



MISSION

It is our mission to deliver quality healthcare to the residents of and visitors to BigBearValley through the most effective use of available resources.

VISION

To be the premier provider of emergency medical and healthcare services in our BigBearValley.

BOARD OF DIRECTORS BUSINESS MEETING AGENDA

WEDNESDAY, DECEMBER 13, 2023 @ 1:00 PM

CLOSED SESSION 1:00 PM MAIN CONFERENCE ROOM

OPEN SESSION @ APPROXIMATELY 1:45 PM MAIN CONFERENCE ROOM

41870 GARSTIN DRIVE, BIG BEAR LAKE, CA 92315

(Closed Session will be held upon adjournment of Open Session as noted below. Open Session will reconvene @ approximately 1:45 p.m. – Main Conference Room 41870 Garstin Drive, Big Bear Lake, CA 92315)

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Chief Executive Officer's Office and are available for public inspection or purchase at 10 cents per page with advance written notice. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a District meeting or other services offered by the District, please contact Administration (909) 878-8214. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. DOCUMENTS RELATED TO OPEN SESSION AGENDAS (SB 343) -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the public counter located in the Administration Office, located at 41870 Garstin Drive, Big Bear Lake, CA 92315. For questions regarding any agenda item, contact Administration at (909) 878-8214.

OPEN SESSION

1. CALL TO ORDER

Peter Boss, M.D., President

2. PUBLIC FORUM FOR CLOSED SESSION

This is the opportunity for members of the public to address the Board on Closed Session items.

(Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)

3. ADJOURN TO CLOSED SESSION*

CLOSED SESSION

1. CHIEF OF STAFF REPORT/QUALITY IMPROVEMENT: *Pursuant to Health & Safety Code Section 32155

- (1) Chief of Staff Report

2. HOSPITAL QUALITY/RISK/COMPLIANCE REPORTS: *Pursuant to Health & Safety Code Section 32155

- (1) Risk / Compliance Management Report
- (2) QI Management Report

3. TRADE SECRETS: *Pursuant to Health and Safety Code Section 32106, and Civil Code Section 3426.1

- (1) Strategic Plan Review (Anticipated Disclosure 12/13/23)
- (2) Jamboor Medical Corporation Dialysis Service Agreement (Anticipated Disclosure 12/13/23)
- (3) Discussion Will Concern: New Facility (Anticipated Disclosure 01/10/24)

4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION *Pursuant to Government Section Code: 54957

- (1) CFO Evaluation

5. REAL PROPERTY NEGOTIATIONS: *Government Code Section 54956.8 *Pursuant to Health and Safety Code Section 32106 and Civil Code Section 34266.1

(1) Property Acquisition/Lease/Tentative Improvement

(Anticipated Disclosure 12/13/23)

OPEN SESSION

1. CALL TO ORDER

Peter Boss, M.D., President

2. ROLL CALL

Shelly Egerer, Executive Assistant

3. FLAG SALUTE

4. ADOPTION OF AGENDA*

5. RESULTS OF CLOSED SESSION

Peter Boss, M.D., President

6. PUBLIC FORUM FOR OPEN SESSION

This is the opportunity for persons to speak on items of interest to the public within subject matter jurisdiction of the District, but which are not on the agenda. Any person may, in addition to this public forum, address the Board regarding any item listed on the Board agenda at the time the item is being considered by the Board of Directors. (*Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.*)

PUBLIC RESPONSE IS ENCOURAGED AFTER MOTION, SECOND AND PRIOR TO VOTE ON ANY ACTION ITEM

7. DIRECTORS' COMMENTS/RECOGNITIONS/ACKNOWLEDGEMENTS

8. INFORMATION REPORTS

A. Foundation Report

Holly Elmer, Foundation President

B. Auxiliary Report

Janet Stevens, Auxiliary President

9. CONSENT AGENDA*

Notice to the Public:

Background information has been provided to the Board on all matters listed under the Consent Agenda, and the items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one (1) motion. If discussion is requested by any Board Member on any item; that item will be removed from the Consent Agenda if separate action other than that as stated is required.

A. November 08, 2023 Business Board Meeting Minutes: Shelly Egerer, Executive Assistant

B. November 2023 Human Resource Report: Erin Wilson, Human Resource Director

C. November 2023 Plant and Maintenance Report: Michael Mursick, Plant & Maint. Manager

D. November 2023 Infection Control Report: Heather Loose, Infection Preventionist

E. Policies & Procedures (Summary Attached)

(1) California Sick Leave

F. Committee Meeting Minutes

(1) November 02, 2023 Special Finance Committee Meeting Minutes

10. OLD BUSINESS*

A. Discussion, Update and Potential Approval of the BVCHD Bylaws

11. NEW BUSINESS*

- A. Discussion and Potential Approval of the Following Service Agreements:
 - (1) HVAC Control Panel Service Agreement
 - (2) Think LLP Advisory Services Employee Retention Credit
 - (3) Jamboor Medical Corporation Dialysis Service Agreement
 - (4) Clinicians Telemed Medical Group Inc. Service Agreement
- B. Discussion and Potential Approval of the Medicare Cost Report Fiscal Year 2023
- C. Discussion and Potential Approval of Travel Expenses for Board of Directors to Attend the Annual Ovation Conference
- D. Discussion and Potential Approval of the Board of Directors Business Board Meeting & Committee Meeting Calendar 2024

12. ACTION ITEMS*

- A. **Acceptance of Ovation Report**
Woody White, Ovation
 - (1) Ovation Report
 - (2) Ovation Annual Disclosure Report GPO Program
- B. **Acceptance of the CEO Report**
Evan Rayner, Chief Executive Officer
 - (1) CEO Report
- C. **Acceptance of the Finance Report & CFO Report**
Garth Hamblin, Chief Financial Officer
 - (1) October 2023
 - (2) CFO Report
- D. **Acceptance of CNO Report**
Kerri Jex, Chief Nursing Officer
 - (1) CNO Report

13. ADJOURNMENT*

*** Denotes Possible Action Items**