLIC FORUM FOR CLOSED SESSION

President Boss opened the Hearing Section for Public Comment on Closed Session items at 12:00 p.m. Hearing no request to address the Planning & Facilities Committee, President Boss closed the Hearing Section at 12:01 p.m.

2. ADJOURN TO CLOSED SESSION*

Board Member Baker motioned to adjourn to Closed Session at 12:01 p.m. Second by President Boss to adjourn to Closed Session. President Boss called for the vote. A vote in favor of the motion was unanimously approved.

- Board Member Baker- yes
- President Boss- yes

OPEN SESSION

1. CALL TO ORDER:

President Boss called the meeting to order at 1:00 p.m.

2. RESULTS OF CLOSED SESSION:

President Boss stated there was no reportable action taken in Closed Session.

3. PUBLIC FORUM FOR OPEN SESSION:

President Boss opened the Hearing Section for Public Comment on Open Session items at 1:00 p.m. Hearing no request to address the Planning & Facilities Committee, President Boss closed the Hearing Section at 1:00 p.m.

4. DIRECTOR'S COMMENTS:

- None

5. APPROVAL OF MINUTES:

A. December 04, 2019

Board Member Baker motioned to approve the December 04, 2019 Planning & Facilities Committee Meeting Minutes as presented. Second by President Boss to approve the December 04, 2019 Planning & Facilities Committee Meeting Minutes as presented. President Boss called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Baker - yes
- President Boss - yes

6. OLD BUSINESS*

- None

7. NEW BUSINESS*

- None

9. ADJOURNMENT*

President Boss motioned to adjourn the meeting at 1:02 p.m. Second by Board Member Baker to adjourn the meeting. Board Member Melnick called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Baker- yes
- President Boss - yes



FY 2022 Budget (July 1, 2021 through June 30, 2022)

Overview of Process - Heads of each Department received budget worksheets containing historical information - statistics, staffing, revenue, and expenses. The worksheets also included information for the first 7 months of the current fiscal year with a projection through the end of the current fiscal year. Managers reviewed these and updated for FY 2022 budget request which was submitted to the Accounting staff. After input into the budget model, the member of the Administrative Team that the Manager reports to, the CFO, and the Controller met with each department head to review and discuss their budget proposal. This included a review of Capital requests, Statistics (including discussion of any changes seen or projected - which drives the revenue budget), detailed review of FTE (Full Time Equivalent) employees by individual and position, and review of Expenses by account code.

The first 7 months of FY 2022 brought the challenge of a surge in COVID 19 patients in November & December 2020 and January and even into February 2021. This saw an increase in Operating Expenses particularly Salaries and Wages, Supplies, and Purchase Services. Much of the work with Department Managers was to review these expenditures and “normalize” for the budget year.

Overall Summary -

Margins –

Operating Margin is Income from Operations over Total Patient Revenue.

Total Margin is “Surplus” (Net Income) over Total Patient Revenue

Margin Comparisons –

	Actual FY 2015	Actual FY 2016	Actual FY 2017	Actual FY 2018	Actual FY 2019	Actual FY 2020	Estimate * FY 2021	Budget FY 2022
Operating Margin	-1.80%	0.40%	4.00%	2.80%	7.90%	5.00%	-3.8%	0.6%
Total Margin	4.20%	6.20%	8.90%	8.00%	13.70%	16.80%	2.0%	5.5%

(* Margin Estimate FY 2021 - with the surge in COVID 19 patients that we saw during the first 7 months of the current fiscal year, we see Operating Expenses higher - particularly in Salaries Wages and Benefits, Supplies, and Purchase Services. We have not yet brought any CARES Act or other stimulus funds onto our Profit and Loss statement for the current Fiscal Year.)

Overall budget P & L for the budget year with Prior and Current year comparisons follow on the next page –

