



MISSION

It is our mission to deliver quality healthcare to the residents of and visitors to Big Bear Valley through the most effective use of available resources.

VISION

To be the premier provider of emergency medical and healthcare services in our Big Bear Valley.

BOARD OF DIRECTORS

FINANCE COMMITTEE MEETING AGENDA

TUESDAY, OCTOBER 02, 2018

1:00 PM – OPEN SESSION @ ADMINISTRATION CONFERENCE ROOM

41870 GARSTIN DRIVE, BIG BEAR LAKE, CA. 92315

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Chief Executive Officer's Office and are available for public inspection or purchase at 10 cents per page with advance written notice. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a District meeting or other services offered by the District, please contact Administration (909) 878-8214. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. **DOCUMENTS RELATED TO OPEN SESSION AGENDAS (SB 343)** Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the public counter located in the Administration Office, located at 41870 Garstin Drive, Big Bear Lake, CA 92315. For questions regarding any agenda item, contact Administration at (909) 878-8214.

OPEN SESSION

- 1. CALL TO ORDER** **Donna Nicely, Treasurer**
- 2. ROLL CALL** **Shelly Egerer, Executive Assistant**
- 3. ADOPTION OF AGENDA***
- 4. PUBLIC FORUM FOR OPEN SESSION**
Opportunity for members of the public to address the Committee on Open Session items.
(Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)
- 5. DIRECTORS COMMENTS**
- 6. APPROVAL OF MINUTES***
A. September 05, 2018
- 7. OLD BUSINESS***
 - None
- 8. NEW BUSINESS***
 - A. Discussion and Review of Assembly Bill No. 2329 by Assemblyman Olberholte: Special Districts Board of Directors Compensation**
 - B. Discussion and Potential Recommendation to the Board of Directors: FUNDamental Concept Agreement (Grant Writer)**

C. Discussion and Potential Recommendation to the Board of Directors Providing Air and Ambulance Membership for Employee (s)

9. PRESENTATION AND REVIEW OF FINANCIAL STATEMENTS*

(1) August 2018 Finances

(2) CFO Report

10. ADJOURNMENT

*** Denotes Actions Items**

**BEAR VALLEY COMMUNITY HEALTHCARE DISTRICT
BOARD OF DIRECTORS
SPECIAL FINANCE COMMITTEE MEETING MINUTES
41870 Garstin Drive, Big Bear Lake, Ca. 92315
September 05, 2018**

MEMBERS Donna Nicely, Treasurer
PRESENT: Rob Robbins, President
John Friel, CEO

Garth Hamblin, CFO
Shelly Egerer, Exec. Asst.

STAFF: Kerri Jex Mary Norman Angela Rodriguez

**COMMUNITY
MEMBERS:** None

ABSENT: Peter Boss, MD, Secretary

OPEN SESSION

1. CALL TO ORDER:

Board Member Nicely called the meeting to order at 1:00 p.m.

2. ROLL CALL:

Donna Nicely and Rob Robbins were present. Also present were John Friel, CEO, Garth Hamblin, CFO and Shelly Egerer, Executive Assistant. Absent was Peter Boss, MD.

3. ADOPTION OF AGENDA:

Board Member Nicely motioned to adopt the September 05, 2018 Finance Committee Agenda as presented. Second by President Robbins to adopt the September 05, 2018 Finance Committee Meeting Agenda as presented. Board Member Nicely called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Nicely- yes
- President Robbins- yes

4. PUBLIC FORUM FOR OPEN SESSION:

Board Member Nicely opened the Hearing Section for Public Comment on Open Session items at 1:00 p.m. Hearing no request to address the Finance Committee, Board Member Nicely closed the Hearing Section at 1:00 p.m.

5. DIRECTOR'S COMMENTS:

- Board Member Nicely thanked President Robbins for attending the Finance Committee in Dr. Boss's absence.

6. APPROVAL OF MINUTES:

A. August 13, 2018

Board Member Nicely motioned to approve the August 13, 2018 Finance Committee Meeting Minutes as presented. Second by President Robbins to approve the August 13, 2018 Finance Committee Meeting Minutes as presented. Board Member Nicely called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Nicely- yes
- President Robbins- yes

7. OLD BUSINESS:

- None

8. NEW BUSINESS*

A. Discussion and Potential Recommendation to the Board of Directors of the Following Contracts:

(1) Hologic Service Agreement

- Board Member Nicely requested information as to why the service agreements are so costly and why did we not use other vendors for the service agreements.
- Ms. Rodriguez reported that this is an extended contract for warranty, past Board Minutes show comparison for the equipment; we do have an option on buying the warranties, a physicist stated that detector is over \$130,000 to replace, software upgrade is approximately \$35,000 software agreement, a third party cannot touch the software. We did receive a 15% off if we purchased the agreement and we will receive “same day service”.

(2) Cannon Medical Systems Service Agreement

- Ms. Rodriguez reported this is for the ultrasound equipment \$87,750 per year with a multi-year agreement, includes 4 hour response time.

Board Member Nicely motioned to recommend to the Board of Directors the Hologic Service Agreement and Cannon Medical Systems Service Agreement as presented. Second by President Robbins to recommend to the Board of Directors the Hologic Service Agreement and Cannon Medical Systems Service Agreement as presented. Board Member Nicely called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Nicely- yes
- President Robbins- yes

9. Presentation and Review of Financial Statements:

A. July 2018 Finances:

- Mr. Hamblin reported the following information:
 - First month of new fiscal year
 - Days cash on hand continue to increase
 - Surplus is \$63,851
 - Patient days in Acute, no swing days and ER visits were below budget
 - Expenses are 5% below budget
 - SNF below budget; census is down
 - Expenses under budget
 - FTE's under budget
 - Medi-Cal Management Plans are being discussed and what the reimbursement would be.

- President Robbins stated that he recalls April and August are the bad months and concerned this could be an issue.

B. CFO Report:

- Mr. Hamblin reported the following information:
 - TruBridge: at the end of June & July days were over 80
 - Middle of August days were down 73
 - Continue to have weekly discussions
 - 340B Pharmacy Program:
 - Sub committee formed; will meet quarterly unless the committee determines that we need to meet more regularly
 - Manual tracking of medications at this time
 - Continue to monitor a retail program
 - Employee Benefits:
 - Continue to monitor benefit program
 - Open enrollment is scheduled for September
 - Fire Department will be doing an enrollment for AirMethods
 - Flu vaccinations will begin in October and any leftover immunizations will go to the clinic. There is no cost through the county on the vaccines.
 - QHR Productivity Benchmarking Assessment
 - Exchanging data
 - Have not scheduled an onsite visit at this time
 - Clinic Benchmarking work with QHR
 - Staff continues to work on the benchmarking data
 - Provider data is also being obtained.

Board Member Nicely motioned to approve the July 2018 Finance Report and the CFO Report as presented. Second by President Robbins to approve the July 2018 Finance Report and the CFO Report as presented. Board Member Nicely called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Nicely- yes
- President Robbins- yes

10. ADJOURNMENT*

Board Member Nicely motioned to adjourn at 1:34 p.m. Second by President Robbins to adjourn. Board Member Nicely called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Nicely- yes
- President Robbins - yes



Information for Finance Committee

Date: 26 September 2018
To: BVCHD Finance Committee
From: Garth M Hamblin, CFO
Re: Assembly Bill No. 2329 by Assemblyman Obernolte
Special Districts Board of Directors Compensation

Recommended Action

This is an information item only. Staff has no recommendations at present.

Background

Attached is information related to Assembly Bill number 2329 by Assemblyman Obernolte related to compensation of Board of Directors of special districts including Special District Hospitals and . This bill was approved by the governor on August 20, 2018.

The bill would authorize a hospital district Board of Directors to compensate its members for no more than six meetings in a calendar month and to increase compensation by no more than 5% annually.

Assembly Bill No. 2329

CHAPTER 170

An act to amend Sections 9031, 13857, and 32103 of the Health and Safety Code, to amend Sections 5536 and 5784.15 of the Public Resources Code, and to amend Section 22407 of the Public Utilities Code, relating to special districts.

[Approved by Governor August 20, 2018. Filed with Secretary of State August 20, 2018.]

LEGISLATIVE COUNSEL'S DIGEST

AB 2329, Obernolte. Special districts: board of directors: compensation.

(1) Existing law authorizes the board of trustees of a public cemetery district to approve an ordinance or resolution to compensate its members no more than \$100 to attend a board meeting, for no more than 4 meetings per month, and authorizes a public cemetery district board of trustees to increase that compensation by no more than 5% annually.

This bill would authorize a public cemetery district board of trustees to compensate its members for no more than 6 meetings in a calendar month. The bill would require the board of trustees, commencing January 1, 2019, if the district compensates its members for more than 4 meetings in a calendar month, to annually adopt a written policy describing, based on a finding supported by substantial evidence, why more than 4 meetings per calendar month are necessary for the effective operation of the district.

(2) Under the Fire Protection District Law of 1987, each member of the board of directors of a fire protection district may receive compensation in an amount set by the board not to exceed \$100 for attending each meeting of the board, not to exceed 4 meetings in any calendar month.

This bill would authorize a fire protection district board of directors to compensate its members for no more than 6 meetings in any calendar month. The bill would require the board of directors, commencing January 1, 2019, if the district compensates its members for more than 4 meetings in a calendar month, to annually adopt a written policy describing, based on a finding supported by substantial evidence, why more than 4 meetings per calendar month are necessary for the effective operation of the district.

(3) Existing law authorizes the board of directors of a hospital district to approve a resolution to compensate its members no more than \$100 to attend a board meeting for no more than 5 meetings per month.

