



#### MISSION

*It is our mission to deliver quality healthcare to the residents of and visitors to Big Bear Valley through the most effective use of available resources.*

#### VISION

*To be the premier provider of emergency medical and healthcare services in our Big Bear Valley.*

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### BOARD OF DIRECTORS

### PLANNING & FACILITIES COMMITTEE MEETING AGENDA

WEDNESDAY, MARCH 02, 2022

12:00 PM –CLOSED SESSION @ HOSPITAL CONFERENCE ROOM

12:30 PM – OPEN SESSION @ HOSPITAL CONFERENCE ROOM

41870 GARSTIN DRIVE, BIG BEAR LAKE, CA. 92315

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Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Chief Executive Officer's Office and are available for public inspection or purchase at 10 cents per page with advance written notice. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a District meeting or other services offered by the District, please contact Administration (909) 878-8214. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. **DOCUMENTS RELATED TO OPEN SESSION AGENDAS (SB 343)** Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the public counter located in the Administration Office, located at 41870 Garstin Drive, Big Bear Lake, CA 92315. For questions regarding any agenda item, contact Administration at (909) 878-8214.

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### OPEN SESSION

1. **CALL TO ORDER** **Peter Boss, President**
2. **ROLL CALL** **Shelly Egerer, Executive Assistant**
3. **ADOPTION OF AGENDA\***
4. **PUBLIC FORUM FOR CLOSED SESSION**  
Opportunity for members of the public to address the Committee on Closed Session items.  
(Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)
5. **ADJOURN TO CLOSED SESSION\***

### CLOSED SESSION

1. **REAL PROPERTY NEGOTIATIONS: \*Government Code Section 54956.8 / TRADE SECRETS: Pursuant to Health and Safety Code Section 32106, and Civil Code Section 3426.1**  
(1) Property Acquisition/Lease/Tentative Improvement (Anticipated Disclosure 03/02/22)

### OPEN SESSION

1. **CALL TO ORDER** **Peter Boss, President**
2. **RESULTS OF CLOSED SESSION\*** **Peter Boss, President**

**3. PUBLIC FORUM FOR OPEN SESSION**

Opportunity for members of the public to address the Committee on Open Session items.

*(Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)*

**4. DIRECTORS COMMENTS**

**5. APPROVAL OF MINUTES\***

A. December 01, 2021

**6. OLD BUSINESS\***

A. Discussion and Update on District Seismic Compliance (NPC3)

**5. NEW BUSINESS\***

A. Discussion and Information on the Following Items:

- Maintenance full inventory list
- Vehicle/Fleet inventory
  - To include staff training policy
  - Vehicle (s) /Fleet policies

B. Discussion and Update on the Following Items:

- Master Planning
- ICU Update

**8. PLANNING & FACILITIES\* DIRECTOR OF FACILITIES**

A. Construction

B. Equipment Requirements

C. Repairs

D. Centrica Business Solution

**9. ADJOURNMENT**

**\* Denotes Actions Items**

**BEAR VALLEY COMMUNITY HEALTHCARE DISTRICT  
PLANNING & FACILITIES COMMITTEE  
MEETING MINUTES  
DECEMBER 01, 2021**

<b>MEMBERS PRESENT:</b>	Peter Boss, President Steven Baker, 1 <sup>st</sup> Vice President Evan Rayner, CEO	Shelly Egerer, Exec. Assistant Michael Mursick, Plant Manager
<b>STAFF:</b>	Garth Hamblin	Kerri Jex
<b>ABSENT:</b>	None	
<b>COMMUNITY MEMBERS:</b>	None	

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**OPEN SESSION**

**1. CALL TO ORDER**

President Boss called the meeting to order at 12:00 p.m.

**2. ROLL CALL**

Peter Boss, MD and Steven Baker were present. Also present were Evan Rayner, CEO, Michael Mursick, Plant Manager and Shelly Egerer, Executive Assistant.

**3. ADOPTION OF AGENDA\***

**Board Member Baker motioned to adopt the December 01, 2021 Planning & Facilities Committee Meeting Agenda as presented. Second by President Boss to adopt the December 01, 2021 Planning & Facilities Committee Meeting Agenda as presented. President Boss called for the vote. A vote in favor of the motion was unanimously approved.**

- Board Member Baker- yes
- President Boss - yes

**CLOSED SESSION**

**1. PUBLIC FORUM FOR CLOSED SESSION**

President Boss opened the Hearing Section for Public Comment on Closed Session items at 12:00 p.m. Hearing no request to address the Planning & Facilities Committee, President Boss closed the Hearing Section at 12:01 p.m.