BEAR VALLEY COMMUNITY HOSPITAL
FY 6/30/22 BUDGET

	ACTUAL FY 6/30/20	ESTIMATE FY 6/30/21	BUDGET FY 6/30/22	VARIANCE FROM CURR EST	PERCENT CHANGE
GROSS PATIENT REVENUE					
INPATIENT REVENUE	1,327,739	2,591,592	2,238,731	(352,861)	-13.6%
OUTPATIENT REVENUE	46,301,048	48,860,647	51,967,299	3,106,652	6.4%
LONG TERM CARE	2,275,447	2,222,725	2,267,303	44,578	2.0%
TOTAL PATIENT REVENUE	49,904,234	53,674,963	56,473,333	2,798,370	5.2%
REVENUE DEDUCTIONS					
CONTR. ADJ.-CURR.	20,337,439	25,496,460	25,675,887	179,427	0.7%
PROV.FOR BAD DEBTS	1,619,494	2,736,235	2,834,259	98,024	3.6%
TOTAL REVENUE DEDUCTIONS	21,956,933	28,232,695	28,510,146	277,451	1.0%
NET PATIENT REVENUE	27,947,301	25,442,268	27,963,187	2,520,918	9.9%
OTHER OPERATING INCOME	644,336	658,317	943,099	284,782	43.3%
NET OPERATING REVENUE	28,591,637	26,100,585	28,906,286	2,805,701	10.7%
OPERATING EXPENSES					
SALARY & WAGES	10,867,245	12,151,561	12,059,622	(91,939)	-0.8%
EMPLOYEE BENEFITS	3,724,864	3,846,698	4,699,373	852,675	22.2%
PROFESSIONAL FEES	2,049,493	1,995,367	2,051,440	56,073	2.8%
SUPPLIES	1,785,403	2,257,492	1,792,658	(464,834)	-20.6%
UTILITIES	476,148	416,099	426,121	10,022	2.4%
REPAIR	719,957	592,317	639,088	46,770	7.9%
PURCHASED SERVICES	3,898,190	4,374,137	3,968,870	(405,267)	-9.3%
INSURANCE	381,178	446,817	520,266	73,448	16.4%
DEPRECIATION & AMORT	1,050,652	1,095,540	1,167,873	72,333	6.6%
RENTAL EXPENSE	195,712	216,520	325,216	108,696	50.2%
INTEREST	90,014	89,672	88,000	(1,672)	-1.9%
DUES & SUBSC	71,526	78,375	79,201	827	1.1%
OTHER EXPENSE	770,162	594,870	727,648	132,779	22.3%
TOTAL OPERATING EXPENSE	26,080,543	28,155,464	28,545,377	389,912	1.4%
INCOME (LOSS) FROM OPERATIONS	2,511,094	(2,054,879)	360,909	2,415,788	117.6%
NON-OPERATING INCOME					
TAX REVENUE	2,451,636	2,450,004	2,450,000	(4)	0.0%
OTHER NON-OPERATING	3,426,214	677,280	313,037	(364,244)	-53.8%
NET NON-OPERATING	5,877,851	3,127,284	2,763,037	(364,248)	-11.6%
NET INCOME (LOSS)	8,388,944	1,072,405	3,123,946	2,051,541	-191.3%
operating margin	5.0%	-3.8%	0.6%		
total margin	16.8%	2.0%	5.5%		
revenue deduction %	44.0%	52.6%	50.5%		
sw&b % operating exp	56.0%	56.8%	58.7%		
s&w % operating exp	41.7%	43.2%	42.2%		

Statistics

The following is a comparison of key statistics used in the budget along with historical information.

Statistics for FY 2022 Budget

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2021 Budget	FY 2022 Budget
Inpatient	459	444	652	880	861	547	530	501	598	872	949
Acute Days	459	444	398	468	414	347	345	231			
Swing Days			254	412	447	200	185	270			
SNF Days	7,074	6,600	5,620	5,289	6,667	6,797	5,779	5,128	5,531	5,110	5,110
Emergency Room	9,672	9,373	10,593	11,184	11,315	11,485	11,849	10,879	12,222	10,729	11,500
OR	290	270	233	105	101	137	145	86	104	104	204
Lab	59,512	61,188	73,339	78,916	71,870	74,732	76,432	67,787	76,492	76,492	75,000
EKG	2,558	2,701	3,473	3,655	3,344	3,721	3,467	3,278	3,648	3,648	3,467
Radiology	10,195	9,947	10,334	10,380	9,959	9,645	10,678	9,534	11,369	11,369	9,500
Mammography			771	633	414	743	586	493			
Radiology incl Mammo			11,105	11,013	10,373	10,388	11,264	10,027	11,369	11,369	9,500
Ultrasound	1,734	1,883	1,967	2,366	2,488	2,823	2,611	2,167	2,375	2,375	2,228
CT	2,894	3,045	3,362	3,575	3,081	3,137	3,360	3,559	3,908	3,708	4,100
Pharmacy	41,816	39,320	47,850	60,181	58,802	45,960	44,875		55,971	55,971	52,000
RT	1,542	2,037	2,084	1,684	1,501	1,645	1,338	1,178	1,360	1,360	1,200
PT	8,016	12,086	14,245	13,406	18,914	16,487	19,342	17,288	18,389	18,389	17,000
Urgent Care										1,829	1,829
FHC	8,699	12,730	17,420	17,939	18,518	19,937	19,195	18,628	21,903	21,903	18,476
RHC Medical	5,200	3,501	667	-	593	1,272	2,009	1,904			4,500
RHC Dental	806	962	464	-	1,339	2,611	4,156	2,507			
RHC (incl Dental)	6,006	4,463	1,131	-	1,932	3,883	6,165	4,411	3,243	3,243	4,500
combined clinics	14,705	17,193	18,551	17,939	20,450	23,820	25,360	23,039	25,146	25,146	22,976
adc snf	19.38	18.08	15.40	14.49	18.27	18.62	15.83	14.05	15.15	14.00	14.00