This bill would authorize a hospital district board of directors to compensate its members for no more than 6 meetings in a calendar month and to increase that compensation by no more than 5% annually. The bill would require the board of directors, commencing January 1, 2019, if the district compensates its members for more than 5 meetings in a calendar

month, to annually adopt a written policy describing, based on a finding supported by substantial evidence, why more than 5 meetings per calendar month are necessary for the effective operation of the district.

(4) Existing law authorizes the board of directors of a regional park district, regional park and open-space district, or regional open-space district to provide, by ordinance or resolution, that each of its members may receive an amount not to exceed \$100 per day for each attendance at a meeting of the board, and prohibits board members from receiving any other compensation for meetings, or from receiving more than \$500 compensation in any one calendar month.

This bill would provide that board members shall not receive compensation for more than 6 meetings of the board in a calendar month and would authorize the board of directors, by specified ordinance, to increase the amount of compensation received for attending meetings of the board. The bill would require the board of directors, commencing January 1, 2019, if the district compensates its members for more than 5 meetings in a calendar month, to annually adopt a written policy describing, based on a finding supported by substantial evidence, why more than 5 meetings per calendar month are necessary for the effective operation of the district.

(5) Existing law, the Recreation and Park District Law, provides that each member of the board of directors of a recreation and park district may receive compensation in an amount not to exceed \$100 for attending each meeting of the board, and requires the maximum compensation in any calendar month to be \$500.

This bill would provide that board members shall not receive compensation for more than 6 meetings of the board in a calendar month. The bill would require the board of directors, commencing January 1, 2019, if the district compensates its members for more than 5 meetings in a calendar month, to annually adopt a written policy describing, based on a finding supported by substantial evidence, why more than 5 meetings per calendar month are necessary for the effective operation of the district.

(6) Existing law requires each member of the board of directors of an airport district to receive compensation in an amount not to exceed \$100 for each attendance at the meeting of the board held within the district, which amount is fixed by the board. Existing law prohibits a director from receiving pay for more than 4 meetings in any calendar month.

This bill would authorize an airport district board of directors to compensate its members for no more than 6 meetings in a calendar month and to increase that compensation by no more than 5% annually. The bill would require the board of directors, commencing January 1, 2019, if the district compensates its members for more than 4 meetings in a calendar month, to annually adopt a written policy describing, based on a finding supported by substantial evidence, why more than 4 meetings per calendar month are necessary for the effective operation of the district.

The people of the State of California do enact as follows:

SECTION 1. Section 9031 of the Health and Safety Code is amended to read:

9031. (a) The board of trustees may provide, by ordinance or resolution, that each of its members may receive compensation in an amount not to exceed one hundred dollars (\$100) for attending each meeting of the board. A member of the board of trustees shall not receive compensation for more than six meetings of the board in a calendar month. Commencing January 1, 2019, if the district compensates its members for more than four meetings in a calendar month, the board of trustees shall annually adopt a written policy describing, based on a finding supported by substantial evidence, why more than four meetings per calendar month are necessary for the effective operation of the district.

(b) The board of trustees, by ordinance adopted pursuant to Chapter 2 (commencing with Section 20200) of Division 10 of the Water Code, may increase the amount of compensation received for attending meetings of the board.

(c) In addition, members of the board of trustees may receive their actual and necessary traveling and incidental expenses incurred while on official business other than a meeting of the board.

(d) A member of the board of trustees may waive any or all of the payments permitted by this section.

(e) For the purposes of this section, a meeting of the board of trustees includes, but is not limited to, regular meetings, special meetings, closed sessions, emergency meetings, board field trips, district public hearings, or meetings of a committee of the board.

(f) For purposes of this section, the determination of whether a trustee's activities on any specific day are compensable shall be made pursuant to Article 2.3 (commencing with Section 53232) of Chapter 2 of Part 1 of Division 2 of Title 5 of the Government Code.

(g) Reimbursement for these expenses is subject to Sections 53232.2 and 53232.3 of the Government Code.

SEC. 2. Section 13857 of the Health and Safety Code is amended to read:

13857. (a) Subject to subdivision (b), each member of the district board may receive compensation in an amount set by the district board not to exceed one hundred dollars (\$100) for attending each meeting of the district board. The number of meetings for which a member of the board of directors may receive compensation shall not exceed six meetings in any calendar month. Commencing January 1, 2019, if the district compensates its members for more than four meetings in a calendar month, the district board shall annually adopt a written policy describing, based on a finding supported by substantial evidence, why more than four meetings per month are necessary for the effective operation of the district.

(b) The district board, by ordinance adopted pursuant to Chapter 2 (commencing with Section 20200) of Division 10 of the Water Code, may

increase the compensation received by the district board members above the amount prescribed by subdivision (a).

(c) For purposes of this section, the determination of whether a director's activities on any specific day are compensable shall be made pursuant to Article 2.3 (commencing with Section 53232) of Chapter 2 of Part 1 of Division 2 of Title 5 of the Government Code.

SEC. 3. Section 32103 of the Health and Safety Code is amended to read:

32103. (a) The board of directors shall serve without compensation except that the board of directors, by a resolution adopted by a majority vote of the members of the board, may authorize the payment of not to exceed one hundred dollars (\$100) per meeting not to exceed six meetings a calendar month as compensation to each member of the board of directors. Commencing January 1, 2019, if the district compensates its members for more than five meetings in a calendar month, the board of directors shall annually adopt a written policy describing, based on a finding supported by substantial evidence, why more than five meetings per month are necessary for the effective operation of the district.

(b) The board of directors, by ordinance adopted pursuant to Chapter 2 (commencing with Section 20200) of Division 10 of the Water Code, may increase the amount of compensation received for attending meetings of the board by no more than 5 percent annually.

(c) Each member of the board of directors shall be allowed his or her actual necessary traveling and incidental expenses incurred in the performance of official business of the district as approved by the board. For purposes of this section, the determination of whether a director's activities on any specific day are compensable shall be made pursuant to Article 2.3 (commencing with Section 53232) of Chapter 2 of Part 1 of Division 2 of Title 5 of the Government Code. Reimbursement for these expenses is subject to Sections 53232.2 and 53232.3 of the Government Code.

SEC. 4. Section 5536 of the Public Resources Code is amended to read:

5536. (a) The board shall establish rules for its proceedings.

(b) The board may provide, by ordinance or resolution, that each of its members may receive an amount not to exceed one hundred dollars (\$100) per day for each attendance at a meeting of the board. For purposes of this section, a meeting of the board includes, but is not limited to, closed sessions of the board, board field trips, district public hearings, or meetings of a committee of the board. The maximum compensation allowable to a board member on any given day shall be one hundred dollars (\$100). Board members shall not receive compensation for more than six meetings of the board in a calendar month, except that board members of the East Bay Regional Park District may receive compensation for not more than 10 days in any one calendar month. A board member may elect to waive the per diem. In addition, the board may provide, by ordinance or resolution, that each of its members not otherwise eligible for an employer-paid or partially employer-paid group medical or group dental plan, or both, may participate

in any of those plans available to permanent employees of the district on the same terms available to those district employees or on terms and conditions as the board may determine. A board member who elects to participate in any plan may also elect to have the premium for the plan charged against his or her per diem and may further elect to waive the balance of the per diem. Commencing January 1, 2019, if the district compensates its members for more than five meetings in a calendar month, the board shall annually adopt a written policy describing, based on a finding supported by substantial evidence, why more than five meetings per month are necessary for the effective operation of the district.

(c) The board of directors, by ordinance adopted pursuant to Chapter 2 (commencing with Section 20200) of Division 10 of the Water Code, may increase the amount of compensation received for attending meetings of the board.

(d) All vacancies on the board shall be filled in accordance with the requirements of Section 1780 of the Government Code, except that, in the case of vacancies caused by the creation of new wards or subdistricts, the directors shall, prior to the vacancies being filled, determine by lot, for the purpose of fixing the terms of the first directors to be elected to the wards or subdistricts, which ward or subdistrict shall have a four-year term and which ward or subdistrict shall have a two-year term. The persons who fill the vacancies caused by the establishment of new wards or subdistricts shall hold office until the next general election and until their successors are elected and qualified for the terms previously determined by lot.

(e) For purposes of this section, the determination of whether a director's activities on any specific day are compensable shall be made pursuant to Article 2.3 (commencing with Section 53232) of Chapter 2 of Part 1 of Division 2 of Title 5 of the Government Code.

SEC. 5. Section 5784.15 of the Public Resources Code is amended to read:

5784.15. (a) The board of directors may provide, by ordinance or resolution, that each of its members may receive compensation in an amount not to exceed one hundred dollars (\$100) for attending each meeting of the board. The board of directors, by ordinance adopted pursuant to Chapter 2 (commencing with Section 20200) of Division 10 of the Water Code, may increase the amount of compensation received for attending meetings of the board.

(b) Board members shall not receive compensation for more than six meetings of the board in a calendar month. The board of directors shall, commencing January 1, 2019, if the district compensates its members for more than five meetings in a calendar month, annually adopt a written policy, based on a finding supported by substantial evidence, why more than five meetings per month are necessary for the effective operation of the district.

(c) In addition, members of the board of directors may receive their actual and necessary traveling and incidental expenses incurred while on official business.

(d) A member of the board of directors may waive the compensation.

(e) For the purposes of this section, a meeting of the board of directors includes, but is not limited to, regular meetings, special meetings, closed sessions, emergency meetings, board field trips, district public hearings, or meetings of a committee of the board.

(f) For purposes of this section, the determination of whether a director's activities on any specific day are compensable shall be made pursuant to Article 2.3 (commencing with Section 53232) of Chapter 2 of Part 1 of Division 2 of Title 5 of the Government Code.

(g) Reimbursement for these expenses is subject to Sections 53232.2 and 53232.3 of the Government Code.

