



*MISSION*

*It is our mission to deliver quality healthcare to the residents of and visitors to Big Bear Valley through the most effective use of available resources.*

*VISION*

*To be the premier provider of emergency medical and healthcare services in our Big Bear Valley.*

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**NOTICE AND CALL OF A  
SPECIAL MEETING OF THE  
BOARD OF DIRECTORS  
WEDNESDAY, JUNE 18, 2025 @ 1:00 P.M.  
CLOSED SESSION @ 1:00 P.M. – MAIN CONFERENCE ROOM  
OPEN SESSION @ APPROXIMATELY 2:15 P.M. – MAIN CONFERENCE ROOM  
41870 GARSTIN DRIVE, BIG BEAR LAKE, CA 92315**

NOTICE IS HEREBY GIVEN that a Special Meeting of the Board of Directors for the Bear Valley Community Healthcare District will be held on Wednesday, June 18, 2025 at the Bear Valley Community Healthcare District 41870 Garstin Drive, Big Bear Lake, CA. 92315.

Closed session will begin at 1:00 pm in the Main Conference Room  
and Open Session will begin at approximately 2:15 pm in the Main Conference Room.

A copy of the agenda is attached hereto.

Dated: June 17, 2025

A handwritten signature in blue ink that reads "Shelly Egerer".

Shelly Egerer  
Executive Assistant



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**SPECIAL BOARD OF DIRECTORS BUSINESS MEETING AGENDA**

**WEDNESDAY, JUNE 18, 2025 @ 1:00 PM**

**CLOSED SESSION 1:00 PM HOSPITAL CONFERENCE ROOM**

**OPEN SESSION @ APPROXIMATELY 2:15 PM HOSPITAL CONFERENCE ROOM**

**41870 GARSTIN DRIVE, BIG BEAR LAKE, CA 92315**

(Closed Session will be held upon adjournment of Open Session as noted below. Open Session will reconvene @ approximately 2:15 p.m. –Hospital Conference Room 41870 Garstin Drive,

Big Bear Lake, CA 92315)

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Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Chief Executive Officer's Office and are available for public inspection or purchase at 10 cents per page with advance written notice. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a District meeting or other services offered by the District, please contact Administration (909) 878-8214. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. DOCUMENTS RELATED TO OPEN SESSION AGENDAS (SB 343) -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the public counter located in the Administration Office, located at 41870 Garstin Drive, Big Bear Lake, CA 92315. For questions regarding any agenda item, contact Administration at (909) 878-8214.

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**OPEN SESSION**

**1. CALL TO ORDER**

**Steven Baker, President**

**2. PUBLIC FORUM FOR CLOSED SESSION**

This is the opportunity for members of the public to address the Board on Closed Session items.

(Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)

**3. ADJOURN TO CLOSED SESSION\***

**CLOSED SESSION**

**1. CHIEF OF STAFF REPORT/QUALITY IMPROVEMENT: \*Pursuant to Health & Safety Code Section 32155**

(1) Chief of Staff Report

**2. HOSPITAL QUALITY/RISK/COMPLIANCE REPORTS: \*Pursuant to Health & Safety Code Section 32155**

(1) QI Management Report

**3. CONFERENCE WITH LABOR NEGOTIATORS: \*Pursuant to Gov't Code Section 54957.6**

(1) UNAC/UHCP District Representatives: Michael Sarrao and Erin Wilson

(2) Teamsters Local No. 1932 District Representatives: Michael Sarrao and Erin Wilson

**4. CONFERENCE WITH LEGAL COUNSEL: \*Pursuant to Health & Safety Code Section 54956.9**

(1) Potential Litigation: One case

**5. PUBLIC EMPLOYEE PERFORMANCE EVALUATION \*Pursuant to Government Section Code: 54957**

(1) CFO Evaluation

**6. TRADE SECRETS: \*Health and Safety Code Section: 32106 & Civil Code 3426.1 \*California Government Code 11126**

- (1) Discussion will concern: New Provider Group (Anticipated Disclosure 08/13/25)
- (2) Discussion will concern: Proposed New Facility (Anticipated Disclosure 08/13/25)

**OPEN SESSION**

- 1. CALL TO ORDER** Steven Baker, President
- 2. ROLL CALL** Shelly Egerer, Executive Assistant
- 3. FLAG SALUTE**
- 4. ADOPTION OF AGENDA\***
- 5. RESULTS OF CLOSED SESSION** Steven Baker, President

**6. PUBLIC FORUM FOR OPEN SESSION**

This is the opportunity for persons to speak on items of interest to the public within subject matter jurisdiction of the District, but which are not on the agenda. Any person may, in addition to this public forum, address the Board regarding any item listed on the Board agenda at the time the item is being considered by the Board of Directors. *(Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)*

***PUBLIC RESPONSE IS ENCOURAGED AFTER MOTION, SECOND AND PRIOR TO VOTE ON ANY ACTION ITEM***

**7. DIRECTORS' COMMENTS/RECOGNITIONS/ACKNOWLEDGEMENTS**

**8. INFORMATION REPORTS**

- A. Foundation Report** Holly Elmer, Foundation President
- B. Auxiliary Report** Judy Moody, Auxiliary President

**9. CONSENT AGENDA\***

**Notice to the Public:**

Background information has been provided to the Board on all matters listed under the Consent Agenda, and the items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one (1) motion. If discussion is requested by any Board Member on any item; that item will be removed from the Consent Agenda if separate action other than that as stated is required.

- A.** February 26, 2025 Special Business Board Meeting Minutes: Shelly Egerer, Executive Assistant
- B.** March 27, 2025 Special Business Board Meeting Minutes: Shelly Egerer, Executive Assistant
- C.** May 14, 2025 Special Business Board Meeting Minutes: Shelly Egerer, Executive Assistant
- D.** May 2025 Plant and Maintenance Report: Michael Mursick, Plant & Maint. Manager
- E.** Infection Prevention Annual Risk Assessment and Program Summary 2024: Heather Loose, Infection Preventionist
- F.** Policies & Procedures: Summary Attached
  - (1) Emergency Department
  - (2) Facilities Department



- (3) Finance Department
- (4) Food & Nutrition Department
- (5) Materials Management
- (6) Outpatient Services

**G. Committee Meeting Minutes:**

- (1) April 1, 2025 Finance Committee Meeting Minutes
- (2) May 06, 2025 Finance Committee Meeting Minutes

**10. OLD BUSINESS\***

- None

**11. NEW BUSINESS\***

**A. Discussion and Potential Approval of the Following Service Agreements:**

- (1) Pacific Pulmonary Service Agreement
- (2) Performance Health Partners Service Agreement
- (3) Agiliti (Shimadzu) G4 Fluoroscopy Unit Purchase Agreement

**B. Discussion and Potential Approval of the Following:**

- (1) Fiscal Year 2025/2026 Operating Budget
- (2) Fiscal Year 2025/2026 Capital Budget

**C. Discussion and Potential Approval of Title Change Of Name on Bank Account ( to be Bear Valley Community Healthcare District Resident Trust Fund)**

**12. EXECUTIVE REPORTS**

**A. Acceptance of Ovation Report**

Suzette Duhe w/Ovation

- (1) June 2025

**B. Acceptance of the CEO Report**

Evan Rayner, Chief Executive Officer

- (1) May 2025

**C. Acceptance of the Finance Report**

Jim Schlenker, Chief Financial Officer

- (1) April 2025

**D. Acceptance of CNO Report**

Kerri Jex, Chief Nursing Officer

- (1) May 2025

**13. ADJOURNMENT\***

**\* Denotes Possible Action Items**