Inpatient Census (Acute and Swing patient days) has decreased over the past several years. The FY 2021 budget reflected adding Medical Stabilization Program. That service has now begun. The Budget for FY 2022 also includes budgeted days for the Medical Stabilization Program.

After we saw an increase in average daily census on the Skilled Nursing Facility in FYs 2017 and 2018, we have seen decreases since FY 2019. We have budgeted SNF Average Daily Census at the same level as the budget for FY 2021.

We have seen slow but steady growth in ER Visits since FY 2014. During FY 2020, the first year of the pandemic, we saw a decrease in ER visits. We have seen some rebound during the current fiscal year, FY 2021. For the budget year we have budgeted a slight decrease from the current year projection.

The budget again includes 1,829 for Urgent Care Clinic visits.

OR / Surgery volume increases with a projection for Wound Care service.

FTE / Salaries and Wages

The table below summarizes FTE by Department for several previous years and the FY 2022 budget.

												decrease in red	
	Dept	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019 Budget	FY 2020	FY 2021 YTD as of Jan 2021	FY 2021 Budget	FY 2022 Budget	FY 2022 Budget vs YTD FY 2021	FY 2022 Budget vs FY 2021 Budget
Acute	006170	5.6	6.1	6.0	5.2	5.0	7.1	5.2	5.9	6.6	6.6	0.6	(0.0)
SNF	006582	22.0	21.0	21.9	22.6	22.4	22.4	21.3	16.7	21.2	18.2	1.5	(3.0)
ER	007010	18.0	20.0	19.7	20.1	19.9	21.3	21.8	26.0	19.4	24.6	(1.4)	5.2
Risk / Compl	008754			0.4	1.0	1.0	1.0	1.0	0.9	1.0	1.0	0.1	0.0
RHC	007181	1.2	-	0.7	1.7	2.0	2.3	2.1	2.3	3.1	3.3	1.0	0.2
Urgent Care										5.2	5.2	5.2	(0.0)
OR	007420	1.4	1.2	1.3	1.8	2.1	2.1	2.0	2.4	2.3	2.7	0.3	0.4
DISASTER	008490	0.4	0.5	0.4	0.2	0.2	0.2	1.0	2.6	0.4	1.3	(1.4)	0.9
LAB	007500	8.3	8.6	8.2	9.0	10.3	8.9	10.0	10.7	9.3	9.6	(1.2)	0.3
XRAY	007630	8.2	7.2	6.6	6.9	6.8	6.6	6.8	6.9	6.6	6.6	(0.3)	0.1
US	007670	-	1.2	1.2	1.3	1.4	1.3	1.4	1.5	1.3	2.0	0.5	0.7
PHARM	007710	1.0	1.2	1.3	1.2	1.2	1.2	1.1	1.2	1.2	1.3	0.1	0.1
RT	007720	2.7	3.1	2.7	2.6	2.7	2.3	2.6	3.3	2.5	3.3	0.0	0.8
PT	007770	4.6	4.8	5.5	5.3	5.2	6.0	5.6	5.9	6.1	6.1	0.2	0.0
DIETARY	008340	8.6	8.6	8.9	9.2	9.0	8.7	7.7	8.5	7.3	8.6	0.1	1.3
PURCH	008400	1.0	1.5	1.6	1.1	1.3	1.4	1.4	1.7	1.5	2.0	0.3	0.5
HSKPG	008440	8.3	8.3	9.6	9.9	9.6	9.5	9.3	9.9	11.5	16.7	6.8	5.2
PLANT	008460	2.7	2.8	3.2	3.3	3.2	3.0	3.3	3.5	3.7	4.0	0.5	0.3
IS	008480	3.2	2.5	3.4	4.1	4.0	4.0	4.4	4.9	4.5	4.5	(0.4)	0.0
ACCTG	008510	3.2	2.8	3.0	2.9	3.1	3.0	2.6	2.8	3.0	3.0	0.2	0.0
PT.ACCTG	008530	4.9	2.8	3.2	4.0	4.2	4.0	3.8	3.2	4.0	3.0	(0.2)	(1.0)
ADMTG	008560	9.5	10.2	10.6	10.2	10.4	9.8	10.0	10.5	9.1	10.0	(0.5)	0.9
ADMIN	008610	2.2	1.4	1.5	1.7	1.8	1.7	1.5	1.7	1.7	2.2	0.5	0.5
DISTRICT	008620		-									0.0	0.0
HR	008650	1.9	1.9	2.1	2.4	3.1	3.1	2.5	2.2	2.3	3.4	1.2	1.1
HIM	008700	5.6	6.1	6.7	5.9	5.9	6.3	4.7	4.8	4.8	5.2	0.4	0.4
MD.STAFF	008710	1.0	0.8	1.0	0.9	0.8	0.8	0.8	0.8	0.8	0.8	0.0	0.0
N.ADMN	008720	3.5	3.2	3.4	3.2	3.3	3.4	2.8	3.0	3.0	4.6	1.6	1.6
FHC	008760	20.5	24.9	22.4	19.8	17.6	19.4	17.4	16.4	16.5	16.5	0.1	0.0
MOMS	008770	4.9	4.1	4.2	5.0	4.5	5.3	4.8	6.1	5.3	8.5	2.4	3.2
PRIME				1.2	1.9	1.8	3.2	2.8	2.7	3.2	3.2	0.5	0.0
total		154.4	156.9	160.7	164.4	163.8	169.3	161.7	169.0	168.3	187.6	18.6	19.3