SEC. 6. Section 22407 of the Public Utilities Code is amended to read:


22407. (a) Each member of the board of directors shall receive compensation in an amount not to exceed one hundred dollars (\$100) for each attendance at the meeting of the board held within the district, which amount shall be fixed from time to time by the board. A director shall not receive pay for more than six meetings in any calendar month. The board of directors shall, commencing January 1, 2019, if the district compensates its members for more than four meetings per calendar month, adopt a written policy, based on a finding supported by substantial evidence, why more than four meetings per month are necessary for the effective operation of the district. The board of directors, by ordinance adopted pursuant to Chapter 2 (commencing with Section 20200) of Division 10 of the Water Code, may increase the amount of compensation received for attending meetings of the board by no more than 5 percent annually.

(b) Each director shall be allowed, with the approval of the board, all traveling and other expenses necessarily incurred by the member in the performance of the member's duties. For purposes of this section, the determination of whether a director's activities on any specific day are compensable shall be made pursuant to Article 2.3 (commencing with Section 53232) of Chapter 2 of Part 1 of Division 2 of Title 5 of the Government Code. Reimbursement for these expenses is subject to Sections 53232.2 and 53232.3 of the Government Code.



Recommendation for Action

Date: September 21, 2018
To: Human Resource Committee, Finance Committee &
Board of Directors
From: John Friel, CEO
Re: Fundamental Concept Contract (Grant Writer)

A handwritten signature in black ink, appearing to be "John Friel", is written over the "To:" and "From:" lines and extends down towards the "Re:" line.

Recommended Action

To provide a recommendation to the Board of Directors to approve the Fundamental Concept Agreement as presented.

Background

Administration conducted an interview with Michelle French, Fundamental Concept to provide grant writer services to the District. Legal counsel has approved the agreement.



Contract Cover Sheet

Contract Name: Fundamental Concepts

Purpose of Contract: Grant Writer

Contract # / Effective Date / Term 10/1/18, 9/30/19 -

Originating Dept. Name / Number: Administration

Department Manager Signature: _____ Date: _____

BAA: ☐ Yes ☐ No

W-9: ☒ Yes ☐ No

Administrative Officer Signature: NA Date: _____

HIPAA/Privacy Officer
(as appropriate) Signature: NA Date: _____

Legal Counsel Signature: via email Date: 9-18-18

Compliance Officer Signature: Mary Norgran Date: 9-10-18

Chief Financial Officer Signature: [Signature] Date: 10/5/2018

Chief Executive Officer Signature: _____ Date: _____

Board of Directors
When Applicable Signature: _____ Date: _____

1. Final Signatures on Contract, BAA & W-9: Date: _____
2. Copy of Contract/BAA/W-9 forwarded to Department Manager: Date: _____
3. Copy of Contract/BAA/W-9 forwarded to Contractor (if applicable): Date: _____
4. Copy of Contract/BAA/W-9 scanned/emailed to Controller and Legal:
(if applicable) Date: _____

Contract Cover Sheet

CONFIDENTIAL NOTICE:

Note: This document and attachments are covered by CA Evidence Code 1157 and CA Health and Safety Code 1370.

NOTICE TO RECIPIENT: If you are not the intended recipient of this, you are prohibited from sharing, copying or otherwise using or disclosing its contents. If you have received this document in error, please notify the sender immediately by reply email and permanently delete this document and any attachments without reading, forwarding or saving them. Thank you

Updated 5/2017

INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

This agreement is made between **Bear Valley Community Healthcare District**, hereinafter called "agency", and **FUNDamental Concepts**, hereinafter called "contractor". Whereas, the agency desires **grant research, grant writing and grant submission services**, and the contractor (and other consultants retained by the contractor) are willing to provide such services for the agency, and in consideration of the mutual covenants and promises of the parties hereto, the agency and contractor agree as follows:

- 1) The contractor agrees always to faithfully, industriously, and to the best of her/his ability, experience and talent, perform all the duties that may be required of and from her/him pursuant to the express and explicit terms hereof to the reasonable satisfaction of the agency.
- 2) It is mutually understood and agreed that the contractor and employees of the contractor are acting as independent agents and expressly agrees that all work shall be performed in strict accordance with currently approved professional methods and practices, including confidentiality of information.
- 3) The contractor agrees to maintain in good standing, all necessary and appropriate business license(s). Contractor shall also comply with all local, state and federal laws, regulations and ordinances governing such services, and shall provide copies of all materials submitted on the agency's behalf.
- 4) It is expressly agreed by the parties hereto that no work performed by the contractor, or the contractors' consultants, pursuant to the terms of this agreement, shall be construed to render the contractor or consultant's employees of the agency. The contractor shall not charge to the credit of the agency or incur any obligation or enter a contract or agreement on behalf of the agency. Further, the contractor directs their work and time spent on behalf of the agency.
- 5) The contractor agrees to the following Scope of Work:
 - Preparation of boilerplate information on various programs and initiatives in need of funding, as determined by agency priorities.
 - Initial research of government, private and corporate funding sources to match with agency programs and initiatives. Develop a preliminary submission schedule and update regularly
 - Preparation and submission of an average of approximately 4-5 proposals and letters of intent each month once the boilerplate and research is conducted, depending on the size of each proposal.
 - Ongoing research to identify additional funding resources.
 - Administrative services to include invoicing, monthly reports, proposal submission reports, ongoing research, office supplies, shipping, emails and phone calls (under 15 minutes) calculated @ 15% of monthly hours (4.5 hours for this contract).
 - Hourly fees are inclusive of all services including meetings, travel time, emails, research, proposal development, submission of proposals (including any overnight mail service fees). No additional charges will be made without the express agreement of the client and consultant (i.e. long-distance travel for bid conferences, accommodations, meals, etc.).
- 6) Contractor agrees to perform **an average of 30 hours per month during October 1, 2018, to September 30, 2019 for a total of 360 hours during the contract period.** Compensation at a rate of **\$3,375 per month (@ \$112.50 hourly rate) for a total of \$40,500 during the contract period.**
- 7) Terms of the contract are: By monthly invoice, payments of \$3,375 each month, beginning on October 1, 2018, due on the 1st of each month. The Contractor has the right to cancel the agreement for non-payment (10 working days past due, unless prior arrangements have been made.) A \$15 late fee will be assessed if payment is not made by the fifth working day

AGREEMENT, PAGE 2

of the due date. Contractor reserves the right to make special payment terms if both parties are agreeable.

8) The agency agrees to provide timely information and documentation to consultant, including all items requested at contract start date, review, edits and approvals of proposals, including required attachments that are specific to each proposal:

TIMELINES FOR RECEIPT OF INFORMATION FROM CLIENT/CONSULTANT (CAN BE WAIVED BY MUTAL AGREEMENT):

- **Private Foundations (including online applications):** Five (5) business days prior to DUE DATE (consultant will provide final draft seven (7) business days prior to due date)
- **Local Government (including online applications):** Seven (7) business days prior to DUE DATE (consultant will provide final draft 10 business days prior to due date)
- **State and Federal Government (including online applications):** Eight (8) business days prior to DUE DATE (consultant will provide final draft 11 business days prior to due date)
- **UNDER NO CIRCUMSTANCES WILL INFORMATION BE ACCEPTED LESS THAN 24 HOURS PRIOR TO THE DUE DATE**

ADDITIONAL FEES WHEN TIMELINES FOR RECEIPT OF INFORMATION ARE NOT MET:

FUNDamental Concepts will provide agency with an outline and timeline of information, or written notice for when **ALL** information must be received. If information is not received by that date, **additional "RUSH" fees will be incurred to your account as follows:**
\$500 PER DAY (Including any holidays, weekends or scheduled vacation time) when information is not received by the original due date according to the timeline schedule above, up to and including the date of submission/delivery.

This fee is in **ADDITION** to the hourly fee that will be charged for any hours performed. (NOTE: THESE FEES COVER ADDITIONAL CONSULTANT WORK TO MEET DEADLINES (i.e. overtime, weekends, holidays, etc.), INCLUDING ADDITIONAL STAFFING AND RESOURCES WHEN NECESSARY TO MEET A DEADLINE).

FUNDamental Concepts will notify the agency via e-mail when additional fees are about to be incurred. The agency will have the option at the time of notification, to submit the proposal independently of FUNDamental Concepts. In this case, the agency must notify the consultant immediately in writing (email) that they will be responsible for the submission of the proposal, and the consultant will not be asked to perform any additional work. Consultant will turn over to agency all work on the proposal electronically.

Terms of Additional Fees: Due upon invoice upon submission of proposal, with documentation of additional days fees were incurred

9) Contractor acknowledges that the above described payments are the sole compensation for her/his services, and that the agency will not withhold from said compensation, federal, state or local income taxes, state disability insurance, social security taxes, or other withholdings.

AGREEMENT, Page 3

10) Contractor acknowledges that the agency is purchasing her/his expertise for the agency funding source /contract/community clients and activities, and that clients, served by the contractor, are the agency's clients.

11) This agreement shall remain in full force and effect for a period commencing on **the 1st day of October, 2018, and ending on the 30th day of September, 2019.**

12) This agreement may be terminated without cause by either party upon thirty (30) days written notice by certified/registered mail to the party set forth herein:

Agency: Bear Valley Community Healthcare District
Address: PO Box 1649
City/Zipcode: Big Bear Lake, CA 92315

Contractor: FUNDamental Concepts
Address: P.O. Box 3559
City/Zipcode: Running Springs, CA 92382-3559

13) This written agreement contains the sole and entire agreement and shall supersede all other agreements between the parties hereto. Each of the parties acknowledge that he/she reached on her/his own judgment in entering this agreement.

IN WITNESS, WHEREOF, the parties have entered this agreement as of the day and year first herein written above.

