

**BEAR VALLEY COMMUNITY HEALTHCARE DISTRICT
BUSINESS BOARD MEETING MINUTES
41870 GARSTIN DRIVE, BIG BEAR LAKE, CA 92315
JANUARY 14, 2025**

PRESENT: Mark Kaliher, President
Steven Baker, 1st Vice President
Peter Boss, MD, 2nd VP
Ellen Clarke, Treasurer
Amber Gonzalez, Secretary
Evan Rayner, CEO
Shelly Egerer, Executive Assistant

ABSENT: None

STAFF: Sheri Mursick Kerri Jex
Jeffrey Orr, MD Ryan Orr Erin Wilson

OTHER: Judy Moody w/Auxiliary

**COMMUNITY
MEMBERS:**

OPEN SESSION

1. CALL TO ORDER:

President Kaliher called the meeting to order at 1:00 p.m.

CLOSED SESSION

1. PUBLIC FORUM FOR CLOSED SESSION:

President Kaliher opened the Hearing Section for Public Comment on Closed Session items at 1:02 p.m. Hearing no request to make public comment. President Kaliher closed Public Forum for Closed Session at 1:02 p.m.

2. ADJOURNED TO CLOSED SESSION:

President Kaliher called for a motion to adjourn to Closed Session at 1:02 p.m. Motion by Board Member Kaliher to adjourn to Closed Session. Second by Board Member Boss to adjourn to Closed Session. President Kaliher called for a vote. A vote in favor of the motion was 5/0.

- Board Member Clarke - yes
- Board Member Gonzalez - yes
- Board Member Baker - yes
- Board Member Boss - yes
- President Kaliher - yes

RECONVENE TO OPEN SESSION

1. CALL TO ORDER:

President Kaliher called the meeting to Open Session at 2:08 p.m.

2. ROLL CALL:

Mark Kaliher, Steven Baker, Ellen Clarke, Amber Gonzalez, and Peter Boss were present. Also present was Evan Rayner, CEO, and Shelly Egerer, Executive Assistant.

3. FLAG SALUTE:

Board Member Boss led the flag salute. All present participated.

4. ADOPTION OF AGENDA:

President Kaliher called for a motion to adopt the January 14, 2026 Board Meeting Agenda as presented. Motion by Board Member Boss to adopt the January 14, 2026 Board Meeting Agenda as presented. Second by President Kaliher to adopt the January 14, 2026 Board Meeting Agenda as presented. President Kaliher called for a vote. A vote in favor of the motion was 5/0.

- Board Member Clarke - yes
- Board Member Gonzalez - yes
- Board Member Baker - yes
- Board Member Boss - yes
- President Kaliher - yes

5. RESULTS OF CLOSED SESSION:

President Kaliher reported that the following action was taken in Closed Session:

- Chief of Staff Report:
 - Initial Appointment
 - 1) Altaira Schuh, PNP- FHC
 - 2) Christina Liou, DO- Emergency Medicine
 - 3) Mohammed Hoque, MD- Tele-Radiology
 - 4) Omar Saleh, MD- Tele-Radiology
 - 5) Osman Tahir, DO- Tele-Radiology
 - 6) Maria Alexianu, MD- Tele-Neurology
 - 7) Amritha Parthasarathy, DO- Tele-Neurology
 - 8) Julie Seibert, MD- Tele-Neurology
 - 9) Prita Tandyasraya, MD- Tele-Neurology
 - 10) Nicholas Zalewski, MD- Tele-Neurology
 - Re-Appointment
 - 1) Khadija Irshad, MD- Tele-Neurology
 - 2) William Jackson, MD- Tele-Neurology
 - 3) Jason Tani, MD- Orthopedics
 - 4) Salim Harianawala, MD- Internal Medicine
 - 5) Zeron Ghazarian, MD- Internal Medicine
 - 6) Anupama Sharma, MD- Internal Medicine
 - 7) William Cannata, MD- General Surgery
 - 8) Steven Groke, MD- Emergency Medicine
 - 9) Benjamin Thomson, PA- Orthopedics
 - 10) Carlos Camara, CRNA- Nurse Anesthetist
 - Resignations
 - 1) April Garcia, DO- Tele-Radiology
 - 2) Skyler Greene, MD- Tele-Radiology

- 3) Mark Le, MD- Tele-Radiology
- 4) Mitesh Patel, MD- Tele-Radiology
- 5) Clinton Schaefer, DO- Tele-Radiology
- 6) Raymond Scott, MD- Tele-Radiology
- 7) Nicholas Ressa, MD- Tele-Neurology

President Kaliher called for a vote. A vote in favor of the motion was 5/0.