Changes in FTE include the following –

- Emergency Department – 3rd nurse at night 2.4 FTEs, Substance Use Navigators 1.8 FTE
- Housekeeping / Environmental Services (EVS) - Security become district employees 24/7 comes to 4.2 FTE, 1.0 FTE Lead for coverage and training
- Nursing Administration - Employee Health 1.0 FTE, Staff Educator 0.6 FTE
- Mom and Dad's – counseling and training add-on from First 5 replace with 2.0 FTEs / employees
- HR – light-duty .5 FTE, additional staff 0.8 FTE
- Administration – Business Development 0.5 FTE
- RHC – coverage by employee not physician

Major changes in P & L

Total Patient Revenue budget reflects budgeted statistics and NO budgeted charge or rate increase. The budget “performs” without a rate increase. Depending on how the year progresses, we may want to consider an increase at mid-year or slowing increase in FTE.

Total Revenue Deductions as a % of Total Patient Revenue are budgeted at 50.5%. During the current year we are recording a revenue deduction percentage of 52.6%, but we expect this percentage will be lower by year end with recording of IGT (Intergovernmental Transfer) money and some prior year settlements from Medicare and Medi-Cal. For FY 2020 Revenue Deductions were 44.0%.

Total Operating Expense increases by 1.4% or \$389,912 over the current year estimate. Below is more detail about some of the changes in this year’s budget –

- **Salaries, Wages, and Benefits**

Slight decrease over the current year estimate but a large increase over FY 2020. As noted earlier, several departments have increases in FTE. The budget also includes an across-the-board increase.

Budgeted FTEs of 187.6.

Benefits increase significantly with increases projected in Workers Comp insurance, Insurance, and PTO accruals.