Bear Valley Community Healthcare District:

DATED: _____

TYPED NAME/TITLE: _____

BY: _____
Signature

FUNDAMENTAL CONCEPTS:

DATED: 9/13/2018

TYPED NAME/TITLE: Michelle French, Owner/Consultant

BY: Michelle French
Signature



Recommendation for Action

Date: 26 September 2018
To: Board of Directors
From: John Friel, CEO
Re: Air and Ambulance Membership - Employee Offering

Recommended Action

To approve the offering of air and ambulance membership through Big Bear Fire Department and Mercy Air.

Background

BVCHD is interested in offering membership for benefit-eligible employees and family at no cost as an additional benefit.

Worst case scenario for 150 benefit eligible employees the cost would be \$15,750 for family coverage (\$105)

Coverage would not start until the new benefit year (January 1, 2019)

Recommendation for approval of this recommendation was made by the HR Committee at the meeting on 24 September 2018.

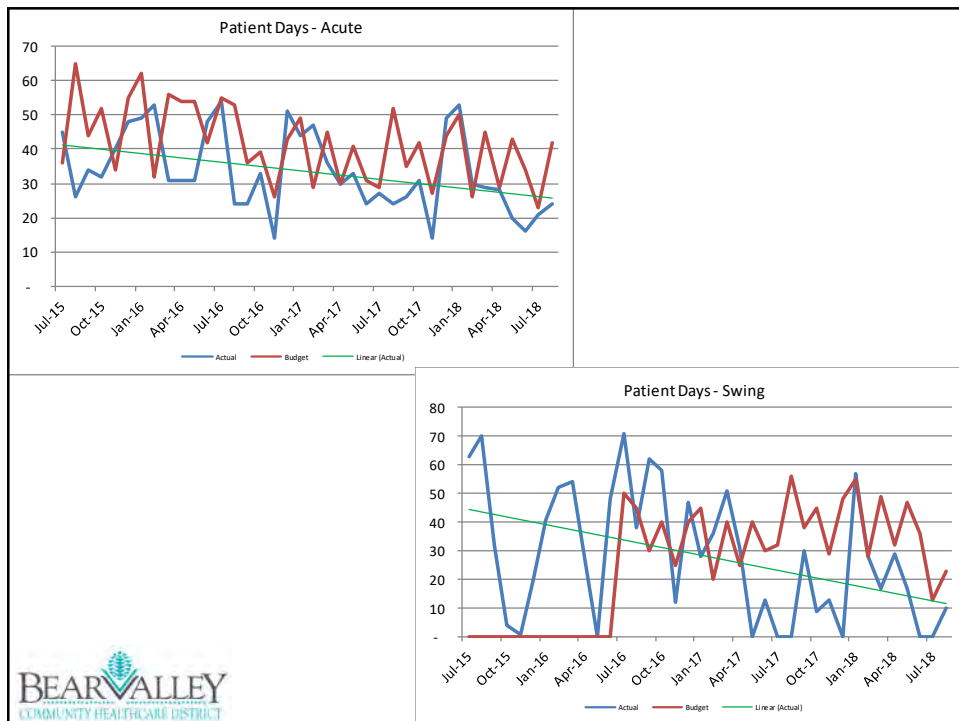
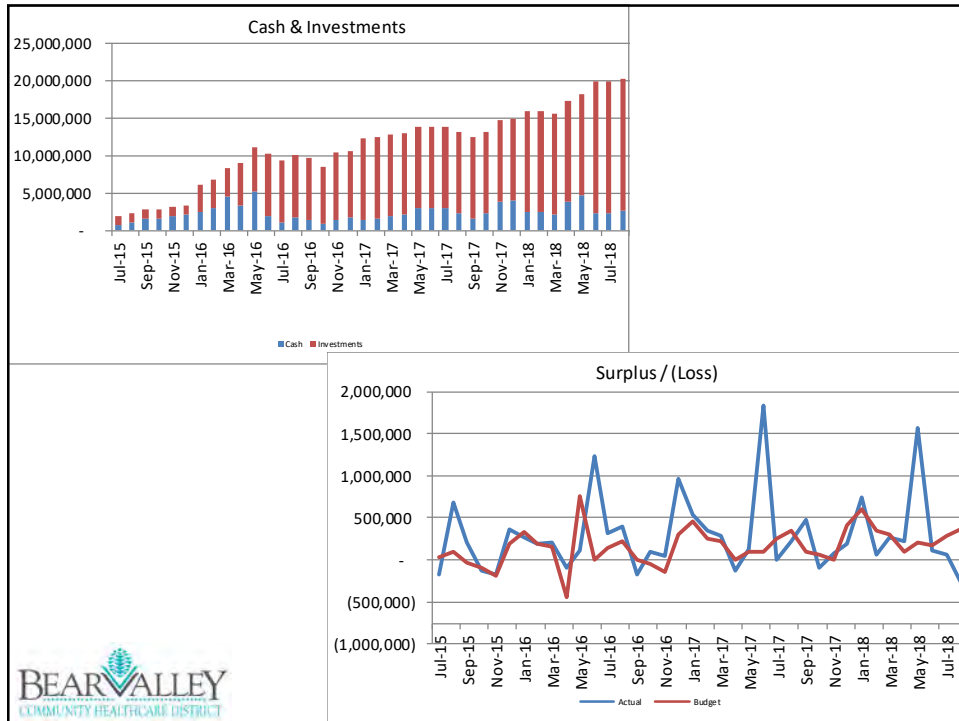


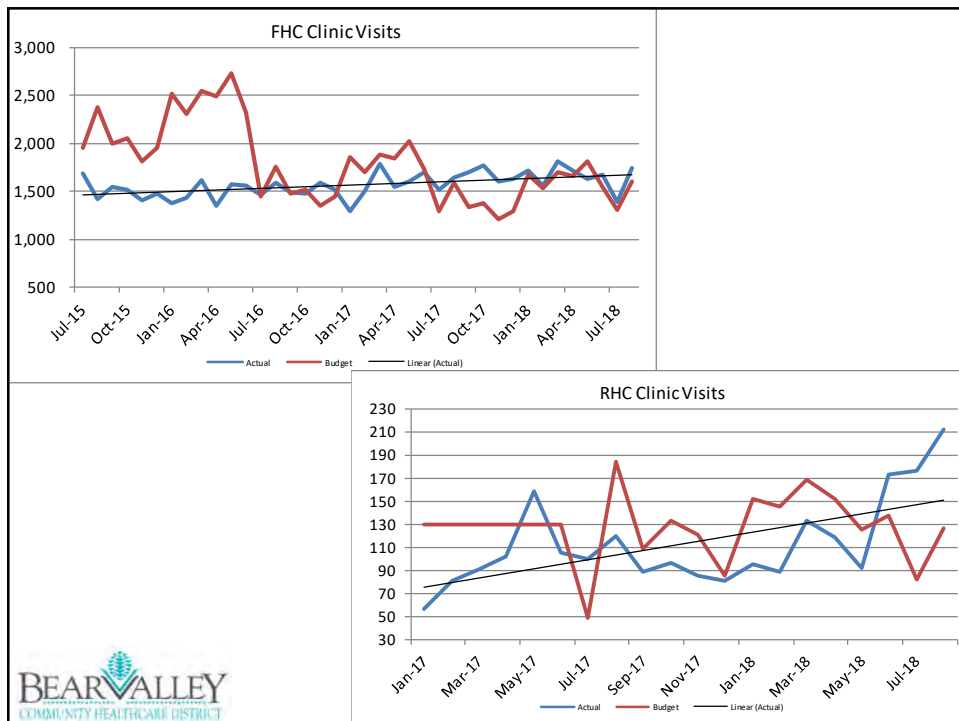
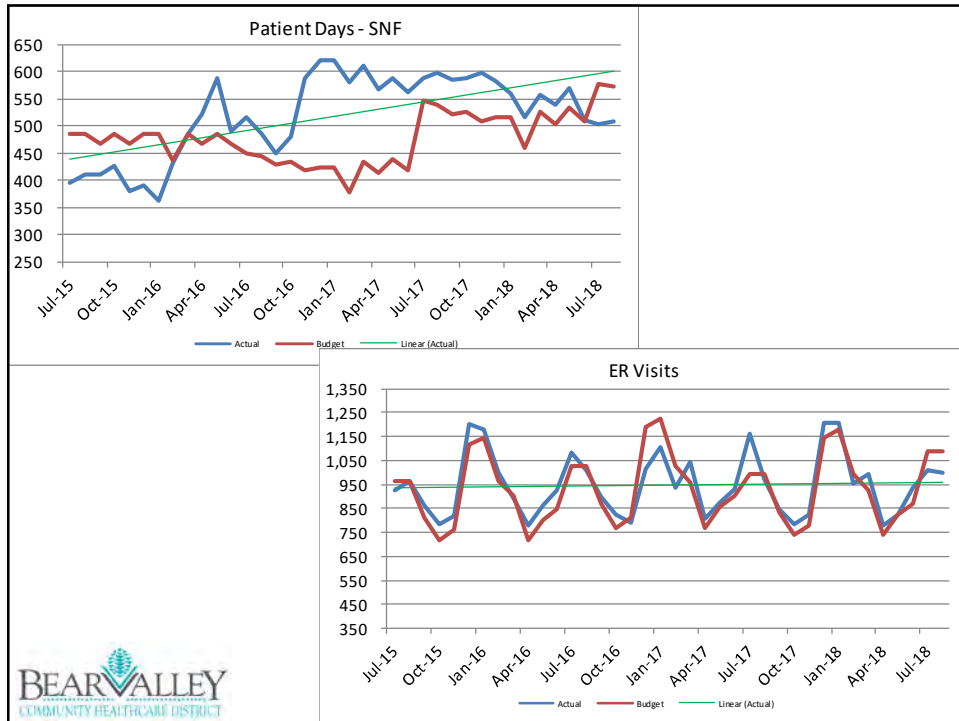
Finance Report
August 2018 Results