- Board Member Clarke - yes
- Board Member Gonzalez - yes
- Board Member Baker - yes
- Board Member Boss - yes
- President Kaliher - yes

6. PUBLIC FORUM FOR OPEN SESSION:

President Kaliher opened the Hearing Section for Public Comment on Open Session items at 2:09 p.m. Hearing no request to make public comment. President Kaliher closed Public Forum for Closed Session at 2:09 p.m.

7. DIRECTORS COMMENTS/RECOGNITIONS/INTRODUCTIONS:

- Mr. Baker thanked Shelly Egerer for her years of service to the District and to the Board of Directors.

8. INFORMATION REPORTS

A. Foundation Report:

- Ms. Elmer was not present.
- Mr. Rayner reported that we have received a large donation from the Foundation.

B. Auxiliary Report:

- Ms. Moody reported that the Mall in the Hall was successful.
 - Donation check for \$10,000 to the district (trauma cart and blanket warmer)

9. CONSENT AGENDA:

- A.** December 10, 2025 Business Board Meeting Minutes: Shelly Egerer, Executive Assistant
- B.** December 2025 Human Resource Report: Erin Wilson, Human Resource Director
- C.** December 2025 Plant and Maintenance Report: Michael Mursick, Plant & Maintenance Manager
- D.** December 2025 Infection Control Report: Heather Loose, Infection Preventionist
- E.** Committee Meeting Minutes:
 - (1) December 02, 2025 Finance Committee Meeting

President Kaliher called for a motion to approve the Consent Agenda as presented. Motion by Board Member Clarke to approve the Consent Agenda as presented. Second by Board Member Baker to approve the Consent Agenda as presented. President Kaliher called for the vote. A vote in favor of the motion was 5/0.

- Board Member Clarke - yes
- Board Member Gonzalez - yes
- Board Member Baker - yes
- Board Member Boss - yes

- President Kaliher - yes

10. OLD BUSINESS*

- None

11. NEW BUSINESS*

A. Discussion and Potential Approval of the Following Service Agreements:

(1) Jones Lang LaSalle (JLL) Service Agreement

- Mr. Rayner reported the contract is for an amendment for project manager, working with JLL since 2023 on the District seismic upgrade; cost to change if we have to bring in any other specialist, monthly \$14,640, 30-day without clause. Scope is design phase 3, one year agreement.

President Kaliher called for a motion to approve Jones Lang LaSalle (JLL) Service Agreement as presented. Motion by Board Member Clarke to approve Jones Lang LaSalle (JLL) Service Agreement as presented. Second by Board Member Boss to approve Jones Lang LaSalle (JLL) Service Agreement as presented. President Kaliher called for the vote. A vote in favor of the motion was 5/0.

- Board Member Clarke - yes
- Board Member Gonzalez - yes
- Board Member Baker - yes
- Board Member Boss - yes
- President Kaliher - yes

B. Discussion and Potential Approval of City of Big Bear Lake General Plan

- Mr. Rayner reported that the City would like 2 healthcare members to be on the General Plan Committee; they are requesting Board Members.
 - Mr. Baker and Ms. Clarke volunteered to represent BVCHD in this capacity.

President Kaliher called for a motion to approve Board Member Clarke and Board Member Baker to be the District Representatives. Motion by Board Member Boss to approve Board Member Clarke and Board Member Baker to be the District Representatives. Second by Board Member Boss to approve Board Member Clarke and Board Member Baker to be the District Representatives. President Kaliher called for the vote. A vote in favor of the motion was 5/0.

- Board Member Clarke - yes
- Board Member Gonzalez – yes
- Board Member Baker - yes
- Board Member Boss - yes
- President Kaliher - yes

12. EXECUTIVE REPORTS

A. Ovation Report:

- Ms. Duhe reported the following information:
 - Fixed return on investment; now looks normal
 - Board governance webinar calendar is on the website
 - Annual leadership conference February. 17-through 19 in Carlsbad
 - Agenda in the Ovation packet
 - Ovation cost savings will show how much money we have saved through our

- Health Trust program
- Compliance & Risk Assessment review in the second quarter

President Kaliher called for a motion to approve the Ovation Report as presented. Motion by Board Member Boss to approve the Ovation Report as presented. Second by Board Member Clarke to approve the Ovation Report as presented. President Kaliher called for the vote. A vote in favor of the motion was 5/0.