- **Supplies** are budgeted to decrease over the current year estimate / projection as during the current fiscal year we have significant expenditures for PPE (Personal Protective Equipment), pharmaceuticals, Disaster supplies, and supplies for Respiratory Therapy.
- **Professional / Physician Fees** are budgeted to increase slightly from the current year projection and are about the same as we experienced in FY 2020.
- **Purchased Services** are budgeted at a significant decrease over FY 2021 estimate due to expenditures for the pandemic we have experienced this fiscal year. The transfer of expenditure for Security from Purchase Services to Salaries, Wages, and Benefits (District employment) represents a shift of some \$200,000. The transfer of expenditures for the grant funded Mom and Dad’s / First 5 counseling and training program reduces purchased services but increases salaries, wages, and benefits expense. We have also included expenses related to the Medical Stabilization Program.
- **Depreciation and Amortization** increases as a result of capital expenditures.
- **Rental Expense** increases with Lab equipment and rental of Urgent Care space.
- **“Other Expense” includes the following:**
 - Minor Equipment of \$73,821
 - Taxes and Licenses of \$40,410
 - Outside Training of \$48,035
 - Travel of \$46,552
 - Marketing of \$180,885

- Telephone of \$27,260

As in the past, we have included funds for employee appreciation (Christmas party, Hospital Week, Thanksgiving gift certificates and the like), employee health, and employee wellness.

Tax Revenue is budgeted at the same amount as we are expecting for this year.

Mom & Dad's – as part of our commitment with First 5, BVCHD funds \$50,000 each year.

Capital Budget

Summary of Capital Budget and recent Capital Expenditures / Additions:

FY 2022	\$835,161 (budget)
FY 2021	\$1,113,058 (through April 2021)
FY 2020	\$3,162,136
FY 2019	\$1,099,165
FY 2018	\$1,625,342
FY 2017	\$2,063,800
FY 2016	\$812,000

For FY 2021 expenditures (so far) include \$358,330 for Surgery (autoclaves, scopes and processors, arthroscopic shoulder Instrument set, and upgraded Phaco machine for cataract surgeries); EKG machines and bipap machine for Respiratory Therapy; replacement of HVAC system in Physical Therapy; server refresh, switches, and computers / notebooks for Information Technology; and equipment for COVID-19 screening.

For FY 2020 major expenditure was \$2,451,759 for land. Other expenditures included Laboratory point-of-care testing, OR gurneys, SNF TVs, and SNF tub and tile replacement.