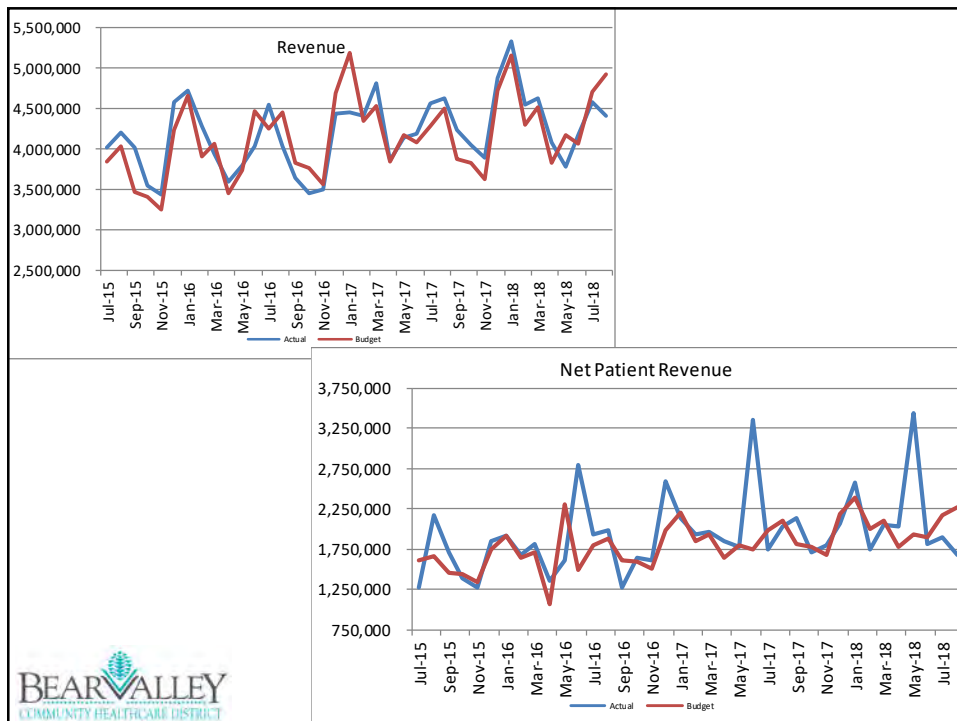
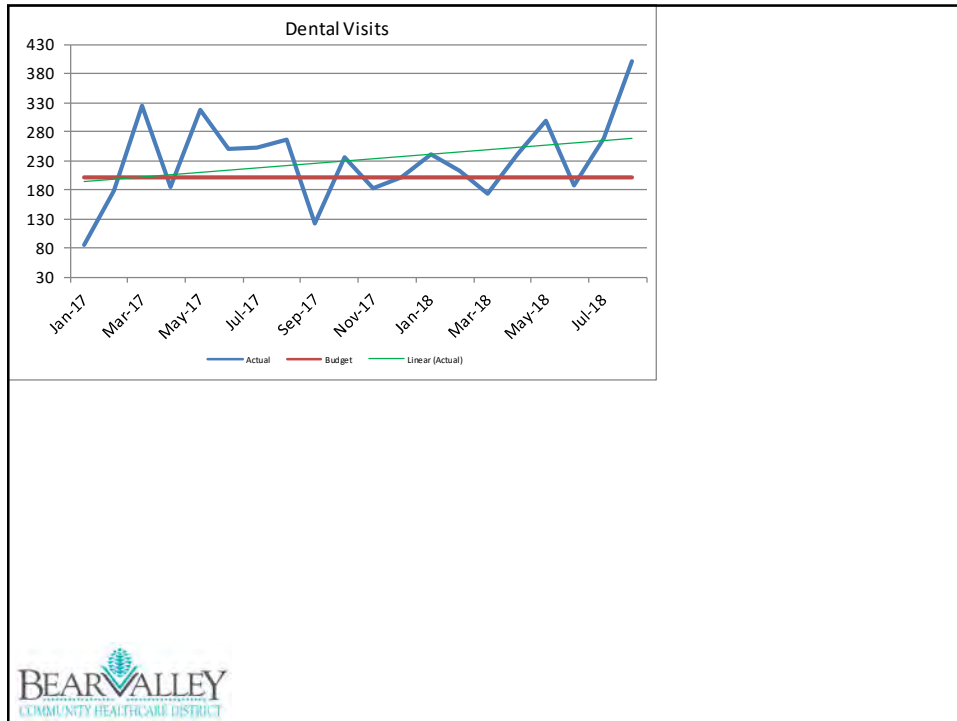
Summary for August 2018

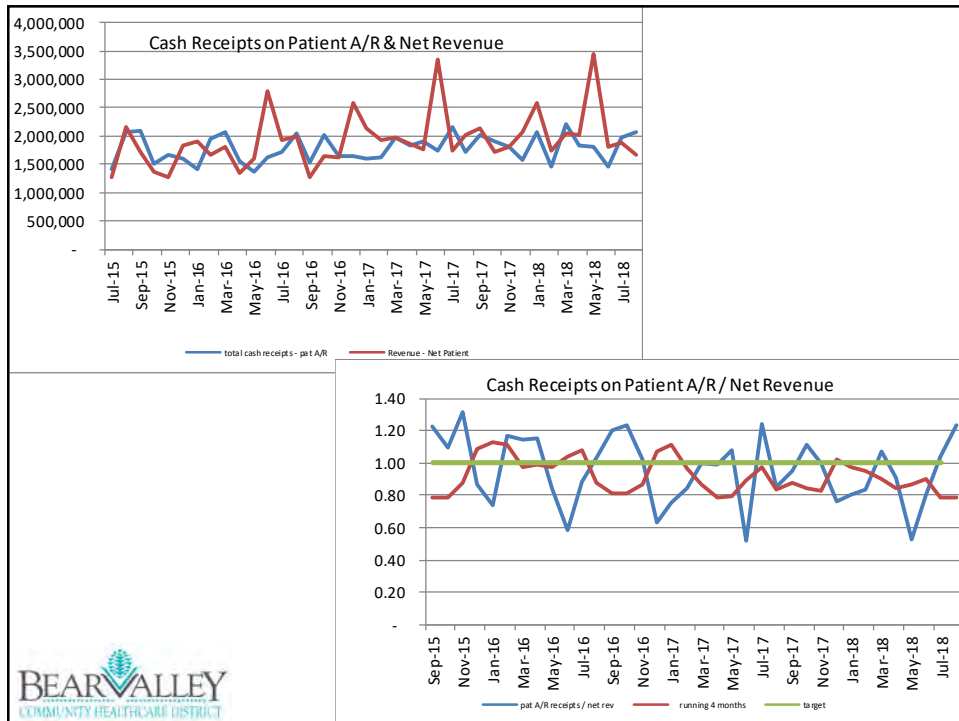
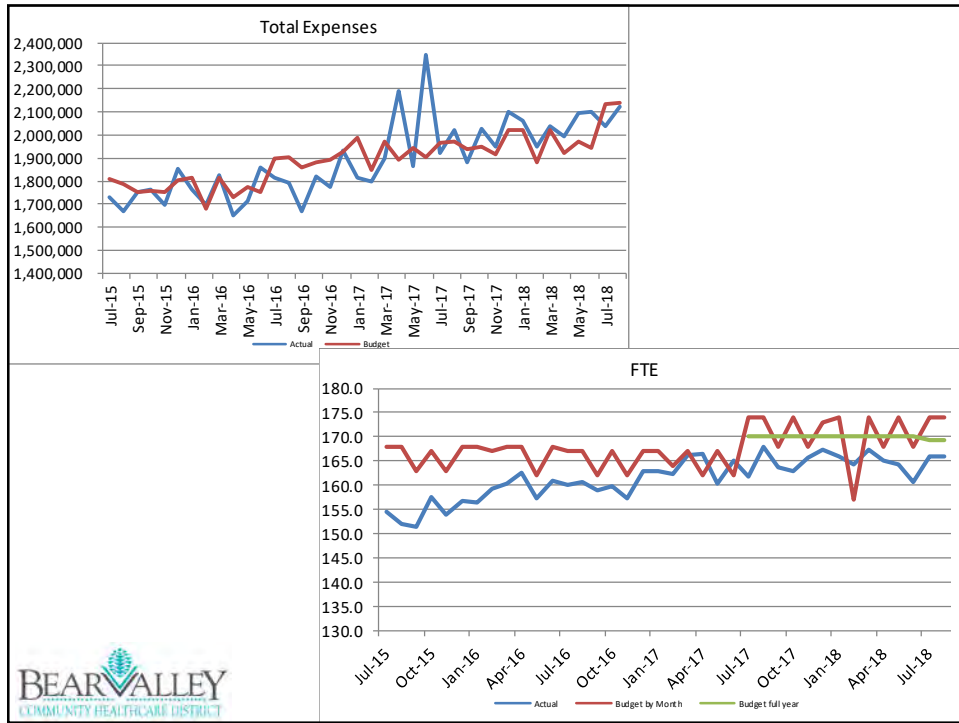
- Cash on Hand - \$ 2,551,340
- Investments - \$17,562,903
- Days Cash on hand, including investments with LAIF – 312
- Loss \$250,594 for the month is \$619,256 lower than budgeted surplus of \$368,662
- Total Patient Revenue was under Budget by 10.5% for the month (see more information in narrative)
- Net Patient Revenue was 27.1% under budget.
- Total Expenses were 0.9% lower than budget