- Board Member Clarke - yes
- Board Member Gonzalez – yes
- Board Member Baker - yes
- Board Member Boss - yes
- President Kaliher - yes

B. Acceptance of CEO Report:

- Mr. Rayner reported the following information:
 - Interventional Strategies have been discussed and Medical Staff is supportive of this program
 - MRI: In the event no responses are received to the RFP, a resolution may be brought forward authorizing the CEO to secure a bid.
 - Mom & Dad preparing to relocate to their new location
 - VA Lunch & Learn is scheduled for 1/28/26
 - Ortho team will be increasing days to one day per week
 - OR2 is up and running
 - AI is used in scope imaging and is an amazing tool
 - Will bring a video to provide to the Board
- Board Member Baker requested that Administration provide some information to the Board on the AI services

President Kaliher called for a motion to approve the CEO Report as presented. Motion by Board Member Clarke to approve the CEO Report as presented. Second by Board Member Baker to approve the CEO Report as presented. President Kaliher called for the vote. A vote in favor of the motion was 5/0.

- Board Member Clarke - yes
- Board Member Gonzalez – yes
- Board Member Baker - yes
- Board Member Boss - yes
- President Kaliher - yes

C. November 2025 Finance Report:

- Mr. Schlenker reported the following information:
 - Cash on hand is \$2,825,025
 - Loss for the month of \$937,978
 - Days cash on hand with LAIF is 328
 - Revenue deductions were at 56% of total revenue or 16.4% over budget
 - Net patient revenue was 10.1% under budget
 - Total expenses were over budget by 2.0%
 - Continue to look at salaries and budgets
 - We are reviewing costs and will bring information to the Board
 - ER staffing has been an issue

- We are better than we were last year
- Surgical supplies cost has increased
- Mail ballot of \$192,000 will be provided for audit and potential to have a credit
- Operating cash and investments \$42,190,173
- Lower cash reserves are related to IGT complete in November
- Account receivables at 82 days
- AR is approximately \$17.2 million
- Gross revenue over budget
- Supplies YTD \$285,000 due to surgeries
- Variance to Budget
 - YTD we have several areas that are at or above budget
 - ER admissions are being looked at
 - We have 40 more admissions than last year
 - 30 surgeries ahead of last year
 - We initiated an agreement to have coding and charges looked at to determine if we are getting paid according to our current agreement.
- Mr. Rayner reported that we should have Audited Financials next month

President Kaliher called for a motion to approve the November 2025 Finance Report as presented. Motion by Board Member Boss to approve the November 2025 Finance Report as presented. Second by Board Member Baker to approve the November 2025 Finance Report as presented. President Kaliher called for the vote. A vote in favor was unanimously approved 5/0.

- Board Member Clarke - yes
- Board Member Gonzalez - yes
- Board Member Baker - yes
- Board Member Boss - yes
- President Kaliher - yes

D. Acceptance of the COO/CNO Report:

- Ms. Jex reported the following information:
 - Did meet with the ACHC team that will perform our accreditation survey
 - Very well attended but a lot of work ahead of us
 - There are some areas that the Board of Directors will need to provide approval on specific issues, we will provide memos for you
 - CDPH received two complaints; one was found to have no deficiencies, and ER received 2 deficiencies
 - Registry shall be reduced on SNF the ER is continuing using registry
 - Bryan Sharp, MSP program; has done well
 - MLT license was received by CDPH for our laboratory phlebotomist, Dena Hodges
 - Mike Zapotosky and Kerri met with AHA on Stroke Data, BVCHD will be receiving the gold status, we are one of the top rural hospitals in the US
 - We are now offering first aid and CPR classes to the community.

President Kaliher called for a motion to approve the CNO Report as presented. Motion by Board Member Clarke to approve the CNO Report as presented. Second by Board Member Baker to approve the CNO Report as presented. President Kaliher called for the vote. A vote in favor was unanimously approved 5/0.

- Board Member Clarke - yes
- Board Member Gonzalez - yes
- Board Member Baker - yes
- Board Member Boss - yes
- President Kaliher - yes

13. ADJOURNMENT:

President Kaliher called for a motion to adjourn the meeting 3:01 p.m. Motion by Board Member Boss to adjourn. Second by Board Member Baker to adjourn. President Kaliher called for the vote. A vote in favor of the motion was unanimously approved 5/0.

- Board Member Clarke - yes
- Board Member Gonzalez - yes
- Board Member Baker - yes
- Board Member Boss - yes
- President Kaliher - yes