Detail 3 year Capital plan update is attached

Dept No.	Department	CER	Request Description	FY 2019	FY 2020	FY 2021	FY 2022	Total Budget	Donations	Total Paid Prior	Total Paid FY 2022	Budget Remaining
001/005	Med-Surg/SNF		4 WOW x3-4 Computers		6,400.00			6,400.00				6,400.00
			Total Med-Surg/SNF	-	6,400.00	-	-	6,400.00	-	-	-	6,400.00
005	SNF		None									
			Total SNF	-	-	-	-	-	-	-	-	-
010	ER		Replace Big Wheel Gurney w 1 motorized Electric Gurney				29,969.85	29,969.85				29,969.85
010	ER		Semi-permanent modular wall system (Isolation rooms)				54,500.00	54,500.00				54,500.00
			Total Emergency Room	-	-	-	84,469.85	84,469.85	-	-	-	84,469.85
015	FHC		replace fetal monitor w/ Corometrics 170 Fetal Monitor				6,000.00	6,000.00				6,000.00
			Total FHC	-	-	-	6,000.00	6,000.00	-	-	-	6,000.00
025	Surgery		OR LIM Removal	5,200.00				5,200.00				5,200.00
025	Surgery		OR Lim Replacement	18,000.00				18,000.00				18,000.00
025	Surgery		New baseboards, flooring, wall repairs	50,000.00	30,000.00			80,000.00				80,000.00
025	Surgery		Blanket/Fluid warming cabinet			11,000.00		11,000.00				11,000.00
025	Surgery		Overhead surgical spotlights			20,000.00		20,000.00				20,000.00
025	Surgery		New set of surgical instruments for doing orthoscopic shoulder cases,			25,000.00		25,000.00				25,000.00
025	Surgery		New sterilization system to replace disposable wraps				26,174.58	26,174.58				26,174.58
025	Surgery		Two full sets of scopes to ensure back to back surgeries				68,633.20	68,633.20				68,633.20
025	Surgery		Replace Meditronic Electrosurgical Energy Platform				27,000.00	27,000.00				27,000.00
025	Surgery		LuxOR Revalia Ophthalmic Microscope for cataract surgeries				80,000.00	80,000.00				80,000.00
025	Surgery		New patient monitor for anesthesia machine				13,500.00	13,500.00				13,500.00
025	Surgery		Second set of laparoscopic instruments				35,236.70	35,236.70				35,236.70
			Total Surgery	73,200.00	30,000.00	56,000.00	250,544.48	409,744.48	-	-	-	409,744.48
040	Lab		Freezer for new analyzer and controls				5,334.06	5,334.06				5,334.06
040	Lab		Cell Stainer per Dr Tadnos, Pathologist				9,076.89	9,076.89				9,076.89
040	Lab		CO2 incubator for microbiology				7,302.60	7,302.60				7,302.60
			Total Laboratory	-	-	-	21,713.55	21,713.55	-	-	-	21,713.55
050	Radiology		Avreo Server upgrade				6,000.00	6,000.00				6,000.00
050	Radiology		Replace existing generators in Rm 1 w/ smaller footprint				55,100.00	55,100.00				55,100.00
050	Radiology		Upgrade current DR panel workstation (replace workstation)				22,000.00	22,000.00				22,000.00
			Total Radiology	-	-	-	83,100.00	83,100.00	-	-	-	83,100.00
070	Respiratory Therapy	2005	Point-of-Care Testing hand held I-STAT interface for T-System Blood Gas		6,000.00			6,000.00				6,000.00
070	Respiratory Therapy		Add another ventilator w/ APRV mode				18,081.52	18,081.52				18,081.52
070	Respiratory Therapy		V60 bipap machine with bipap or Hi Flow mode				14,061.16	14,061.16				14,061.16
			Total Respiratory Therapy	-	6,000.00	-	32,142.68	38,142.68	-	-	-	38,142.68
075	Physical Therapy		Leander Variable Height Flexion/Distratn Table		5,731.60			5,731.60				5,731.60
075	Physical Therapy		Tri W-G Deluxe Hi-Lo Mat Platform			9,479.92		9,479.92				9,479.92
075	Physical Therapy	2119	Replace the old cabinets to modern case work - PT			41,224.28		41,224.28				41,224.28
			Total Physical Therapy	-	5,731.60	50,704.20	-	56,435.80	-	-	-	56,435.80
115	Plant Maint.		Parking Lot seal coat & repairs				25,000.00	25,000.00				25,000.00
115	Plant Maint.		Build new trash hamper for cardboard bins				10,000.00	10,000.00				10,000.00
115	Plant Maint.		Purchase a snow melt thrower for work truck				6,000.00	6,000.00				6,000.00
115	Plant Maint.		Replace and re-key the entire hospital				35,000.00	35,000.00				35,000.00
115	Plant Maint.		Renovate the hospital's Dr's Quarters				20,000.00	20,000.00				20,000.00
115	Plant Maint.		Misc repairs to the BVCHD parking lots (curbing at PT)				11,000.00	11,000.00				11,000.00
115	Plant Maint.		Replace HAVC unit in Facility Managers office				8,000.00	8,000.00				8,000.00
115	Plant Maint.		Purchase a forklift for misc lifting				20,000.00	20,000.00				20,000.00
115	Plant Maint.		Replace all old fire extinguishers with new modern equipment				8,000.00	8,000.00				8,000.00
115	Plant Maint.		Refresh wood chips around the facility				20,000.00	20,000.00				20,000.00
115	Plant Maint.		Repair plumbing under the SNF & Acute showers				50,000.00	50,000.00				50,000.00
115	Plant Maint.		Replace/add new raingutters to the buildings				17,840.00	17,840.00				17,840.00
			Total Plant Maintenance	-	-	-	230,840.00	230,840.00	-	-	-	230,840.00
125	Info Technology	2128	Upgrade licenses-Microsoft		50,976.42			50,976.42		5,194.00		45,782.42
125	Info Technology		Environ monitoring and alerting system servers and network storage closets		9,000.00			9,000.00				9,000.00
125	Info Technology	2125	Cisco replacement switches to replace existing switches			36,000.00		36,000.00		7,396.98		28,603.02
125	Info Technology	2108	30 Lenovo T10 computer systems and 12 Lenovo E585 laptops			36,600.00		36,600.00		14,621.38		21,978.62
125	Info Technology		Windows server, Office 2016, Windows and RD client access licensing			15,000.00		15,000.00				15,000.00
125	Info Technology		24/7 Managed Detection and Response service/software				47,481.00	47,481.00				47,481.00