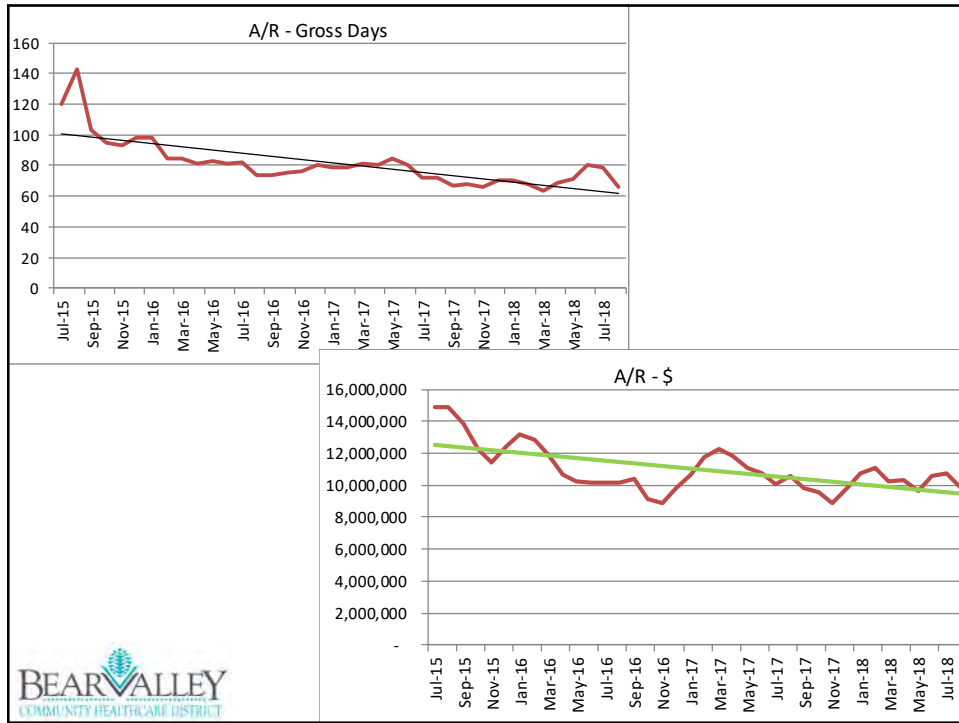














August 2018 Financial Results

For the month . . .

Total Patient Revenue of \$4,407,382 for August was 10.5% under budget. While we continue to investigate these significant Revenue Variances, much of the variance seems to be related to volumes being lower than budget. For example – ER revenue was 9.9% below budget while ER visits were 8.3% below budget; SNF revenue was 12.4% below budget with SNF days being 11.4% below budget, Inpatient Revenue was 44.9% under budget and Inpatient Days were 47.7% below budget. Clinic Revenue is over budget as are Clinic visits.

Revenue Deductions of \$2,740,687 were 3.2% higher than budget.

Total Expenses of \$2,120,207 were 0.9% lower than budget.

Our Loss for the month of August 2018 was \$250,594.

Our Operating Cash and Investments total \$20,114,243 as of the end of August. Total days cash on hand as of the end of August 2018 are 312.

Key Statistics

As noted above, Acute / Swing patient days of 34 for the month were 47.7% under the budgeted amount. Patient days on SNF days totaled 507, this was 11.4% under budget. Emergency Room visits of 1,000 were 8.3% lower than budget. Clinic combined visits were 21.9% higher than budget.

FTE continue to be under budget.

Bear Valley Community Healthcare District
Financial Statements August 31, 2018
PRE AUDIT

Financial Highlights—Hospital
STATEMENT OF OPERATIONS

	A	B	C	D	E	F	G	H	I	J
	Current Month					Year-to-Date				
	FY 16/17	FY 17/18		VARIANCE		FY 16/17	FY 17/18		VARIANCE	
	Actual	Actual	Budget	Amount	%	Actual	Actual	Budget	Amount	%
1 Total patient revenue	4,625,850	4,407,382	4,922,182	(514,800)	-10.5%	9,185,515	8,978,166	9,629,305	(651,139)	-6.8%
2 Total revenue deductions	2,601,437	2,740,687	2,654,420	86,267	3.2%	5,421,522	5,423,221	5,192,863	230,359	4.4%
3 % Deductions	56%	62%	54%			59%	60%	54%		
4 Net Patient Revenue	2,024,413	1,666,694	2,267,762	(601,068)	-26.5%	3,763,993	3,554,944	4,436,442	(881,498)	-19.9%
5 % Net to Gross	44%	38%	46%			41%	40%	46%		
6 Other Revenue	35,245	19,594	46,585	(26,991)	-57.9%	42,407	39,035	93,170	(54,135)	-58.1%
7 Total Operating Revenue	2,059,658	1,686,288	2,314,347	(628,059)	-27.1%	3,806,400	3,593,979	4,529,612	(935,633)	-20.7%
8 Total Expenses	2,019,314	2,120,207	2,140,405	(20,198)	-0.9%	3,942,145	4,156,216	4,271,064	(114,848)	-2.7%
9 % Expenses	44%	48%	43%			43%	46%	44%		
10 Surplus (Loss) from Operations	40,344	(433,918)	173,943	(607,861)	349.5%	(135,745)	(562,237)	258,548	(820,785)	317.5%
11 % Operating margin	1%	-10%	4%			-1%	-6%	3%		
12 Total Non-operating	189,018	183,325	194,719	(11,394)	-5.9%	369,254	375,494	389,439	(13,945)	-3.6%
13 Surplus/(Loss)	229,362	(250,594)	368,662	(619,256)	168.0%	233,509	(186,743)	647,986	(834,729)	128.8%
14 % Total margin	5%	-6%	7%			3%	-2%	7%		

BALANCE SHEET

	A	B	C	D	E
	August	August	July		
	FY 16/17	FY 17/18	FY 17/18	VARIANCE	
				Amount	%
15 Gross Accounts Receivables	10,527,560	9,857,546	10,740,506	(882,960)	-8.2%
16 Net Accounts Receivables	4,151,968	3,731,787	4,269,738	(537,950)	-12.6%
17 % Net AR to Gross AR	39%	38%	40%		
18 Days Gross AR	73.0	66.2	78.9	(12.7)	-16.1%
19 Cash Collections	1,716,383	2,143,485	1,963,652	179,833	9.2%
20 Settlements/IGT Transactions	-	-	-	-	#DIV/0!
21 Investments	10,894,184	17,562,903	17,562,903	-	0.0%
22 Cash on hand	2,292,426	2,551,340	2,296,309	255,031	11.1%
23 Total Cash & Invest	13,186,610	20,114,243	19,859,212	255,031	1.3%
24 Days Cash & Invest	212	312	314	(3)	-0.8%
Total Cash and Investments	13,186,610	20,114,243			
Increase Current Year vs. Prior Year		6,927,633			

Bear Valley Community Healthcare District
Financial Statements August 31, 2018
PRE AUDIT

