



*MISSION*

*It is our mission to deliver quality healthcare to the residents of and visitors to Big Bear Valley through the most effective use of available resources.*

*VISION*

*To be the premier provider of emergency medical and healthcare services in our Big Bear Valley.*

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**NOTICE AND CALL OF A  
SPECIAL MEETING OF THE  
BOARD OF DIRECTORS  
WEDNESDAY, APRIL 16, 2025  
CLOSED SESSION @ 1:00 P.M – HOSPITAL MAIN CONFERENCE ROOM  
OPEN SESSION @ 2:15 P.M. – HOSPITAL MAIN CONFERENCE ROOM  
41870 GARSTIN DRIVE, BIG BEAR LAKE, CA. 92315**

NOTICE IS HEREBY GIVEN that a Special Meeting of the Board of Directors for the Bear Valley Community Healthcare District will be held on Wednesday, April 16, 2025 at the Bear Valley Community Healthcare District 41870 Garstin Drive, Big Bear Lake, CA. 92315. Closed session will begin at 1:00 pm in the Hospital Main Conference Room. Open Session will begin at 2:15 pm in the Hospital Main Conference Room. A copy of the agenda is attached hereto.

Dated: April 15, 2025

A handwritten signature in blue ink that reads "Shelly Egerer".

Shelly Egerer  
Executive Assistant



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**BOARD OF DIRECTORS BUSINESS MEETING AGENDA**

**WEDNESDAY, APRIL 16, 2025 @ 1:00 PM**

**CLOSED SESSION 1:00 PM HOSPITAL CONFERENCE ROOM**

**OPEN SESSION @ APPROXIMATELY 2:15 PM HOSPITAL CONFERENCE ROOM**

**41870 GARSTIN DRIVE, BIG BEAR LAKE, CA 92315**

(Closed Session will be held upon adjournment of Open Session as noted below. Open Session will reconvene @ approximately 2:15 p.m. –Hospital Conference Room 41870 Garstin Drive, Big Bear Lake, CA 92315)

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Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Chief Executive Officer's Office and are available for public inspection or purchase at 10 cents per page with advance written notice. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a District meeting or other services offered by the District, please contact Administration (909) 878-8214. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. DOCUMENTS RELATED TO OPEN SESSION AGENDAS (SB 343) -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the public counter located in the Administration Office, located at 41870 Garstin Drive, Big Bear Lake, CA 92315. For questions regarding any agenda item, contact Administration at (909) 878-8214.

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**OPEN SESSION**

**1. CALL TO ORDER**

**Steven Baker, President**

**2. PUBLIC FORUM FOR CLOSED SESSION**

This is the opportunity for members of the public to address the Board on Closed Session items.

(Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)

**3. ADJOURN TO CLOSED SESSION\***

**CLOSED SESSION**

**1. CHIEF OF STAFF REPORT/QUALITY IMPROVEMENT: \*Pursuant to Health & Safety Code Section 32155**

(1) Chief of Staff Report

**2. HOSPITAL QUALITY/RISK/COMPLIANCE REPORTS: \*Pursuant to Health & Safety Code Section 32155**

(1) Risk / Compliance Management Report

(2) QI Management Report

**3. TRADE SECRETS: \*Health and Safety Code Section: 32106 & Civil Code 3426.1 \*California Government Code 11126**

(1) Discussion will concern: Strategic Plan (Anticipated Disclosure 04/09/25)

(2) Discussion will concern: New Provider Group (Anticipated Disclosure 05/14/25)

(3) Discussion will concern: Proposed New Facility (Anticipated Disclosure 05/14/25)

**OPEN SESSION**

**1. CALL TO ORDER**

**Steven Baker, President**

**2. ROLL CALL**

**Shelly Egerer, Executive Assistant**

**3. FLAG SALUTE**

**4. ADOPTION OF AGENDA\***

**5. RESULTS OF CLOSED SESSION**

**Steven Baker, President**

**6. PUBLIC FORUM FOR OPEN SESSION**

This is the opportunity for persons to speak on items of interest to the public within subject matter jurisdiction of the District, but which are not on the agenda. Any person may, in addition to this public forum, address the Board regarding any item listed on the Board agenda at the time the item is being considered by the Board of Directors. *(Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)*

***PUBLIC RESPONSE IS ENCOURAGED AFTER MOTION, SECOND AND  
PRIOR TO VOTE ON ANY ACTION ITEM***

**7. DIRECTORS' COMMENTS/RECOGNITIONS/ACKNOWLEDGEMENTS**

**8. INFORMATION REPORTS**

**A. Foundation Report**

**Holly Elmer, Foundation President**

**B. Auxiliary Report**

**Judy Moody, Auxiliary President**

**9. CONSENT AGENDA\***

**Notice to the Public:**

Background information has been provided to the Board on all matters listed under the Consent Agenda, and the items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one (1) motion. If discussion is requested by any Board Member on any item; that item will be removed from the Consent Agenda if separate action other than that as stated is required.

**A. March 12, 2025, Business Board Meeting Minutes: Shelly Egerer, Executive Assistant**

**B. March 2025 Human Resource Report: Erin Wilson, Human Resource Director**

**C. March 2025 Plant and Maintenance Report: Michael Mursick, Plant & Maint. Manager**

**D. March 2025 Infection Control Report: Heather Loose, Infection Preventionist**

**E. Family Health Center/Rural Health Clinic Annual Evaluation 2024**

**F. Policies & Procedures: Summary Attached**

(1) Administration

(2) Diagnostic Imaging

(3) Environmental Services

(4) Finance

(5) Laboratory

(6) Outpatient Services

(7) Pharmacy

**G. Committee Meeting Minutes:**

(1) March 04, 2025, Finance Committee Meeting Minutes

**10. OLD BUSINESS\***

- None

**11. NEW BUSINESS\***

**A. Discussion and Potential Approval of the Community Needs Health Assessment**



- B. Discussion and Potential Approval of First Foundation Payroll and Parcel Tax Accounts Transferred to a Interest Bearing Account
- C. Discussion and Potential Approval of the Following Service Agreements:
  - (1) Jones Lang LaSalle Owners Representiave Agreement
  - (2) Fieldman Rolap Service Agreement (Finance)
  - (3) High Desert Pathology Laboratory Director Service Agreement
  - (4) Quidel OrthoVitros Chemistry System (Labortary Department)
  - (5) Mizuho OSI Hana Table and Service Agreement (Surgery Department)
  - (6) The Farnsworth Group, LTD Contract Addendum- Design Services (Radiology Department)
  - (7) First Amendment to Physician On-Call Agreement with Sports Medicine and Orthopedic Institute and Assignment of Physician On-Call Agreement by Sports Medicine and Orthopedic Institute to Premier Orthopaedic Trauma Specialists, Inc. (Surgery Department)

## 12. EXECUTIVE REPORTS

### A. Acceptance of Ovation Report

Woody White / Suzette Duhe w/Ovation

- (1) April 2025

### B. Acceptance of the CEO Report

Evan Rayner, Chief Executive Officer

- (1) March 2025

### C. Acceptance of the Finance Report

Jim Schlenker, Chief Financial Officer

- (1) February 2025

### D. Acceptance of CNO Report

Kerri Jex, Chief Nursing Officer

- (1) March 2025

## 13. ADJOURNMENT\*

\* Denotes Possible Action Items