Dept No.	Department	CER	Request Description	FY 2019	FY 2020	FY 2021	FY 2022	Total Budget	Donations	Total Paid Prior	Total Paid FY 2022	Budget Remaining
125	Info Technology		Microsoft 2019 Server Datacenter licensing and required Client Access Licensing				25,033.85	25,033.85				25,033.85
125	Info Technology		Fortinet Fortigate 100F firewall and software. Replaces failing equipment				6,827.82	6,827.82				6,827.82
125	Info Technology		Lenovo ThinkCenter Tiny in One Computers and Monitors. Replaces old machines				20,066.72	20,066.72				20,066.72
125	Info Technology		Lenovo ThinkBook laptops. Replaces old machines that are not serviceable				9,941.34	9,941.34				9,941.34
			Total Info Technology	-	59,976.42	87,600.00	109,350.73	256,927.15	-	27,212.36	-	229,714.79
165	Admitting		Replace Microphone System				7,000.00	7,000.00				7,000.00
			Total Admitting	-	-	-	7,000.00	7,000.00	-	-	-	7,000.00
130	Disaster	2011	Replace expired hazmat equipment			33,500.00		33,500.00				33,500.00
			Total Disaster	-	-	33,500.00	-	33,500.00	-	-	-	33,500.00
175	Nursing Admin		New ACLS/PALS Sys (software,ed mat, AHA cards and test station) 3yrs A 10,000/yr				10,000.00	10,000.00				10,000.00
			Total Nursing Admin	-	-	-	10,000.00	10,000.00	-	-	-	10,000.00
205	Urgent Care		Add more cameras Urgent Care	9,800.00				9,800.00				9,800.00
			Total Urgent Care	9,800.00	-	-	-	9,800.00	-	-	-	9,800.00
			Total for Hospital:	83,000.00	108,108.02	227,804.20	835,161.29	1,254,073.51	0.00	27,212.36	-	1,226,861.15
			Other Capital Purchases									
150	Administration	2018	Urgent Care Center - 247 Sandalwood Dr., BBL		78,976.62	234,080.29		313,056.91		313,056.91		0.00
150	Administration	1823	Master Plan		70,443.10	1,137.50		71,580.60		71,580.60		-
				-	149,419.72	235,217.79	-	384,637.51	-	384,637.51	-	0.00
			Emergency Additions to Budget:									
205	Urgent Care	2103	Xray Equipment			100,000.00		100,000.00		35,506.48		64,493.52
125	Info Technology	2112	CPSI Interface for Manifest Medex Participation			17,200.00		17,200.00		6,200.00		11,000.00
010	Emergency Room	2117	Tssystem interface to BD Pyxis for Meds			8,750.00		8,750.00				8,750.00
				-	-	125,950.00	-	125,950.00	-	41,706.48	-	84,243.52
				83,000.00	257,527.74	588,971.99	835,161.29	1,764,661.02	-	453,556.35	-	1,311,104.67

going away

Bear Valley Community Healthcare District Construction Projects 2021

Department / Project	Details	Vendor and all associated costs	Comments	Date
Urgent Care	Working with design professionals to finalize drawings	Moon & Mayoras	In Progress	
Pyxis Replacement	Pyxis equipment is in place and seismic anchors will be installed soon.	Facilities	Nearly complete, waiting for Pyxis to send last mount that was not received during original delivery.	

Bear Valley Community Healthcare District Potential Equipment Requirements

Department / Project	Details	Vendor and all associated costs	Comments	Date
Facilities- Forklift	Purchase forklift for to assist with numerous manual procedures performed	United Rentals	Waiting on Board approval	
Facilities- New Toolbox & Tool Set	Replace the old broken toolbox and replace the old handtool set	Northern Tools	Purchased	

Bear Valley Community Healthcare District Repairs Maintenance

Department / Project	Details	Vendor and all associated costs	Comments	Date <i>Complete</i>
Main Conference Room	Remodel the room and install a new TV	Facilities, Kenny's Painting, John Egerer	Completed	
Covid Partition Removal	Start to break down all of the plastic partitions from Covid	Facilities	In Progress	
FHC Lighting	Located the power issues that have a section of lighting off.	Facilities/Centrica	Completed	



MEMO

Date: May 27, 2021
To: Planning Committee
From: Michael Mursick, Facility Manager
Re: Centrica Business Solution

We are currently taking ground samples for the solar project, along with site surveying. The lighting equipment has been ordered, and we should be clear to start those improvements in the next two weeks.

We continue to have weekly meetings and they will become more frequent once the bottles are on the ground.