Statement of Operations

	A	B	C	D	E	F	G	H	I	J
	Current Month					Year-to-Date				
	FY 15/16	FY 16/17		VARIANCE		FY 15/16	FY 16/17		VARIANCE	
	Actual	Actual	Budget	Amount	%	Actual	Actual	Budget	Amount	%
Gross Patient Revenue										
1 Inpatient	98,514	120,993	219,609	(98,616)	-44.9%	194,301	195,784	365,631	(169,847)	-46.5%
2 Outpatient	1,205,964	931,894	1,063,875	(131,981)	-12.4%	2,074,903	1,904,117	2,071,656	(167,539)	-8.1%
3 Clinic Revenue	369,602	422,712	377,991	44,721	11.8%	717,495	765,362	699,800	65,561	9.4%
4 Emergency Room	2,686,283	2,703,194	2,999,722	(296,528)	-9.9%	5,671,536	5,660,711	5,970,248	(309,537)	-5.2%
5 Skilled Nursing Facility	265,487	228,589	260,985	(32,396)	-12.4%	527,280	452,193	521,970	(69,778)	-13.4%
6 Total patient revenue	4,625,850	4,407,382	4,922,182	(514,800)	-10.5%	9,185,515	8,978,166	9,629,305	(651,139)	-6.8%
Revenue Deductions										
7 Contractual Allow	2,192,333	2,352,744	2,479,682	(126,938)	-5.1%	4,740,742	4,673,703	4,851,021	(177,318)	-3.7%
8 Contractual Allow PY	463	-	-	-	#DIV/0!	463	62	-	62	#DIV/0!
9 Charity Care	12,842	-	10,337	(10,337)	-100.0%	20,517	15,343	20,222	(4,879)	-24.1%
10 Administrative	114,668	2,818	9,352	(6,534)	-69.9%	113,922	3,624	18,296	(14,672)	-80.2%
11 Policy Discount	11,940	15,616	7,383	8,233	111.5%	23,472	29,605	14,444	15,161	105.0%
12 Employee Discount	9,099	5,188	3,938	1,250	31.7%	13,810	17,981	7,704	10,277	133.4%
13 Bad Debts	69,295	186,926	143,728	43,198	30.1%	9,947	402,002	281,176	120,826	43.0%
14 Denials	190,797	177,395	-	177,395	#DIV/0!	498,649	280,901	-	280,901	#DIV/0!
15 Total revenue deductions	2,601,437	2,740,687	2,654,420	86,267	3.2%	5,421,522	5,423,221	5,192,863	230,359	4.4%
16 Net Patient Revenue	2,024,413	1,666,694	2,267,762	(601,068)	-26.5%	3,763,993	3,554,944	4,436,442	(881,498)	-19.9%
gross revenue including Prior Year Contractual Allowances as a percent to gross revenue WO PY and Other CA	40.2%	40.2%		40.2%		40.2%	447.4%	447.4%	0.0%	
	39.2%	39.2%		39.2%		39.2%	437.2%	437.2%	0.0%	
17 Other Revenue	35,245	19,594	46,585	(26,991)	-57.9%	42,407	39,035	93,170	(54,135)	-58.1%
18 Total Operating Revenue	2,059,658	1,686,288	2,314,347	(628,059)	-27.1%	3,806,400	3,593,979	4,529,612	(935,633)	-20.7%
Expenses										
19 Salaries	842,003	891,463	875,654	15,809	1.8%	1,642,031	1,776,531	1,750,611	25,920	1.5%
20 Employee Benefits	318,469	293,241	352,803	(59,562)	-16.9%	605,190	596,569	704,783	(108,214)	-15.4%
21 Registry	-	-	-	-	#DIV/0!	12,718	-	-	-	#DIV/0!
22 Salaries and Benefits	1,160,472	1,184,704	1,228,457	(43,753)	-3.6%	2,259,939	2,373,100	2,455,394	(82,294)	-3.4%
23 Professional fees	159,614	181,120	161,233	19,887	12.3%	323,006	354,816	322,466	32,350	10.0%
24 Supplies	136,046	135,487	139,149	(3,662)	-2.6%	266,761	256,704	273,110	(16,406)	-6.0%
25 Utilities	42,209	43,958	44,678	(720)	-1.6%	84,551	90,671	87,392	3,279	3.8%
26 Repairs and Maintenance	19,239	23,079	28,074	(4,995)	-17.8%	41,700	40,486	56,148	(15,662)	-27.9%
27 Purchased Services	346,148	373,332	348,724	24,609	7.1%	648,162	698,788	696,398	2,389	0.3%
28 Insurance	25,762	28,258	26,975	1,283	4.8%	51,524	56,515	53,950	2,565	4.8%
29 Depreciation	49,162	76,489	81,667	(5,178)	-6.3%	97,730	152,977	163,334	(10,357)	-6.3%
30 Rental and Leases	39,979	11,509	21,112	(9,603)	-45.5%	86,424	22,930	42,224	(19,294)	-45.7%
32 Dues and Subscriptions	5,427	7,101	5,910	1,191	20.1%	10,945	13,982	11,820	2,162	18.3%
33 Other Expense.	35,255	55,169	54,426	743	1.4%	71,402	95,247	108,828	(13,581)	-12.5%
34 Total Expenses	2,019,314	2,120,207	2,140,405	(20,198)	-0.9%	3,942,145	4,156,216	4,271,064	(114,848)	-2.7%
35 Surplus (Loss) from Operations	40,344	(433,918)	173,943	(607,861)	349.5%	(135,745)	(562,237)	258,548	(820,785)	317.5%
36 Non-Operating Income										
37 Tax Revenue	186,047	184,244	184,244	(0)	0.0%	372,094	368,488	368,489	(1)	0.0%
38 Other non-operating	10,247	245	3,133	(2,888)	-92.2%	10,247	15,265	6,266	8,999	143.6%
Interest Income	626	6,457	15,125	(8,668)	-57.3%	2,532	7,000	30,250	(23,250)	-76.9%
Interest Expense	(7,902)	(7,621)	(7,783)	162	-2.1%	(15,619)	(15,260)	(15,566)	306	-2.0%
39 Total Non-operating	189,018	183,325	194,719	(11,394)	-5.9%	369,254	375,494	389,439	(13,945)	-3.6%
40 Surplus/(Loss)	229,362	(250,594)	368,662	(619,256)	168.0%	609,409	(609,409)	609,409	(609,409)	100.0%

**Bear Valley Community Healthcare District
Financial Statements**

Current Year Trending Statement of Operations

A Statement of Operations—CURRENT YEAR 2019

		1	2	3	4	5	6	7	8	9	10	11	12	
		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD
Gross Patient Revenue														
1	Inpatient	74,791	120,993											195,784
2	Outpatient	972,222	931,894											1,904,117
3	Clinic	342,650	422,712											765,362
4	Emergency Room	2,957,516	2,703,194											5,660,711
5	Skilled Nursing Facility	223,604	228,589											452,193
6	Total patient revenue	4,570,784	4,407,382	-	-	-	-	-	-	-	-	-	-	8,978,166
Revenue Deductions														
C/A		0.51	0.53	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	0.52
7	Contractual Allow	2,320,958	2,352,744											4,673,703
8	Contractual Allow PY	62	-											62
9	Charity Care	15,343	-											15,343
10	Administrative	806	2,818											3,624
11	Policy Discount	13,989	15,616											29,605
12	Employee Discount	12,793	5,188											17,981
13	Bad Debts	215,076	186,926											402,002
14	Denials	103,506	177,395											280,901
15	Total revenue deductions	2,682,534	2,740,687	-	-	-	-	-	-	-	-	-	-	5,423,221
16	Net Patient Revenue	1,888,250	1,666,694	-	-	-	-	-	-	-	-	-	-	3,554,944
	net / tot pat rev	41.3%	37.8%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	39.6%
17	Other Revenue	19,441	19,594											39,035
18	Total Operating Revenue	1,907,691	1,686,288	-	-	-	-	-	-	-	-	-	-	3,593,979
Expenses														
19	Salaries	885,068	891,463											1,776,531
20	Employee Benefits	303,328	293,241											596,569
21	Registry	-	-											-
22	Salaries and Benefits	1,188,396	1,184,704	-	-	-	-	-	-	-	-	-	-	2,373,100
23	Professional fees	173,695	181,120											354,816
24	Supplies	121,217	135,487											256,704
25	Utilities	46,712	43,958											90,671
26	Repairs and Maintenance	17,407	23,079											40,486
27	Purchased Services	325,455	373,332											698,788
28	Insurance	28,258	28,258											56,515
29	Depreciation	76,489	76,489											152,977
30	Rental and Leases	11,421	11,509											22,930
32	Dues and Subscriptions	6,882	7,101											13,982
33	Other Expense.	40,078	55,169											95,247
34	Total Expenses	2,036,009	2,120,207	-	-	-	-	-	-	-	-	-	-	4,156,216
35	Surplus (Loss) from Operations	(128,318)	(433,918)	-	-	-	-	-	-	-	-	-	-	(562,237)
36	Non-Operating Income													
37	Tax Revenue	184,244	184,244											368,488
38	Other non-operating	15,020	245											15,265
	Interest Income	543	6,457											7,000
	Interest Expense	(7,638)	(7,621)											(15,260)
39	Total Non-operating	192,169	183,325	-	-	-	-	-	-	-	-	-	-	375,494
40	Surplus/(Loss)	63,851	(250,594)	-	-	-	-	-	-	-	-	-	-	(186,743)

2018-19 Actual BS

BALANCE SHEET

	July	Aug	June
ASSETS:			
Current Assets			
Cash and Cash Equivalents (Includes CD's)	2,296,309	2,551,340	2,312,422
Gross Patient Accounts Receivable	10,740,258	9,856,844	10,597,934
Less: Reserves for Allowances & Bad Debt	6,470,520	6,125,057	6,413,352
Net Patient Accounts Receivable	4,269,738	3,731,787	4,184,582
Tax Revenue Receivable	2,210,931	2,210,931	36,861
Other Receivables	-211,183	-183,433	-1,872,958
Inventories	130,292	134,606	233,454
Prepaid Expenses	299,848	293,739	199,838
Due From Third Party Payers	0	0	
Due From Affiliates/Related Organizations	0	0	
Other Current Assets	0	0	
Total Current Assets	8,995,935	8,738,971	5,094,199
Assets Whose Use is Limited			
Investments	17,562,903	17,562,903	17,562,903
Other Limited Use Assets	144,375	144,375	144,375
Total Limited Use Assets	17,707,278	17,707,278	17,707,278
Property, Plant, and Equipment			
Land and Land Improvements	570,615	570,615	570,615
Building and Building Improvements	9,758,672	9,772,522	9,758,672
Equipment	11,779,820	11,844,577	11,761,910
Construction In Progress	48,953	101,798	32,516
Capitalized Interest			
Gross Property, Plant, and Equipment	22,158,060	22,289,512	22,123,712
Less: Accumulated Depreciation	13,685,197	13,761,686	13,608,221
Net Property, Plant, and Equipment	8,472,863	8,527,826	8,515,491
TOTAL UNRESTRICTED ASSETS	35,176,076	34,974,075	31,316,969
Restricted Assets	0	0	0
TOTAL ASSETS	35,176,076	34,974,075	31,316,969

2018-19 Actual BS

BALANCE SHEET

	July	Aug	June
LIABILITIES:			
Current Liabilities			
Accounts Payable	954,160	880,513	875,521
Notes and Loans Payable			
Accrued Payroll	705,323	806,989	708,877
Patient Refunds Payable			
Due to Third Party Payers (Settlements)	1,983,651	2,173,225	2,290,023
Advances From Third Party Payers			
Current Portion of Def Rev - TxS,	2,061,687	1,877,443	35,000
Current Portion - LT Debt	35,000	35,000	34,996
Current Portion of AB915			
Other Current Liabilities (Accrued Interest & Accrued Other)	7,630	22,873	7,621
Total Current Liabilities	5,747,451	5,796,043	3,952,039
Long Term Debt			
USDA Loan	2,895,000	2,895,000	2,895,000
Leases Payable	0	0	0
Less: Current Portion Of Long Term Debt	35,000	35,000	35,000
Total Long Term Debt (Net of Current)	2,860,000	2,860,000	2,860,000
Other Long Term Liabilities			
Deferred Revenue	0	0	0
Other	0	0	
Total Other Long Term Liabilities	0	0	0
TOTAL LIABILITIES	8,607,451	8,656,043	6,812,039
Fund Balance			
Unrestricted Fund Balance	26,504,775	26,504,775	20,663,982
Temporarily Restricted Fund Balance	0	0	
Equity Transfer from FRHG	0	0	
Net Revenue/(Expenses)	63,851	-186,743	3,840,948
TOTAL FUND BALANCE	26,568,625	26,318,032	24,504,930
TOTAL LIABILITIES & FUND BALANCE	35,176,076	34,974,075	31,316,969

