BEAR VALLEY COMMUNITY HEALTHCARE DISTRICT POLICY & PROCEDURE & DISTRICT BYLAW COMMITTEE MEETING MINUTES 41870 Garstin Drive, Big Bear Lake, Ca. 92315 May 01, 2017

MEMBERS PRESENT:Donna Nicely, PresidentJohn Friel, CEORob Robbins, 1st Vice PresidentShelly Egerer, Admin. Asst.Mary Norman, Risk/Compliance Officer

MEMBERS ABSENT: None

STAFF: None

GUESTS: None

OPEN SESSION

1. CALL TO ORDER:

President Nicely called the meeting to order at 3:00 p.m.

2. ROLL CALL:

Donna Nicely and Rob Robbins were present. Also, present were John Friel, CEO, Mary Norman, Risk Manager/Compliance Officer and Shelly Egerer, Admin. Asst.

3. ADOPTION OF AGENDA:

President Nicely motioned to adopt the May 01, 2017 Agenda as presented. Second by Board Member Robbins to adopt the May 01, 2017 Agenda as presented. President Nicely called for the vote. A vote in favor of the motion was unanimously approved.

- Board Member Robbins- yes
- President Nicely- yes

4. PUBLIC FORUM FOR OPEN SESSION:

President Nicely opened the Hearing Section for Public Comment at 3:00 p.m. Hearing no request to address the Committee, Board Member Nicely closed the Hearing Section at 3:00 p.m.

5. DIRECTORS COMMENTS

- None
- 6. APPROVAL OF MINUTES*

A. April 25, 2017

President Nicely called for a motion to approve the April 25, 2017 minutes as presented. Motion by Board Member Robbins to approve the April 25, 2017 minutes as presented. Second by President Nicely to approve the April 25, 2017 minutes as presented. President Nicely called for the vote. A vote in favor of the motion was unanimously approved.

- Board Member Robbins- yes
- President Nicely- yes

6. OLD BUSINESS:

- A. Discussion and Potential Approval of the Policy & Procedure & Bylaw Committee Meeting Calendar:
 - President Nicely and Board Member Robbins suggested the next committee meeting be conducted May 30, 2017 at 1:00 p.m.

Board Member Robbins motioned to approve the next committee meeting to be scheduled for May 30, 2017 at 1:00 p.m. Second by President Nicely to approve the next committee meeting to be scheduled for May 30, 2017 at 1:00 p.m. President Nicely called for the vote. A vote in favor of the motion was unanimously approved.

- Board Member Robbins- yes
- President Nicely- yes

8. NEW BUSINESS*

• None

9. PRESENTATION, REVIEW AND REVISION OF BVCHD BYLAWS*

- (1) August 2015 BVCHD Bylaws:
 - The committee suggested that the bylaws be sent to legal counsel for review. A memo needs to be provided if there are any changes that legal counsel makes.

10. ADJOURNMENT*

President Nicely motioned to adjourn the meeting at 3:03 p.m. Second by Board Member Robbins to adjourn the meeting. President Nicely called for the vote. A vote in favor of the motion was unanimously approved. President Nicely adjourned the meeting.

- Board Member Robbins- yes
- President Nicely- yes