**2. ADJOURN TO CLOSED SESSION\***

**Board Member Baker motioned to adjourn to Closed Session at 12:01 p.m. Second by President Boss to adjourn to Closed Session. President Boss called for the vote. A vote in favor of the motion was unanimously approved.**

- Board Member Baker- yes
- President Boss- yes

## **OPEN SESSION**

### **1. CALL TO ORDER:**

President Boss called the meeting to order at 1:25 p.m.

### **2. RESULTS OF CLOSED SESSION:**

President Boss stated there was no reportable action taken in Closed Session.

### **3. PUBLIC FORUM FOR OPEN SESSION:**

President Boss opened the Hearing Section for Public Comment on Open Session items at 1:25 p.m. Hearing no request to address the Planning & Facilities Committee, President Boss closed the Hearing Section at 1:25 p.m.

### **4. DIRECTOR'S COMMENTS:**

- None

### **5. APPROVAL OF MINUTES:**

#### **A. June 02, 2021**

**Board Member Baker motioned to approve the June 02, 2021 Planning & Facilities Committee Meeting Minutes as presented. Second by President Boss to approve the June 02, 2021 Planning & Facilities Committee Meeting Minutes as presented. President Boss called for a vote. A vote in favor of the motion was unanimously approved.**

- Board Member Baker - yes
- President Boss - yes

### **6. OLD BUSINESS\***

- None

### **7. NEW BUSINESS\***

#### **A. Discussion and Update on BVCHD Seismic Requirements:**

- President Boss reported that the committee is deferring seismic issues until additional information is received.

### **8. PLANNING & FACILITIES\***

#### **A. Construction:**

- Mr. Mursick provided the following information:
  - Urgent Care:
    - Upgrades required
    - Painting and floors completed
    - Cabinets
      - approximately \$35,000 to \$40,000
  - We will not be using the Pyxis for medication management

- Hospital water treatment:
  - New vendor in place for water treatment; additional equipment will need to be replaced
- B. Equipment Requirements:**
  - Toolbox
  - Replace with new toolbox
- C. Repairs:**
  - RHC broken light
  - SNF fire panel is outdated
    - Under \$5,000 and a small job
  - Nurse Educator Office
    - Built new storage cabinet
  - Urgent Care Signage completed
- D. Centrica Business Solution:**
  - Changes in solar and no change in cost

**Board Member Baker motioned approve the Plant & Maintenance Report as presented. Second by President Boss to approve the Plant & Maintenance Report as presented. President Boss called for a vote. A vote in favor of the motion was unanimously approved.**

- Board Member Baker - yes
- President Boss - yes

## **9. ADJOURNMENT\***

**President Boss motioned to adjourn the meeting at 1:38 p.m. Second by Board Member Baker to adjourn the meeting. President Boss called for a vote. A vote in favor of the motion was unanimously approved.**

- Board Member Baker- yes
- President Boss - yes

## Bear Valley Community Healthcare District Construction Projects 2021

	Department / Project	Details	Vendor and all associated costs	Comments	Date Comply.
<b>High Priority **</b>					
	<b>Urgent Care</b>	Most items are complete except cabinet replacement. Attained 2 out of 3 competitive bids.	several cabinet manufactureing vendors	Approximate cost \$30-\$35,000, complete this fiscal year or hold ?	
<b>**</b>	<b>Hospital Fire/Alarm Panel</b>	Panel is no longer supported and has had numerous issues rebooting, reviewing for complete replacement (OSHDP project), potential fire life safety issue	TRL Systems	Working on project with vendor to determine cost, - Approximately \$100,000	
	<b>Hospital- OR Renovations</b>	Replace wall coverings and flooring, for compliance	TBD	Reviewed with Adminstration , direction given to attain bids , on floor replacment and wall repairs	
	<b>Fawnskin Lodge</b>	Install new saftey handrails, install new door access, install alarm system	Facilities	In Progress	
<b>**</b>	<b>RHC Housing</b>	Framing, flooring, lighting, continuing	Facilities	50% complete approximatley \$25,000 to complete	
	<b>Centica Energy Improvement Project</b>	Lighting is 99% complete, HVAC Controls & Mechanical are in OSHPD review and has been delauey due to Covid issues at OSHPD(HCAI), solar is almost done being designed	Centrica	In Progress	
	<b>ICU project</b>	Intial review conducted with Archtect on Program Flex posibilities and locations	Evan/Facilities	In Progress	
	<b>Acute/SNF- Plumbing Repair</b>	Working on getting a second opinion	Facilities	In Progress	

## Bear Valley Community Healthcare District Potential Equipment Requirements

Department / Project	Details	Vendor and all associated costs	Comments	Date Completed
Hospital- Water treatment equipment	Our water treatment system is having issues that need to be addressed and replaced	Facilities/C.C.I	In Progress	