Units of Service
For the period ending: August 31, 2018

31						62						
Current Month						Bear Valley Community Hospital						
						Year-To-Date						
Aug-18	Aug-17	Actual - Budget	Act.-Act.				Aug-18	Aug-17	Actual - Budget	Act.-Act.		
Actual	Budget	Variance	Var %	Var %				Actual	Budget	Variance	Var %	Var %
24	42	24	(18)	-42.9%	0.0%	Med Surg Patient Days	45	65	51	(20)	-30.8%	-11.8%
10	23	10	(13)	-56.5%	0.0%	Swing Patient Days	10	36	10	(26)	-72.2%	0.0%
507	572	597	(65)	-11.4%	-15.1%	SNF Patient Days	1,009	1,150	1,186	(141)	-12.3%	-14.9%
541	637	631	(96)	-15.1%	-14.3%	Total Patient Days	1,064	1,251	1,247	(187)	-14.9%	-14.7%
12	14	13	(2)	-14.3%	-7.7%	Acute Admissions	19	28	24	(9)	-32.1%	-20.8%
11	14	13	(3)	-21.4%	-15.4%	Acute Discharges	18	28	27	(10)	-35.7%	-33.3%
2.2	3.0	1.8	(0.8)	-27.3%	18.2%	Acute Average Length of Stay	2.5	2.3	1.9	0.2	7.7%	32.4%
0.8	1.4	0.8	(0.6)	-42.9%	0.0%	Acute Average Daily Census	0.7	1	0.8	(0.3)	-30.8%	-11.8%
16.7	19.2	19.6	(2.5)	-13.1%	-14.8%	SNF/Swing Avg Daily Census	16.4	19	19.3	(2.7)	-14.1%	-14.8%
17.5	20.5	20.4	(3.1)	-15.1%	-14.3%	Total Avg. Daily Census	17.2	20	20.1	(3.0)	-14.9%	-14.7%
39%	46%	45%	-7%	-15.1%	-14.3%	% Occupancy	38%	45%	45%	-7%	-14.9%	-14.7%
10	13	11	(3)	-23.1%	-9.1%	Emergency Room Admitted	22	26	22	(4)	-15.4%	0.0%
990	1,077	958	(87)	-8.1%	3.3%	Emergency Room Discharged	1,988	2,154	2,106	(166)	-7.7%	-5.6%
1,000	1,090	969	(90)	-8.3%	3.2%	Emergency Room Total	2,010	2,180	2,128	(170)	-7.8%	-5.5%
32	35	31	(3)	-8.3%	3.2%	ER visits per calendar day	32	35	34	(3)	-7.8%	-5.5%
83%	93%	85%	67%	71.8%	-1.5%	% Admits from ER	116%	93%	92%	225%	242.3%	26.3%
-	-	-	-	0.0%	#DIV/0!	Surgical Procedures I/P	-	-	-	-	0.0%	#DIV/0!
8	9	15	(1)	-11.1%	-46.7%	Surgical Procedures O/P	16	18	27	(2)	-11.1%	-40.7%
8	9	15	(1)	-11.1%	-46.7%	TOTAL Procedures	16	18	27	(2)	-11.1%	-40.7%
1,124	1,047	115	77	7.4%	877.4%	Surgical Minutes Total	1,903	2,094	250	(191)	-9.1%	661.2%

Units of Service
For the period ending: August 31, 2018

Current Month						Bear Valley Community Hospital			Year-To-Date			
Aug-18		Aug-17	Actual -Budget		Act.-Act.		Aug-18		Aug-17	Actual -Budget		Act.-Act.
Actual	Budget	Actual	Variance	Var %	Var %		Actual	Budget	Actual	Variance	Var %	Var %
6,900	6,458	7,098	442	6.8%	-2.8%	Lab Procedures	14,042	12,841	13,709	1,201	9.4%	2.4%
812	810	871	2	0.2%	-6.8%	X-Ray Procedures	1,657	1,557	1,020	100	6.4%	62.5%
273	264	295	9	3.4%	-7.5%	C.T. Scan Procedures	596	525	518	71	13.5%	15.1%
229	248	253	(19)	-7.7%	-9.5%	Ultrasound Procedures	473	469	479	4	0.9%	-1.3%
67	62	108	5	8.1%	-38.0%	Mammography Procedures	98	124	150	(26)	-21.0%	-34.7%
271	327	329	(56)	-17.1%	-17.6%	EKG Procedures	571	654	661	(83)	-12.7%	-13.6%
119	122	101	(3)	-2.5%	17.8%	Respiratory Procedures	184	217	214	(33)	-15.2%	-14.0%
1,806	1,427	1,381	379	26.6%	30.8%	Physical Therapy Procedures	3,261	2,542	2,608	719	28.3%	25.0%
1,950	1,728	1,756	222	12.8%	11.0%	Primary Care Clinic Visits	3,509	3,120	3,369	389	12.5%	4.2%
400	200	265	200	100.0%	50.9%	Specialty Clinic Visits	668	400	517	268	67.0%	29.2%
2,350	1,928	2,021	422	21.9%	16.3%	Clinic	4,177	3,520	3,886	657	18.7%	7.5%
90	74	78	16	21.9%	16.3%	Clinic visits per work day	23	19	21	4	18.7%	7.5%
22.2%	20.00%	20.40%	2.20%	11.00%	8.82%	% Medicare Revenue	20.90%	20.00%	19.40%	0.90%	4.50%	7.73%
38.20%	39.00%	38.80%	-0.80%	-2.05%	-1.55%	% Medi-Cal Revenue	36.10%	39.00%	38.70%	-2.90%	-7.44%	-6.72%
34.80%	36.00%	36.40%	-1.20%	-3.33%	-4.40%	% Insurance Revenue	37.75%	36.00%	37.60%	1.75%	4.86%	0.40%
4.80%	5.00%	4.40%	-0.20%	-4.00%	9.09%	% Self-Pay Revenue	5.25%	5.00%	4.30%	0.25%	5.00%	22.09%
142.8	156.88	149.0	(14.1)	-9.0%	-4.2%	Productive FTE's	141.90	156.88	145.5	(15.0)	-9.6%	-2.5%
165.9	174.09	168.0	(8.2)	-4.7%	-1.2%	Total FTE's	165.95	174.01	164.9	(8.1)	-4.6%	0.6%



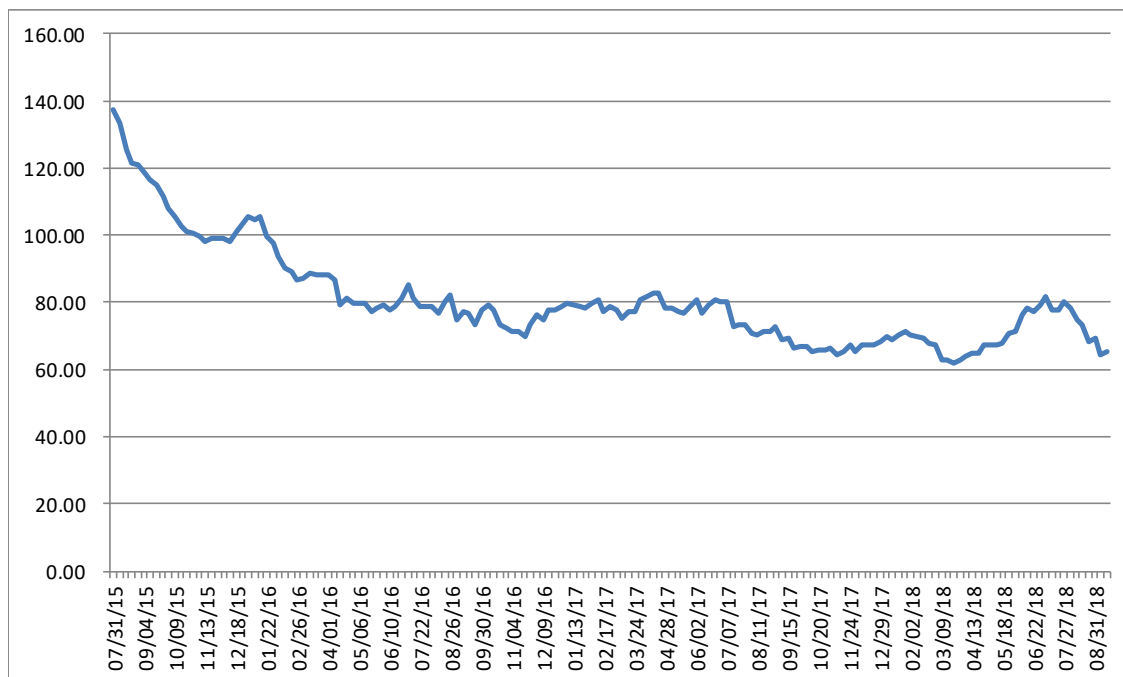
CFO REPORT for

October 2018 Finance and Board meetings

TruBridge – Accounts Receivable Management

We are seeing progress on reduction of Accounts Receivable days. Days have been 64.4 and 65.1 in the last two weeks' reports, ending Sept 7 & 14.

Below is a graph of A/R days by week going back to August 2015.



FYE June 30, 2018 Financial Audit

Our independent auditor, Jerrel Tucker, was on site September 18 through 21. Things went well. With draft audited financial statements, we will now move forward with preparation of our FY 2018 Coast Report (due by the end of November). We have tentatively scheduled Jerrel to present Audited Financial Statements to the Board in December.